Oracle Banking Digital Experience

Core User Manual
Release 16.2.0.0.0

Part No. E79009-01

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Core User Manual

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Oracle Financial Services Software Limited

Oracle Park

Off Western Express Highway

Goregaon (East)

Mumbai, Maharashtra 400 063

India

Worldwide Inquiries:

Phone: +91 22 6718 3000

Fax:+91 22 6718 3001

www.oracle.com/financialservices/

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1. Preface

1.1 Intended Audience

This document is intended for the following audience:

- Customers
- Partners

1.2 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc.

1.3 Access to Oracle Support

Oracle customers have access to electronic support through My Oracle Support. For information, visit

http://www.oracle.com/pls/topic/lookup?ctx=acc&id=info or visit

http://www.oracle.com/pls/topic/lookup?ctx=acc&id=trs if you are hearing impaired.

1.4 Structure

This manual is organized into the following categories:

Preface gives information on the intended audience. It also describes the overall structure of the User Manual.

Introduction provides brief information on the overall functionality covered in the User Manual.

The subsequent chapters provide information on transactions covered in the User Manual.

Each transaction is explained in the following manner:

- Introduction to the transaction
- Screenshots of the transaction
- The images of screens used in this user manual are for illustrative purpose only, to provide improved understanding of the functionality; actual screens that appear in the application may vary based on selected browser, theme, and mobile devices.
- Procedure containing steps to complete the transaction- The mandatory and conditional fields of the transaction are explained in the procedure.

If a transaction contains multiple procedures, each procedure is explained. If some functionality is present in many transactions, this functionality is explained separately.

1.5 Related Information Sources

For more information on Oracle Banking Digital Experience Release 16.2.0.0.0, refer to the following documents:

- Oracle Banking Digital Experience Licensing Guide
- Oracle Banking Digital Experience Installation Manuals

2. Core

The Core module allows the bank administrator to carry out basic customer maintenance and administrative activities like various configurations for application user which includes setting up access rights, setting up authorization parameters and different type checks on activities perform by users within the application.

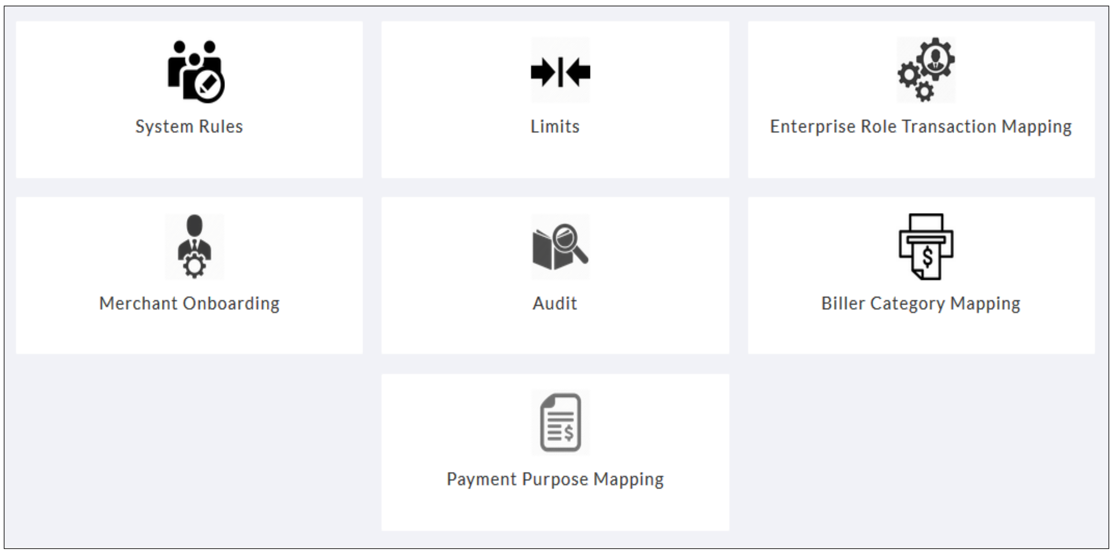
3. System Administrator Dashboard

The dashboard displays the consolidated list of maintenance that can be performed by bank administrator.

Below are the administration dashboard components:

- System Rules
- Limits
- Enterprise Role Transaction Mapping
- Merchant Onboarding
- Biller Category Mapping
- Payment Purpose Mapping

System Administrator Dashboard



Dashboard Overview

System Rules

This section allows you to select the type of user and map the system rules to it.

Limits

This section allows the bank administrator to create limits group for all transaction. These limit groups defines initiation limit and authorization limit of a transaction that are performed by the user.

Enterprise Role Transaction Mapping

Authorization allows an organization to protect its resources by defining and managing policies that control access to, and usage of, these resources.

System Rules

This section allows you to select the type of user and map the system rules to it.

Merchant Onboarding

Using this option, bank administrator can create and maintain merchant details in the application.

Biller Category Mapping

This option allows the bank administrator to:

- Search Biller
- Map Biller
- Manage Category

Payment Purpose Mapping

The bank administrator will be able to maintain the purposes of payments for each type of payment using this transaction.

This option allows the bank administrator to:

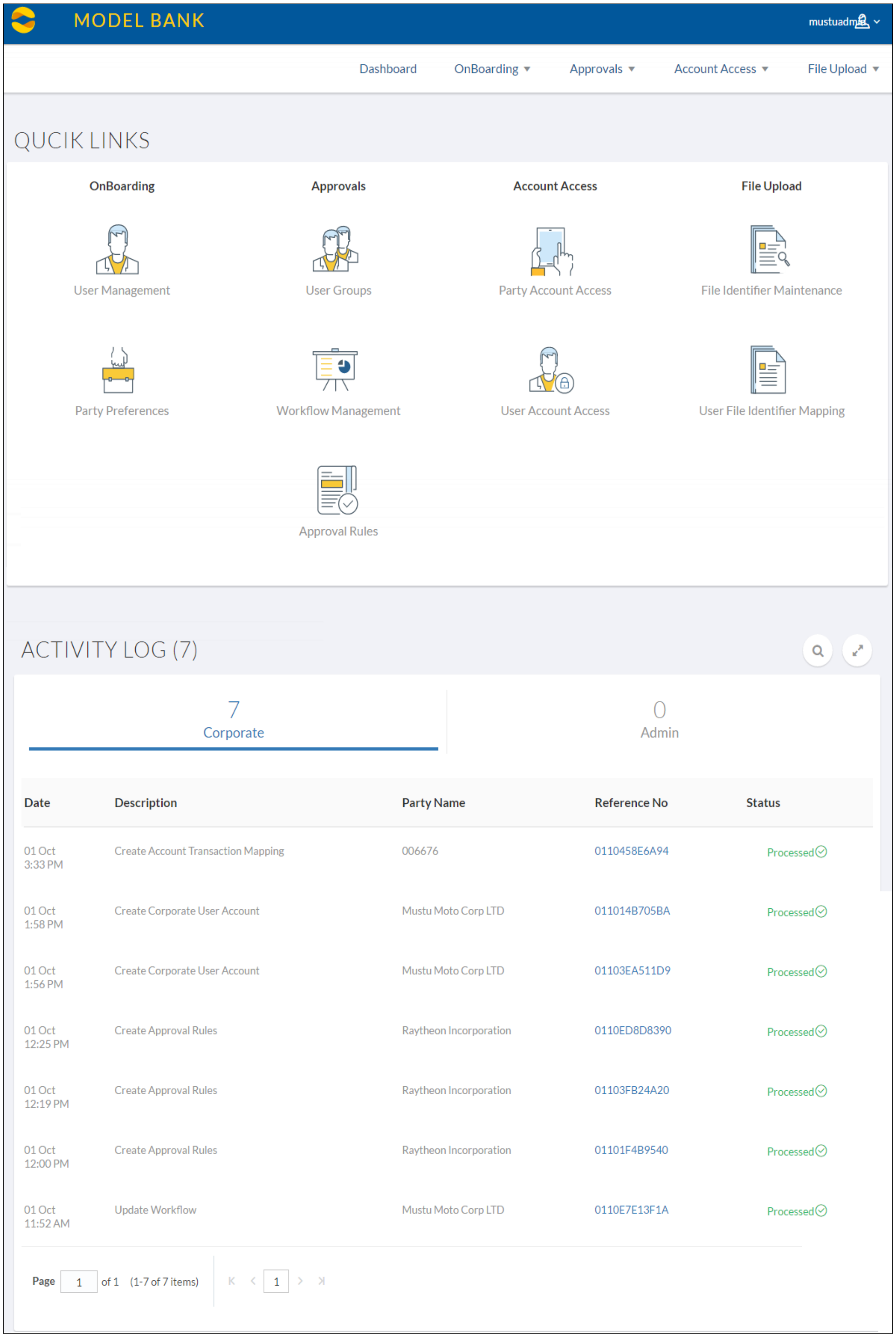
- Search Payment Purposes
- Edit Payment Purposes
- Map Purposes

4. Administrator Maker Dashboard

The dashboard displays the consolidated list of maintenance that can be performed by bank administrator.

Below are the administration dashboard components:

- OnBoarding
  - User Management
  - Party Preference
- Approvals
  - User Groups
  - Workflow Management
  - Approval Rules
- Account Access
  - Party Account Access
  - User Account Access
- File Upload
  - File Identifier Maintenance
  - User File Identifier Mapping


MODEL BANK
mustuadm
Dashboard
OnBoarding
Approvals
Account Access
File Upload
QUCIK LINKS
OnBoarding
Approvals
Account Access
File Upload
User Management
User Groups
Party Account Access
File Identifier Maintenance
Party Preferences
Workflow Management
User Account Access
User File Identifier Mapping
Approval Rules
ACTIVITY LOG (7)
7
Corporate
0
Admin
Date
Description
Party Name
Reference No
Status
01 Oct 3:33 PM
Create Account Transaction Mapping
006676
0110458E6A94
Processed
01 Oct 1:58 PM
Create Corporate User Account
Mustu Moto Corp LTD
011014B705BA
Processed
01 Oct 1:56 PM
Create Corporate User Account
Mustu Moto Corp LTD
01103EA511D9
Processed
01 Oct 12:25 PM
Create Approval Rules
Raytheon Incorporation
0110ED8D8390
Processed
01 Oct 12:19 PM
Create Approval Rules
Raytheon Incorporation
01103FB24A20
Processed
01 Oct 12:00 PM
Create Approval Rules
Raytheon Incorporation
01101F4B9540
Processed
01 Oct 11:52 AM
Update Workflow
Mustu Moto Corp LTD
0110E7E13F1A
Processed
Page 1 of 1 (1-7 of 7 items)
1

Dashboard Overview

Icons

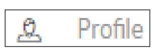
Following icons are present on the maker's dashboard:

- : Clicking this icon takes you to the dashboard
- 

: My Account icon indicates the user name. Click the My Account Menu to view the menu items.
- : Click this icon to open the section in a new window.
- : Click this icon to search the transactions that are performed on a particular date. It has two fields From and To, you can select the start and end date to search the transaction.

My Account Menu

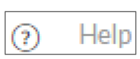
Following items are present in the my account icon menu:

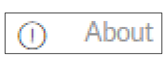
- Welcome Note: Displays the welcome note with last login details.
- 

: Click this icon to view the user profile.
- 

: Clicking this icon takes you to the Change Password screen.
- 

: Clicking this icon to view the daily limits.
- 

: Clicking this icon takes you to the Mailbox screen.
- 

: Clicking this icon to contact the relationship manager for support and help.
- 

: Click this icon to view the information about the application like version number, copyright etc.
- 

: Click this icon to log out from the application.

Menus

Following menus are present on the maker's dashboard:

- Onboarding
- Approvals
- Account Access
- File Upload

Quick Links

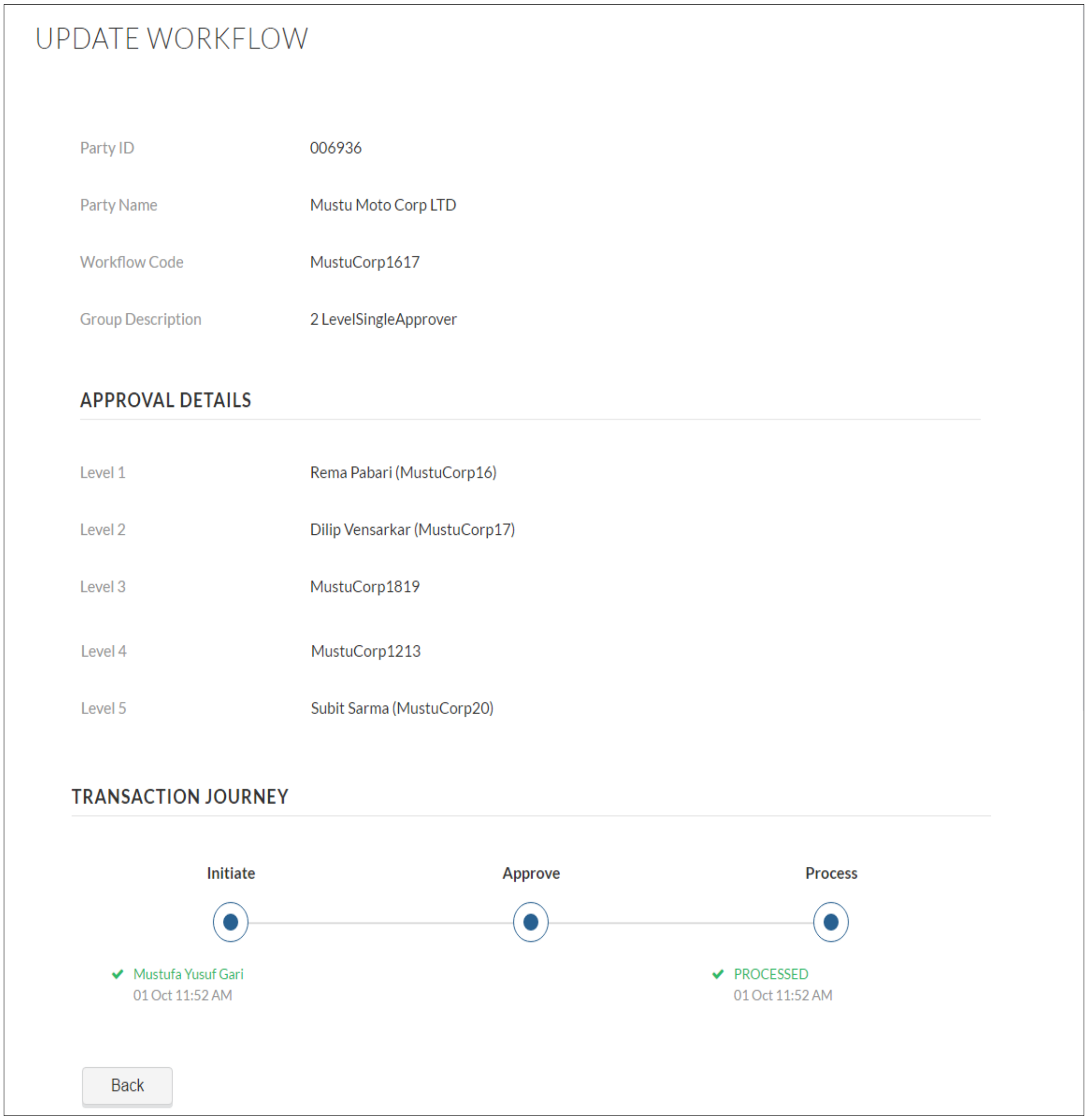
- Onboarding: This section consists of following two options:
  - User Management: This option allows you to search, create and edit the users. Clicking this section takes you to the User Management screen.
  - Party Preferences: This option allows you to search, create and edit party preferences like cumulative daily limits, corporate user limits for a corporate party. Clicking this section takes you to the Party Preferences screen.
- Approvals: This section consists of following two options:
  - User Groups: This option allows you to search, create and edit the user groups. Clicking this section takes you to the Approvals-User Groups screen.
  - Workflow Management: This option allows you to create, search and edit the workflow for user and user groups and map the approval level. Clicking this section takes you to the Workflow Management screen.
  - Approval Rules: This option allows you to create, search and edit approval rules for transactions for a corporate user or a bank administrator. Clicking this section takes you to the Approval Rules screen.
- Account Access: This section consists of following two options:
  - Party Account Access: This option allows you to create, search and edit the CASA/ TD/ Loans accounts that can be accessed on channel for a corporate party. Clicking this section takes you to the Party Account Access screen.
  - User Acount Access: This option allows you to search, create and edit the user to linked party account (CASA/TD/Loan) mapping for accounts available for access. Clicking this section takes you to the User Account Access screen.
- File Upload: This section consists of following two options:
  - File Identifier Maintenance: This option allows you to choose a predefined template for Internal, Domestic and International Payments for various accounting types as. Clicking this section takes you to the File Identifier Maintenance screen.
  - User File Identifier Mapping: This option allows you to create, search and edit the mapping for users of a corporate party to file identifiers defined for the same corporate party. Clicking this section takes you to the User File Identifier Mappingscreen.

Activity Log

Displays the details of all the transactions initiated. The transaction details are displayed on the makers dashboard, if only the transactions has been initiated by the maker user. You can click the reference number link to view the transaction details and transaction journey.

Transaction Journey

This screen displays the transaction details and transaction journey of corporate and admin transactions. It displays the current status of transaction whether it is Initiated, Approved or Processed.



Transaction Journey

Transaction Name

This section displays the name of the transaction that is to be approved.

Review

The section displays the details of the transaction that is to be approved for review.

Transaction Journey

This section displays the status of transactions that has been initiated by the maker. Transaction journey displays the status as:

- Initiate
- Approve
- Process

---

1. Click **Back** to navigate to the **Dashboard**.

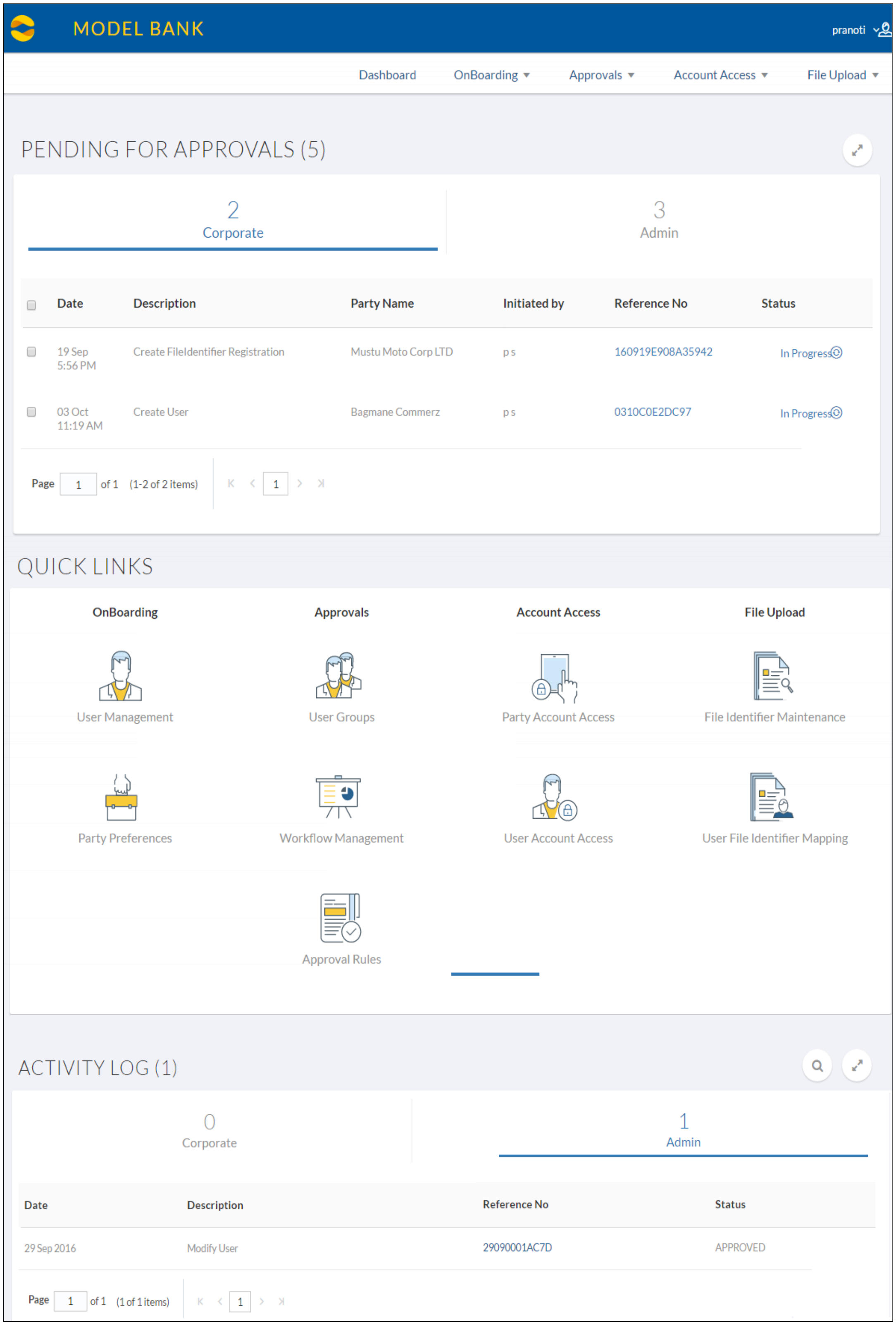
5. Administrator Approver Dashboard

The dashboard displays the consolidated list of maintenance that can be performed by bank administrator.

Below are the administration dashboard components:

- Pending Approvals
- OnBoarding
    - User Management
    - Party Preference
- Approvals
    - User Groups
    - Workflow Management
    - Approval Rules
- Account Access
    - Corporate Account Access
    - Corporate User - Account Access
- File Upload
    - File Identifier Maintenance
    - User File Identifier Mapping
- Activity Log

Admin Approver Dashboard



Dashboard Overview

Icons

Following icons are present on the maker's dashboard:

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- 

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- : Click this icon to open the section in a new window.
- : Click this icon to search the transactions that are performed on a particular date. It has two fields From and To, you can select the start and end date to search the transaction.

My Account Menu

Following items are present in the my account icon menu:

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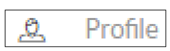
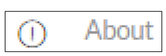
- 

: Click this icon to view the user profile.
- 

: Clicking this icon takes you to the Change Password screen.
- 

: Clicking this icon to view the daily limits.
- 

: Clicking this icon to contact the relationship manager for support and help.
- 

: Click this icon to view the information about the application like version number, copyright etc.
- 

: Click this icon to log out from the application.

Menus

Following menus are present on the admin maker's dashboard:

- Onboarding
- Approvals
- Account Access
- File Upload

Icons

Following icons are present on the maker's dashboard:

- : Clicking this icon takes you to the dashboard.
- : The My Account icon indicates the user name. Click the My Account Menu to view the menu items.
- : Click this icon to open the section in a new window.
- : Click this icon to search the transactions that are performed on a particular date. It has two fields From and To, you can select the start and end date to search the transaction.

Pending for Approvals

This section displays the details of transactions that has been initiated by the administrator maker and are pending for approvals. You can click each tab to view the details of transactions that are pending for approvals. Click the reference number link to approve the transaction.

Onboarding

This section consists of following two options:

- User Management: This option allows you to search, create and edit the users. Clicking this section takes you to the User Management screen.
- Party Preferences: This option allows you to search, create and edit party preferences like cumulative daily limits, corporate user limits for a corporate party. Clicking this section takes you to the Party Preferences screen.

Approvals:

This section consists of following two options:

- User Groups: This option allows you to search, create and edit the user groups. Clicking this section takes you to the Approvals-User Groups screen.
- Workflow Management: This option allows you to create, search and edit the workflow for user and user groups and map the approval level. Clicking this section takes you to the Workflow Management screen.
- Approval Rules: This option allows you to create, search and edit approval rules for transactions for a corporate user or a bank administrator. Clicking this section takes you to the Approval Rules screen.

Icons

Following icons are present on the maker's dashboard:

- : Clicking this icon takes you to the dashboard.
- 

: The My Account icon indicates the user name. Click the My Account Menu to view the menu items.
- : Click this icon to open the section in a new window.
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Account Access:

This section consists of following two options:

- Party Account Access: This option allows you to create, search and edit the CASA/ TD/ Loans accounts that can be accessed on channel for a corporate party. Clicking this section takes you to the Party Account Access screen.
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File Upload:

This section consists of following two options:

- File Identifier Maintenance: This option allows you to choose a predefined template for Internal, Domestic and International Payments for various accounting types as. Clicking this section takes you to the File Identifier Maintenance screen.
- User File Identifier Mapping: This option allows you to create, search and edit the mapping for users of a corporate party to file identifiers defined for the same corporate party. Clicking this section takes you to the User File Identifier Mapping screen.

Activity Log

Displays the details of all the initiated transactions made like Reference Number, Date, Description Status etc. Click the reference number link to view the Transaction Journey.

Approve the transaction

The transactions that have been initiated by the maker are pending for approvals. The approver user logins to the application, he can view all the transactions that are pending for approvals.

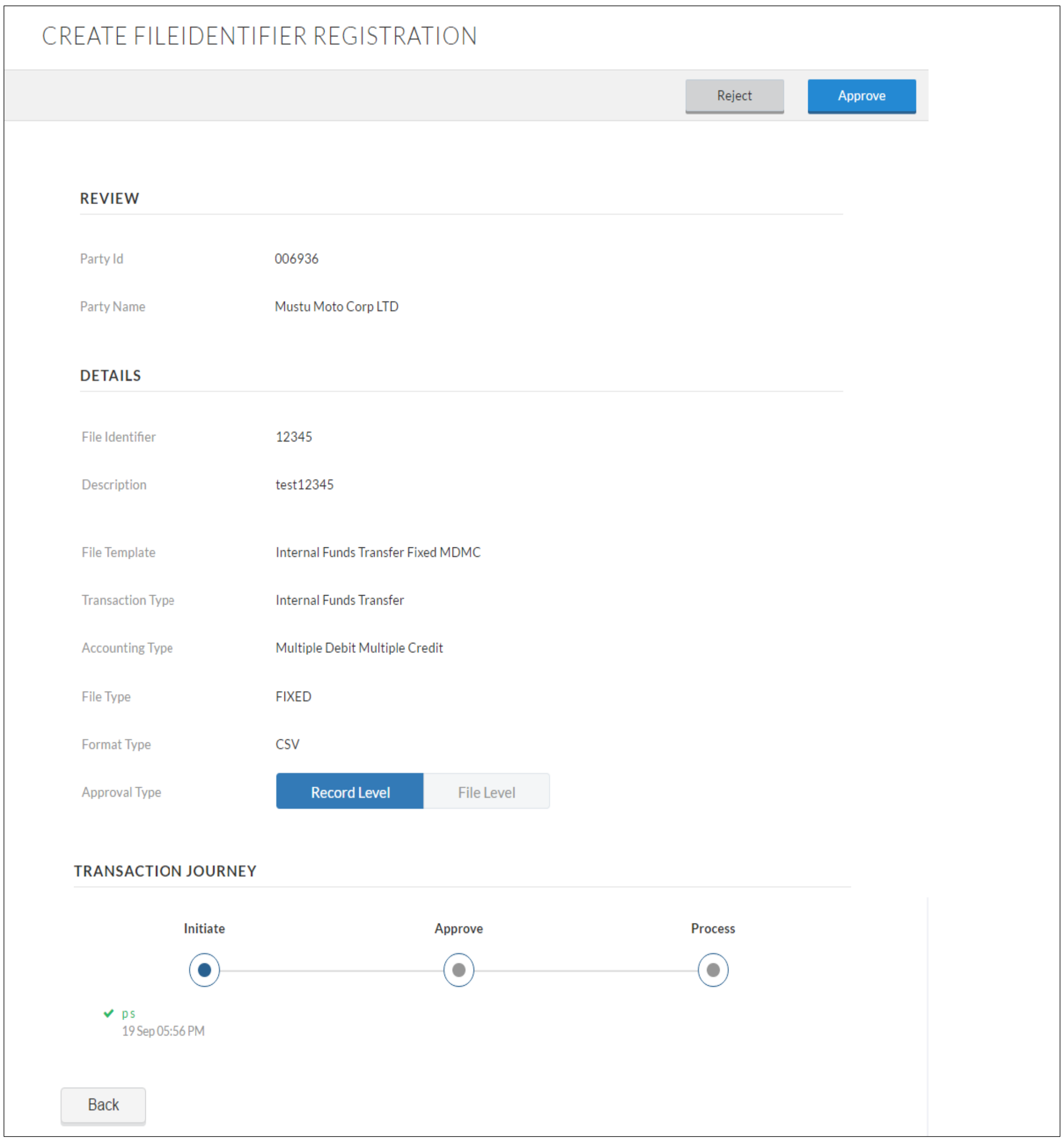
How to reach here:

Approver Dashboard > Pending for Approvals section

To approve the transaction:

1. Click the **Reference Number** link of the transaction that is to be approved, in the Pending for Approval section. The transaction screen with Review and Transaction Journey section appears.

Review and Transaction Journey screen



Transaction to approve

Transaction Name

This section displays the name of the transaction that is to be approved.

Review

The section displays the details of the transaction that is to be approved for review.

Transaction Journey

This section displays the status of transactions that has been initiated by the maker. Transaction journey displays the status as:

- Initiate
- Approve
- Process

---

2. Click **Approve** to approve the initiated transaction. The **Transaction Approval** screen appears.
   OR
   Click **Reject** to reject the transaction.
   OR
   Click **Back** to navigate to the Dashboard.
3. Enter the remarks and click **Approve**.
   OR
   Enter the remarks and click **Reject**.
   OR
   Click **Cancel** to cancel the transaction.
   The screen with success message appears.

6. User Management

The User Management module allows the bank administrator to:

- Search User
- Create User
- Update User
- Delete User

How to reach here:

Administration Dashboard > OnBoarding > User Management

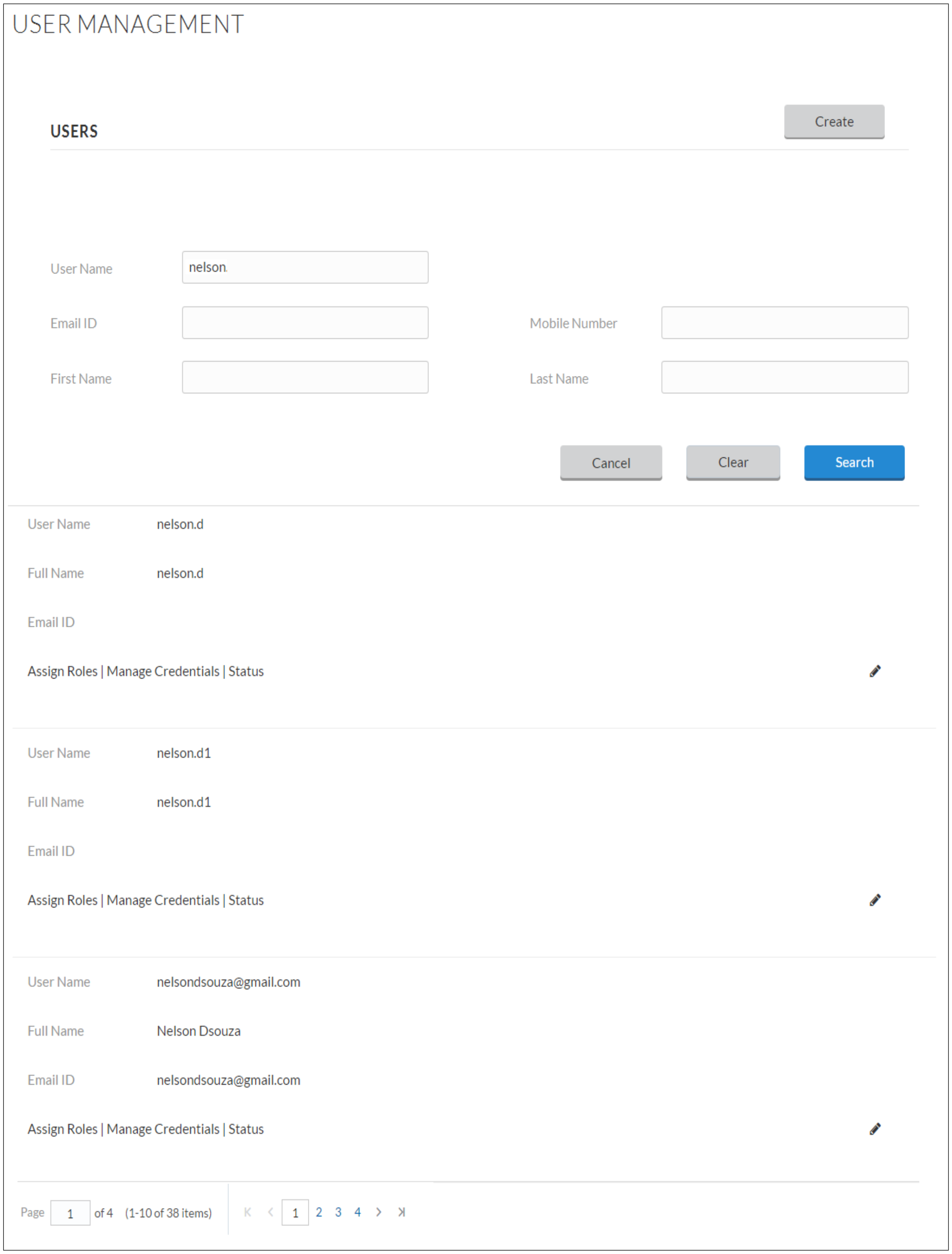
6.1 Search User

Using this option, bank administrators search the existing users. The search result displays a list of particular users based on different search parameters.

Partial search is also allowed using Search User option. For example, if you enter the word “ira” it will display all the users containing that word.

If the search parameters are not specified, then it displays all the records.

Search User


USER MANAGEMENT
USERS
Create
User Name
nelson
Email ID
Mobile Number
First Name
Last Name
Cancel
Clear
Search
User Name
nelson.d
Full Name
nelson.d
Email ID
Assign Roles | Manage Credentials | Status
User Name
nelson.d1
Full Name
nelson.d1
Email ID
Assign Roles | Manage Credentials | Status
User Name
nelsondsouza@gmail.com
Full Name
Nelson Dsouza
Email ID
nelsondsouza@gmail.com
Assign Roles | Manage Credentials | Status
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Field Description

Field Name	Description
Search User	
User Name	Allows to search based on log in id or user Id of the user.
First Name	Allows to search based on first name or given name of the user.
Last Name	Allows to search based on last name/ surname of the user.
Email	Allows to search based on email id of the user.
Mobile Number	Allows to search based on mobile number of the user.

To search user:

1. Enter the search criteria, click **Search**.
2. The search results appear on the **Users** screen based on the search parameters.

Note: Click **Clear** if you want to reset the search parameters.
OR
Click **Cancel** if you want to cancel the transaction.

You can also perform following actions:

- To create a user, Click **Create**. The **Create User** screen appears.
- To modify user details, click . The **Update User** section appears.
- To delete a resource or user, click . The **Delete Warning** message appears.
- To assign group or role to a user, click the **Assign Group** link.
- To manage the status of the user, click the **Status** link.
- To manage the credentials of the user, click the **Manage Credentials** link.

6.2 Create User

Using this option, the bank administrator can create users. Random password is set and alerted to the user for first time login purpose.

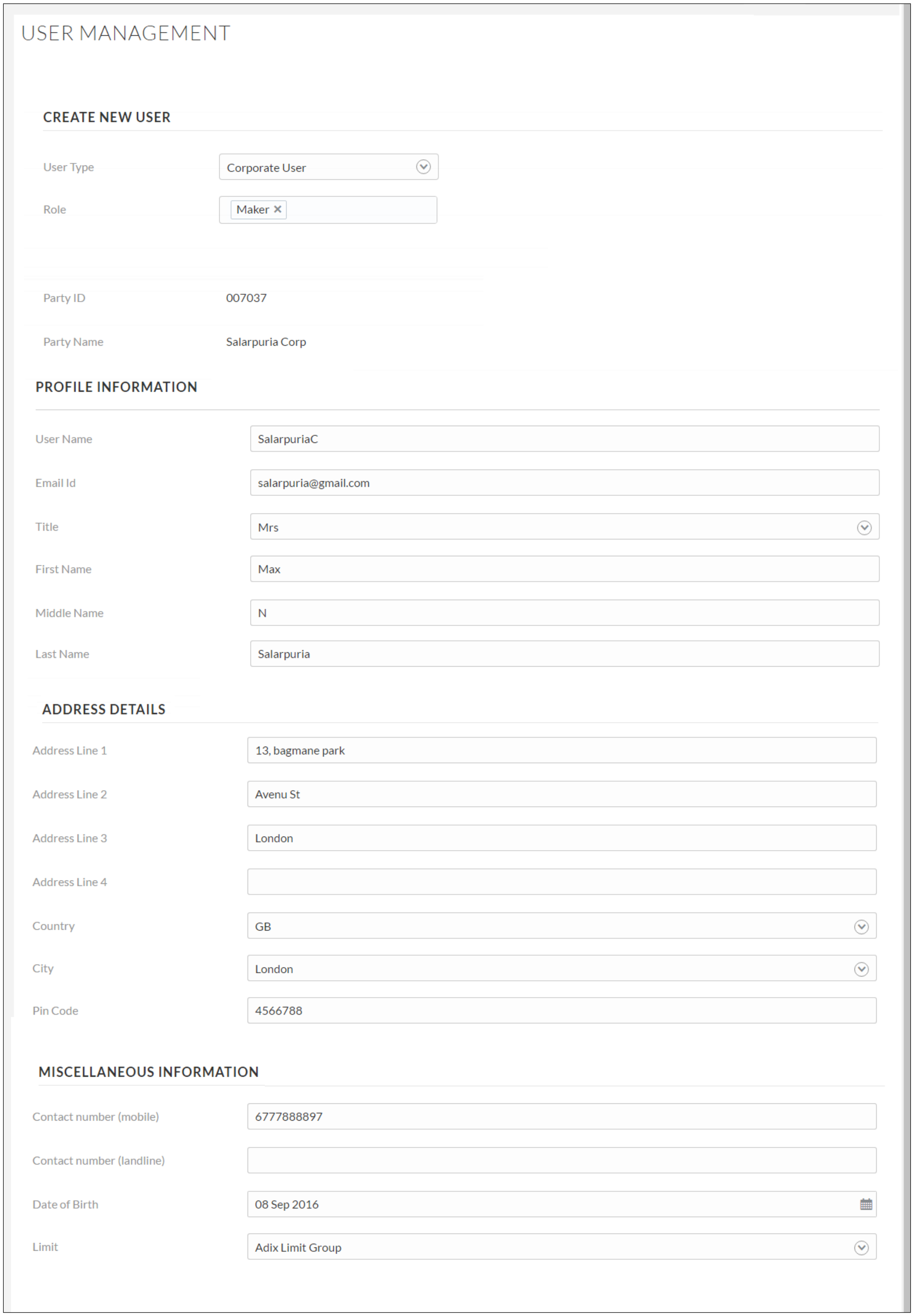
The types of users are created:

- Retail User- this involves, searching through party id and assigning the already mapped party details to the user.
- Corporate User- this involves, searching through party id and assigning the already mapped party details to the user.
- Administrator

To create a user:

1. In the **User** screen, click **Create**. The **Create New User** screen appears.

Create New User



Field Description

Field Name	Description
User Type	Type of user being created. The options can be: • Retail User • Corporate User • Administrator
Role	Name of the role. The options can be: • Maker: appears if you select Corporate User option from User Type list. • Checker: appears if you select Corporate User option from User Type list. • Viewer: appears if you select Corporate User option from User Type list. • AuthAdmin: appears if you select Administrator option from User Type list. • Customer: appears if you select Retail User option from User Type list.
Party ID	Party id of the user being created.
Party Name	Party name of the user being created.
Employee Details	
This section only appears, if you select **Administrator** option from **User Type** list.	
Organization	Name of the organization.
Manager	Name or id of manager.
Employee Number	Employee id of the user.
Profile Information	
User Name	User name of the user being created.
Email Id	Email id of the user registered with the bank.

Field Name	Description
Title	Salutation to be used for the user. The options are: • Mr • Mrs • Miss • Dr
First Name	First name or given name of the user registered with the bank.
Middle Name	Middle name of the user registered with the bank.
Last Name	Last name of the user registered with the bank.
Address Details	
Address Line 1,2	Address details for contact information of the user.
Address Line 3,4	Address details for contact information of the user.
City	City of residence of the user registered with the bank.
State	State of the user registered with the bank.
Country	Country of the user registered with the bank.
Pin Code	Zip code of the user registered with the bank.
Miscellaneous Information	
Contact number (mobile)	Mobile number of the user.
Contact number (land line)	Land line or residence number of the user.
Date of Birth	Date of birth of the user.
Limit	The type of limit to be assigned to the user.

2. From the **User Type** list, select the appropriate type for the user being created.
   a. If you select **Retail User** or **Corporate User** option:
      i. From the **Role** list, select the appropriate option.
      ii. In the **Party Id** field, enter the party id.

iii. Click **Search**.
The mapped details for the party id appear based on the entered search parameters.
OR
Click **Clear** to reset the details.
OR
Click **Cancel** to cancel the transaction.

iv. In the **User Name** field, enter the user id of the user.

v. In the **Address Details** section, enter the required details.

vi. From the **Limit** list, select the appropriate limit to be assigned.

b. If you select **Administrator** option:

vii. From the **Role** list, select the appropriate option.

viii. In the **Organization** field, enter the organization of the employee.

ix. In the **Manager** field, enter the name of the manager of the employee being created.

x. In the **Employee Number** field, enter the six digit employee number of the user.

xi. In the **User Name** field, enter the user id of the user.

xii. In the **Email Id** field, enter the email address of the user.

xiii. From the **Title** list, select the appropriate option.

xiv. In the **First Name** field, enter the first name or given name of the user.

xv. In the **Middle Name** field, enter the middle name or given name of the user.

xvi. In the **Last Name** field, enter the last name or given name of the user.

xvii. In the **Address Details** section, enter the required details.

xviii. In the **Contact number (Mobile)** field, enter the mobile number of the user.

xix. In the **Contact number (Land line)** field, enter the land line number of the user.

xx. In the **Date of Birth** field, enter the appropriate date.

xxi. From the **Limit** list, select the appropriate limit to be assigned.

3. Click **Save** to save the user details.
OR
Click **Back** to navigate to previous screen.
OR
Click **Cancel** to cancel the transaction.

4. The **Review** screen appears. Verify the details, and click **Confirm**.
OR
Click **Edit** to modify the details.
The user will be navigated back to the create screen.
OR
Click **Cancel** to cancel the transaction.

5. The success message of user creation appears.
   Click **OK** to complete the transaction.

Note:
1) If the setup requires an approval workflow, the maintenance will only be initiated. Once approved by the required number of approvers, a new user will be created with the provided details in OUD/LDAP.
2) If the setup does not require an approval workflow or is self / auto approved, a new user will be created with the provided details in OUD/LDAP.
3) Once a user is successfully created in OUD/LDAP, an alert is generated and sent to the newly created user's email ID with the new password. The user needs to then login to his online banking account using the credentials in the email.

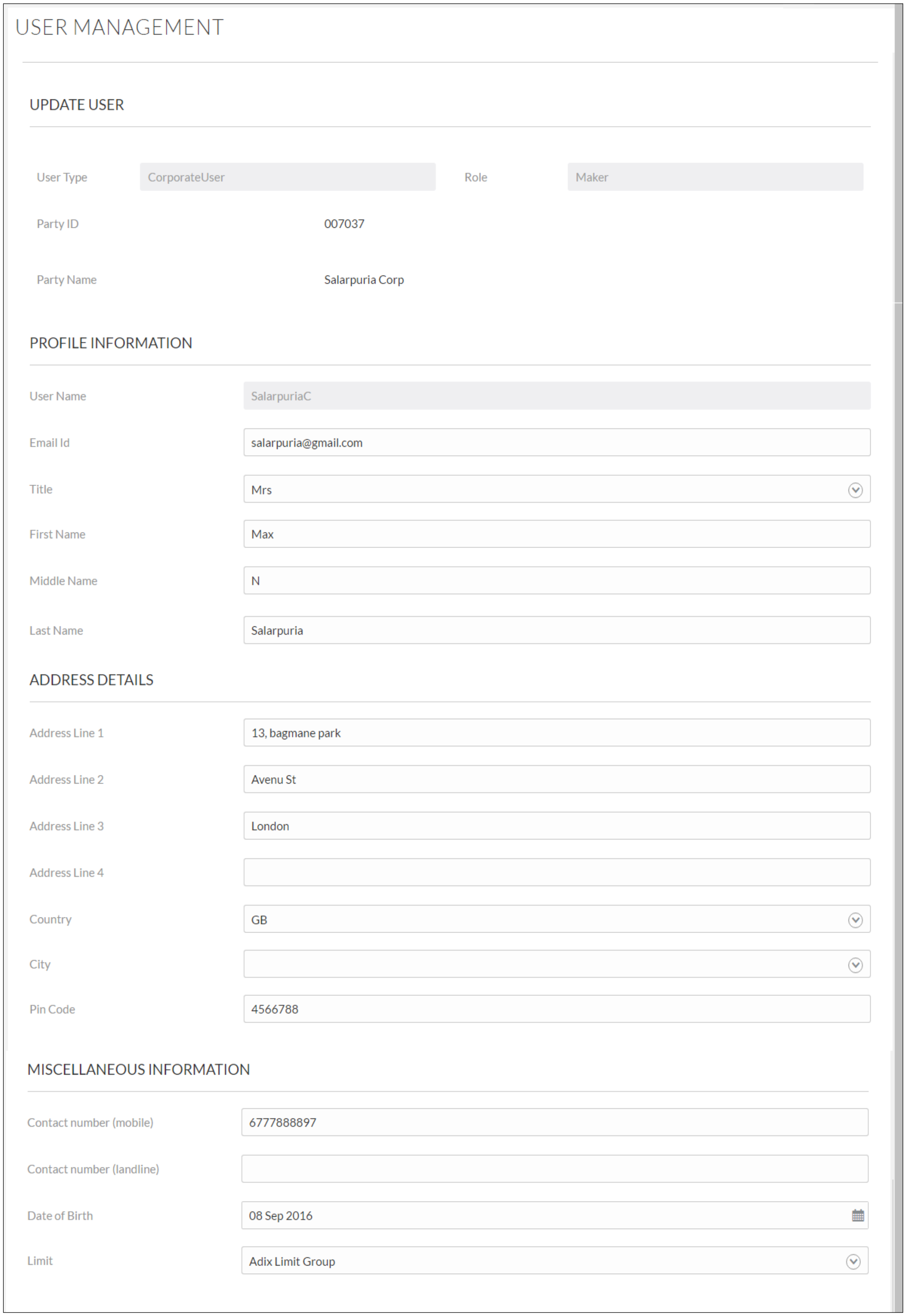
6.3 Update User

Using this option, you can update or edit the details of a particular user. These details are based on the information configured by you, while creating the user.

To edit or update a user details:

1. Repeat step 1 of **Search User** section.
2. To edit a user, select a record and click . The **Update User** screen appears.

Update User


USER MANAGEMENT
UPDATE USER
User Type
CorporateUser
Role
Maker
Party ID
007037
Party Name
Salarpuria Corp
PROFILE INFORMATION
User Name
SalarpuriaC
Email Id
salarpuria@gmail.com
Title
Mrs
First Name
Max
Middle Name
N
Last Name
Salarpuria
ADDRESS DETAILS
Address Line 1
13, bagmane park
Address Line 2
Avenu St
Address Line 3
London
Address Line 4
Country
GB
City
Pin Code
4566788
MISCELLANEOUS INFORMATION
Contact number (mobile)
6777888897
Contact number (landline)
Date of Birth
08 Sep 2016
Limit
Adix Limit Group

Field Description

Field Name	Description
User Type	Type of user. • Retail User • Corporate User • Administrator
Role	Role assigned to the user. This field appears for the Customer type of user.
Profile Information	
User Name	Common name or user id of the user.
Email Id	Email address of the user.
Title	Salutation to be used. The options are: • Mr • Mrs • Miss • Dr
First Name	First name or given name of the user.
Middle Name	Middle name of the user.
Last Name	Last name of the user.
Employee Details This section only appears, if you select **Administrator** option from **User Type** list.	
Organization	Name of the organization. This field appears for the Employee type of user.
Manager	Name or id of manager. This field appears for the Employee type of user.
Employee Number	Employee id. This field appears for the Employee type of user.
Address Details	

Field Name	Description
Address Line 1,2	Address details for contact information of the user.
Address Line 3,4	Address details for contact information of the user.
City	City of residence of the user.
State	State of the user.
Country	Country of the user.
Pin Code	Zip code of the user.
Miscellaneous Information	
Contact number (Mobile)	Mobile number of the user.
Contact number (Land line)	Land line or residence number of the user.
Date of Birth	Date of birth of the user.
Limit	The type of limit to be assigned to the user.

3. Update the details.
4. Click **Save** to update the changes.
   OR
   Click **Back** to navigate to previous screen.
   OR
   Click **Cancel** to cancel the transaction.
5. The **Review** screen appears. Verify the details, and click **Confirm**.
   OR
   Click **Edit** to modify the details.
   The user will be navigated back to the create screen.
   OR
   Click **Cancel** to cancel the transaction.
6. The success message of updates appears.
   Click **Done** to complete the transaction.

6.4 Delete User

Using this option you can delete an existing user.

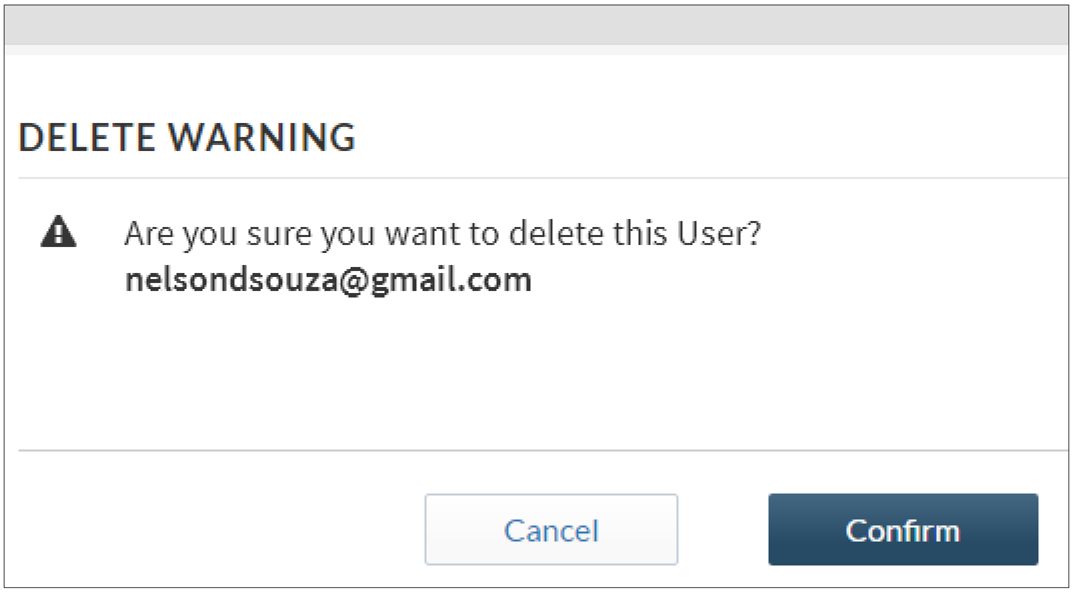
Note: Deletion of user is possible only from LDAP. Administrator cannot delete the user from application.

To delete a user:

1. Repeat step 1 of **Search User** section.

2. To delete a user, click . The **Delete Warning** message appears.

Delete User



3. Click **Confirm** to delete the user.
OR
Click **Cancel** to cancel the transaction.

4. The success message of user deletion appears.

FAQs

Who can create / update the user?

Only bank administrator can create a user and edit its details.

Which user information can I update using Update User screen?

Using the Update User screen, you can update only the editable profile information, address details and miscellaneous information such as email-id, mobile number etc. To edit the other information like User Name and Email id you need to contact to the bank.

What are the details required to create a user?

Following details are required to create the below users:

- Retail User: All the personal details, contact details are fetched from UBS. Only user name and limit is provided as input.
- Corporate User: Contact details, role, party selection and limit group association

- Bank Administrator: Employee details, personal details, details and role.

What are the details that can be amended for a user?

Following details can be amended for the below users

- Retail User: Limit Group Assigned
- Corporate User: All details like contact details, role, party selection and limit group association can be amended except for the username.
- Administrator: All details like employee details, personal details, details and role can be amended except for the username.

6.5 Assign Roles

Using this option, you can assign /remove roles to a user of a particular user type. You can select the roles that you want to assign to the user by clicking on assign groups option.

Note: You can assign more than one role to a user by selecting the check boxes. But the roles have to be a part of the same User Type. For Example, if the user was created as Corporate User, you can select amongst Maker, Checker or Viewer Roles.

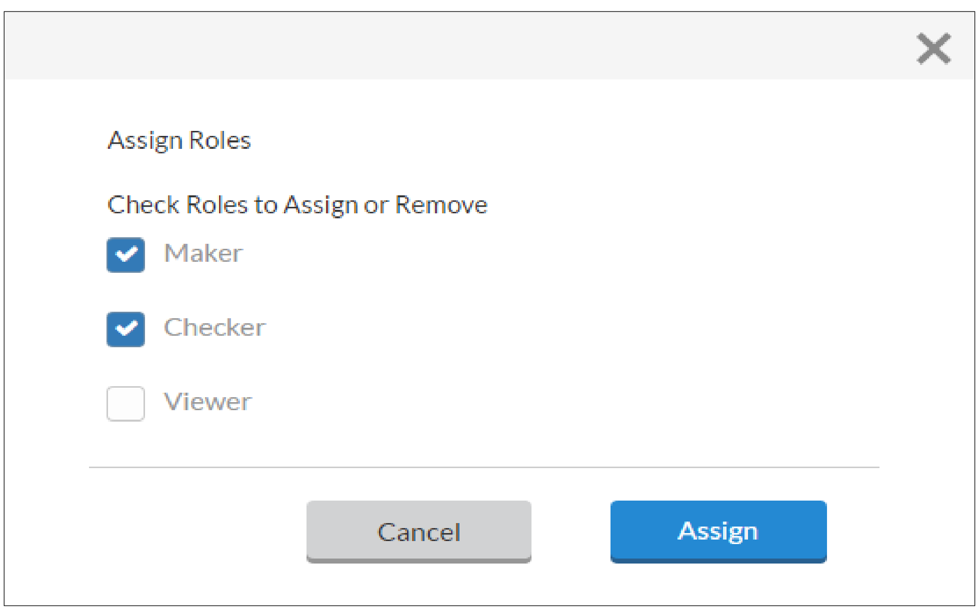
How to reach here:

Administration Dashboard > OnBoarding > User Management > Search User > Assign Roles

To assign a role:

1. In the **User Management** screen, click **Search**. The search result section appears.
2. Select the desired user and click the **Assign Roles** link. The **Assign Roles** screen appears.

Assign Roles



Field Description

Field name	Description
Check Roles to Assign or Remove	
Roles	The roles to be assigned to the user.

3. To assign or remove the roles, select or deselect the **Roles** check boxes.
4. Click **Assign**.
   The success message of roles assigning appears.
   OR
   Click **Cancel** to cancel the transaction.
5. Click **OK** to complete the transaction.

FAQs

Why users need to assign to a group?

A user is assigned to a group to set access rights. The user is grouped under specific group level like admin group user, customer group user etc.

Can more than one role be assigned to a user?

Yes more than one role can be assigned to the user in that case the user belongs to more than one group but for a given User type.

6.6 Manage Credentials

The bank administrator manages the credential related operations such as:

- Reset Password - allows to reset the log in password
- Change Password - allow to change the password

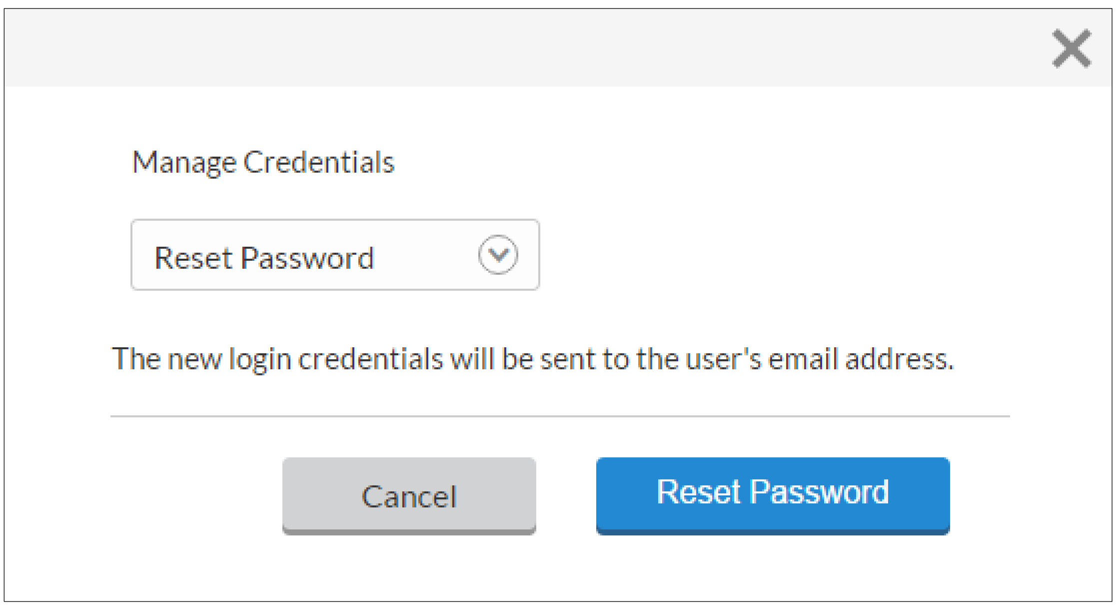
How to reach here:

Administration Dashboard > OnBoarding > User Management > Search User > Manage Credentials

To manage credentials:

1. In the **User Management** screen, click **Search**. The search result section appears.
2. Select the desired user and click the **Manage Credentials** link. The **Manage Credentials** section appears.

Manage Credentials



Field Description

Field Name	Description
Manage Credentials	Manages credential related operations. The options are: • Reset Password • Change Password

Field Name	Description
Below fields appear if you select the **Change Password** option in **Manage Credentials** field.	
Current Password	The current password assigned.
New Password	The new password to be assigned. **Note**: This new password should be as per Password Policy (displayed below the text fields in the above screen) set by the bank.
Confirm New Password	The new password to be assigned. **Note**: This new password should be as per Password Policy (displayed below the text fields in the above screen) set by the bank.

3. From Manage Credential list, select the appropriate option.
   a. If you select **Change Password** option;
      i. In the **Current Password** field, enter the current password.
      ii. In the **New Password f**ield, enter the new password to be set.
      iii. In the **Confirm New Password** field, re enter the new password to be set.
      iv. Click **Change Password** to assign the new password.
      OR
      Click **Cancel** to cancel the transaction.
   b. If you select **Reset Password** option;
      i. Click **Reset Password**.
      The success message appears.
      OR
      Click **Close** to complete the transaction.

Note: An alert is sent to the user once the password is reset.

6.7 Status

Using this option, bank administrator can modify and manage the locked and activated statuses of a particular user.

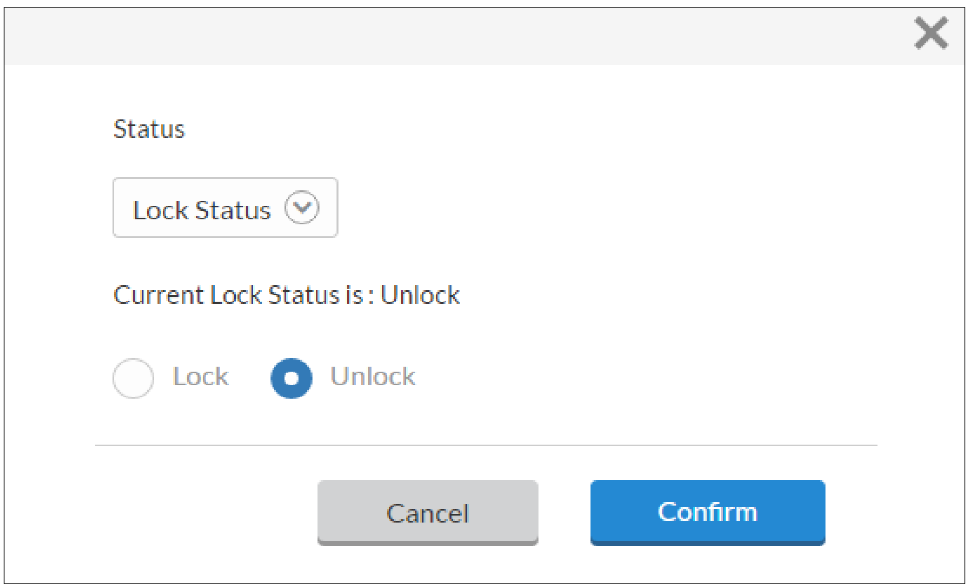
How to reach here:

Administration Dashboard > OnBoarding > User Management > Search User > Status

To change the user status:

1. In the **User Management** screen, click **Search**. The search result section appears.
2. Select the desired user and click the **Status** link. The **Status** screen appears.

Status



Field Description

Field Name	Description
Status	Allows user to select the status of the user.
Lock Status	The current status of the user. The status can be: • Lock • Unlock

3. From the **Status** list, select the appropriate option.
4. In the **Lock Status field**, select the appropriate option.

3. Click **Confirm**.
   The success message of change the status appears.
   OR
   Click Cancel to cancel the transaction.

7. Party preference

This allows the bank administrator to:

- Search Party Preferences
- Create Party Preferences
- Modify Party Preferences
- Delete Party Preferences

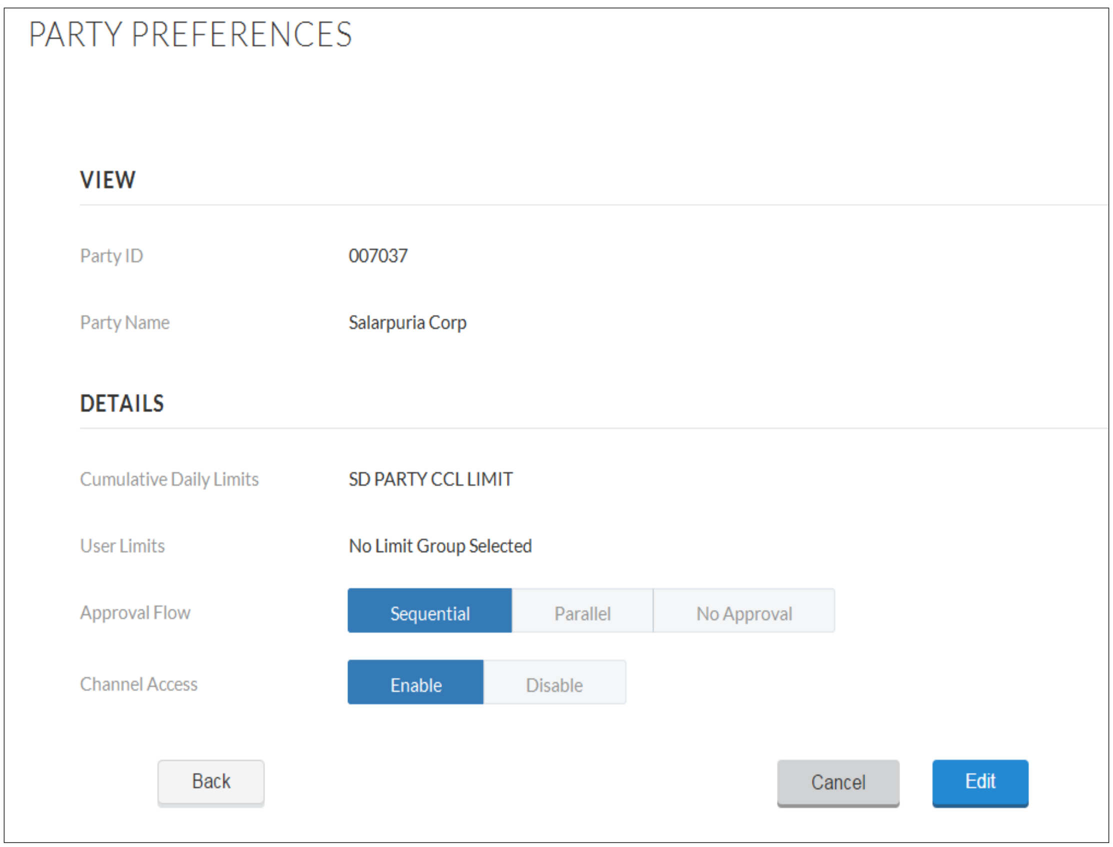
How to reach here:

Administration Dashboard > OnBoarding > Party Preferences

7.1 Search Party Preferences

This option allows bank administrator to view party preferences.

Party Preferences



Field Description

Field Name	Description
View	
Party Id	Party ID of the corporate user.
Party Name	Party name of the corporate user.
Details	
Cumulative Daily Limit	Name of the limit package defined. It allows bank administrator to map cumulative level limits to the party. The options are: • Default Limit Group for Role • Party Level Limit Group • User Level Limit Group
User Limit	Name of the limit package. It allows to map user level limits to the party. The options are: • Default Limit Group for Role • Party Level Limit Group • User Level Limit Group
Approval Flow	The approval type for the party. The options are: • Sequential • Parallel • No Approval
Channel Access	Map cumulative level limits to the party. The options are: • Enable : Allows bank administrator to enable the party for application channel access • Disable: Allows bank administrator to disable the party for application channel access

To view party preferences of party:

1. In the **Party Id** field, enter the party Id of the corporate user whose party preferences you want to view.
   OR
   In the **Party Name** field, enter the name of the party whose party preferences you want to view.

2. Click **Search**.
   The party preference maintained for the party id appears based on the entered search parameters.
   OR
   Click **Clear** to reset the details.
   OR
   Click **Cancel** to cancel the transaction.

3. Click **Edit** to edit the party preferences.
   OR
   Click **Cancel** to cancel the transaction.
   OR
   Click **Back** to navigate to previous screen.

7.2 Create Party Preferences

Using this option, you can as a bank administrator can configure party preferences.

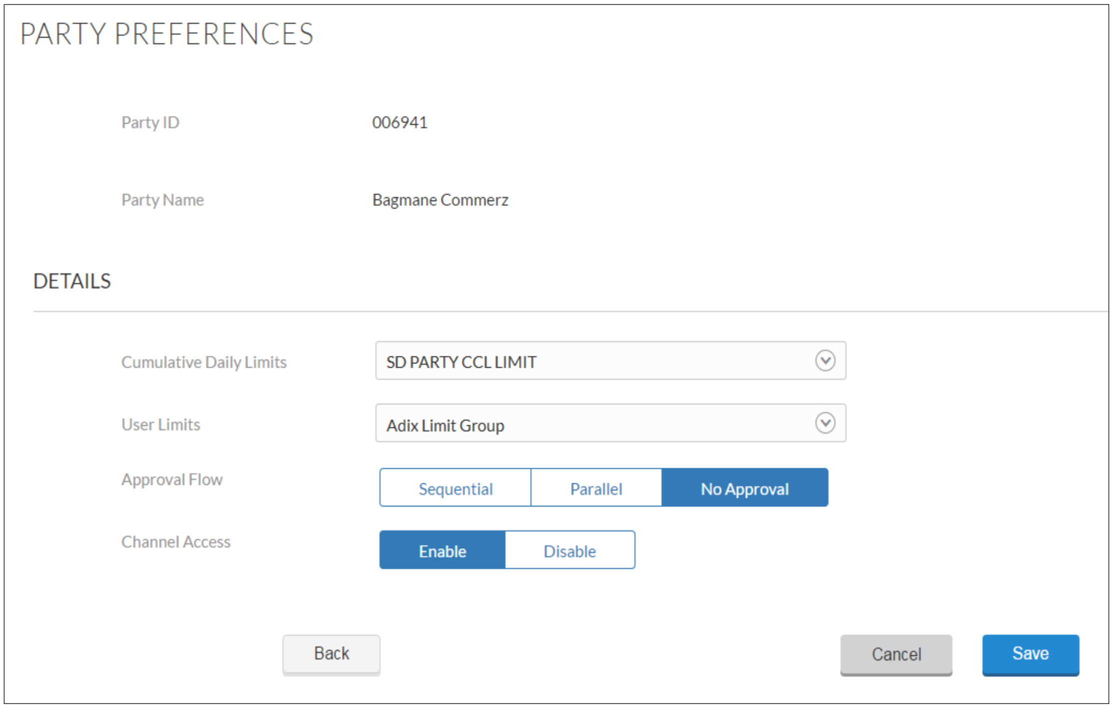
To create the party preferences:

1. In the Party Id field, enter the party Id of the corporate user whose party preferences you want to view.
   OR
   In the Party Name field, enter the name of the party whose party preferences you want to view.

2. Click Search.
   The party preference maintained for the party id appears based on the entered search parameters.
   OR
   Click Clear to reset the details.
   OR
   Click Cancel to cancel the transaction.

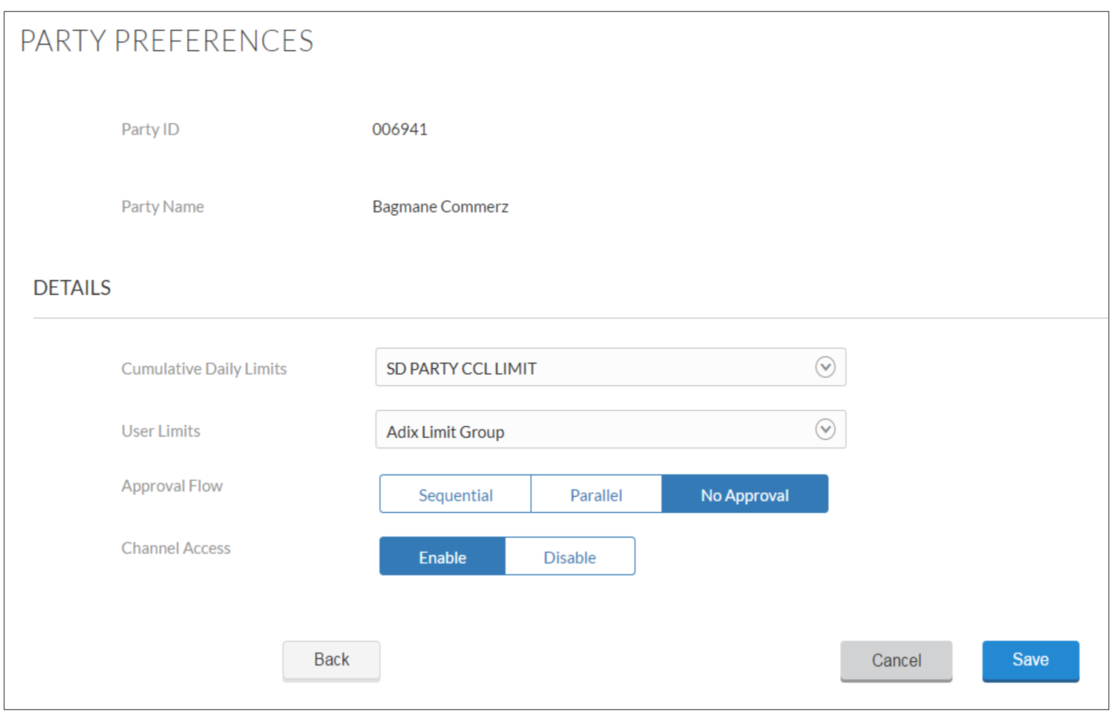
Note: You can define party preferences if the Preferences Maintained field value is NO for the selected party ID.

Party Preferences Maintenance - Create



3. Click **Create New**.
The **Create** screen appears.

Party Preferences - Create



Field Description

Field Name	Description
Create	
Party Id	Party ID of the corporate user.
Party Name	Party name of the corporate user.
Details	
Cumulative Daily Limit	Name of the limit package defined. It allows bank administrator to map cumulative level limits to the party. The options are: • Default Limit Group for Role • Party Level Limit Group • User Level Limit Group
User Limit	Name of the limit package. It allows to map user level limits to the party. The options are: • Default Limit Group for Role • Party Level Limit Group • User Level Limit Group
Approval Flow	The approval type for the party. The options are: • Sequential • Parallel • No Approval
Channel Access	Map cumulative level limits to the party. The options are: • Enable : Allows bank administrator to enable the party for application channel access • Disable: Allows bank administrator to disable the party for application channel access

4. From the **Cumulative Daily Limits** list, select the appropriate option.
5. From the **User Limit** list, select the appropriate option.
6. From the **Approval Flow** list, select the appropriate option.
7. From the **Channel Access** list, select the appropriate option.

8. Click **Save** to save the details of the party preferences.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to navigate to previous screen.

9. The **Review** screen appears. Verify the details, and click **Confirm**.
OR
Click **Cancel** to cancel the transaction.

10. The success message of party preference creation appears.
Click **OK** to complete the transaction.

7.3 Modify Party Preferences

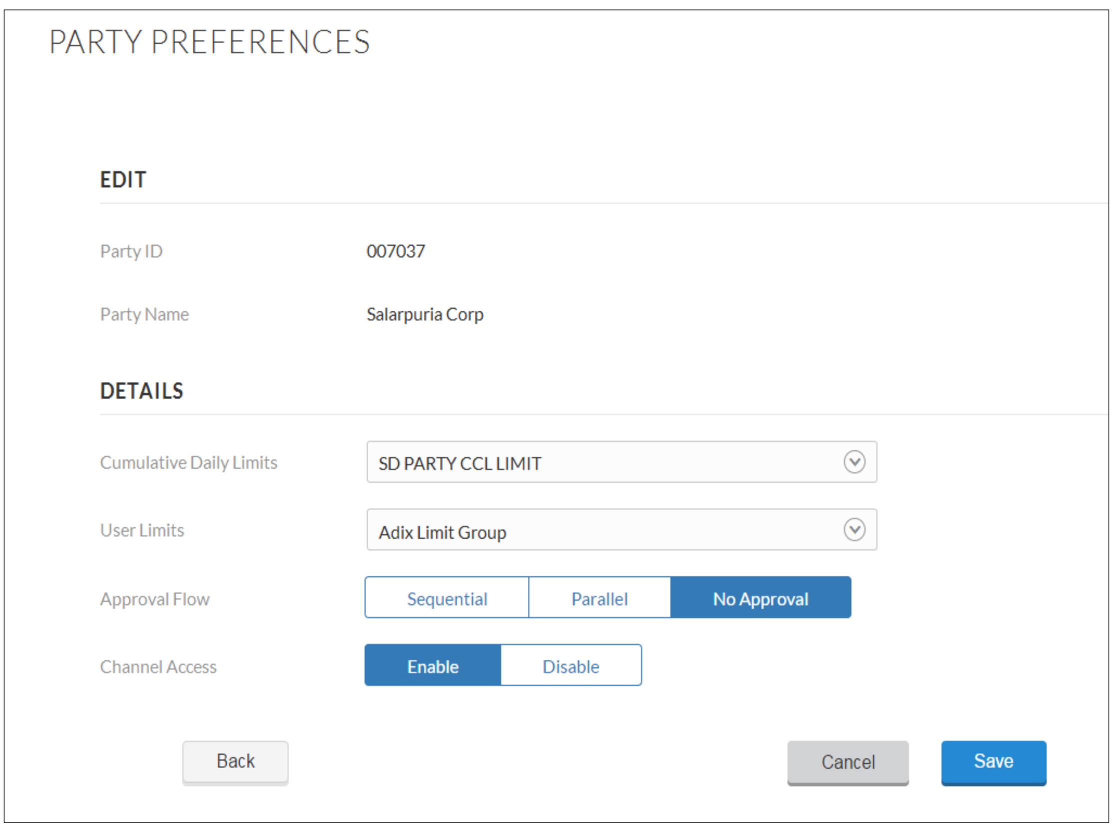
Using this option, you can as a bank administrator can edit the party preferences.

To edit the customer preferences:

1. Repeat step 1 to 2 of Search Party Preference.

2. Click **Edit** to edit the party preferences.
The **Details** screen appears along with the party ID.

Party Preferences Maintenance - Modify



Field Description

Field Name	Description
View	
Party Id	Party ID of the corporate user.
Party Name	Party name of the corporate user.
Details	
Cumulative Daily Limit	Name of the limit package defined. It allows bank administrator to map cumulative level limits to the party. The options are: • Default Limit Group for Role • Party Level Limit Group • User Level Limit Group
User Limit	Name of the limit package. It allows to map user level limits to the party. The options are: • Default Limit Group for Role • Party Level Limit Group • User Level Limit Group
Approval Flow	The approval type for the party. The options are: • Sequential • Parallel • No Approval
Channel Access	Map cumulative level limits to the party. The options are: • Enable : Allows bank administrator to enable the party for application channel access • Disable: Allows bank administrator to disable the party for application channel access

3. From the **Cumulative Daily Limits** list, select the appropriate option.
4. From the **User Limit** list, select the appropriate option.
5. From the **Approval Flow** list, select the appropriate option.
6. From the **Channel Access** list, select the appropriate option.

7. Click **Save** to save the modified details of the party preference.
OR
Click **Back** to navigate to previous screen.
OR
Click **Cancel** to cancel the transaction.

8. The **Review** screen appears. Verify the details, and click **Confirm**.
OR
Click **Edit** to modify the details.
OR
Click **Cancel** to cancel the transaction.

9. The success message appears.
Click **OK** to complete the transaction.

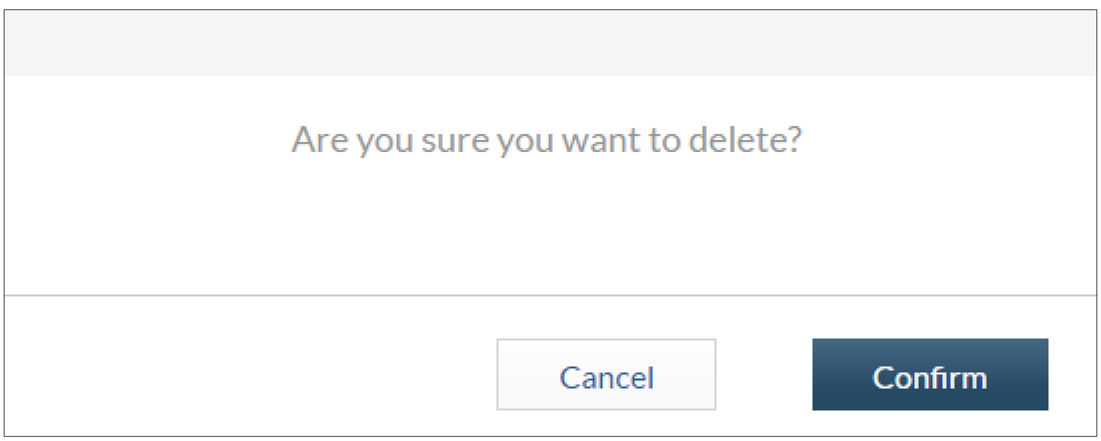
7.4 Delete Party Preferences

Using this option, you can as a bank administrator can delete the party preferences from application. It will not allow you access the party henceforth.

To delete party preferences:

1. Repeat step 1 to 2 of **Search Party Preference**.
2. Click **Delete** to delete the party preferences.

Delete Party Preferences



3. Click **Confirm**.
OR
Click **Cancel** to cancel the transaction.

4. The success message appears.
Click **OK** to complete the transaction.

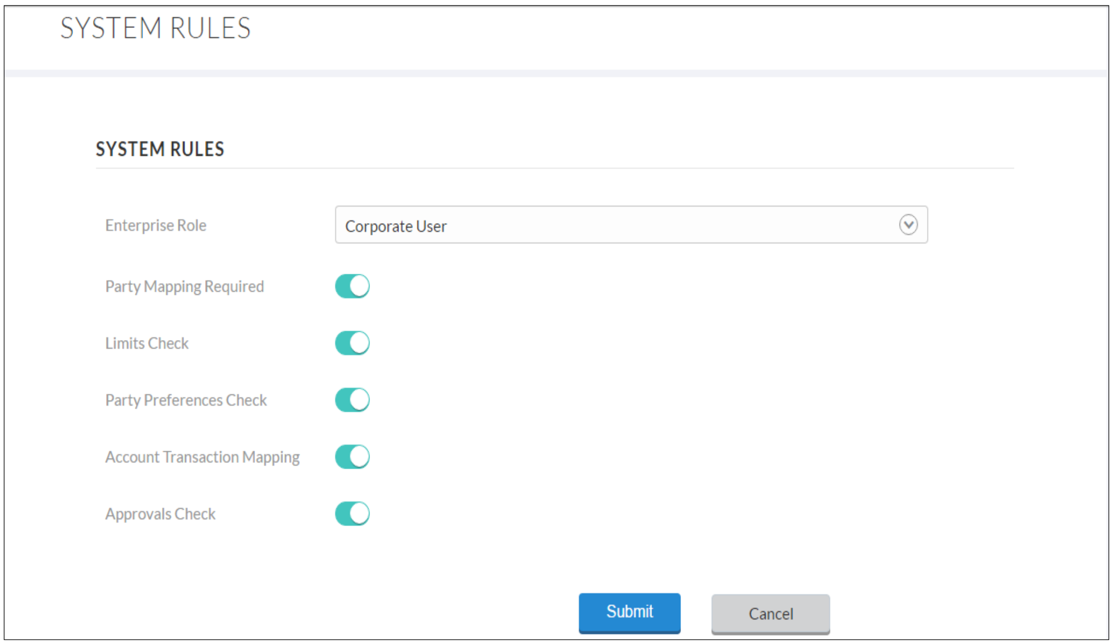
8. System Rules

Using this option, bank administration can set the checks required for the enterprise roles.

How to reach here:

Administration Dashboard > System Rules

System Rules



Field Description

Field Name	Description
Enterprise Role	Name of enterprise. The options can be: • Corporate User • Administrator • Retail User
Party Mapping Required	Party mapping check is required for a particular enterprise role or not.
Limits Check	Limits check is required or not.
Party Preferences Check	Party preferences check is required or not.

Field Name	Description
Account Access Check	Account access check is required or not.
Approvals Check	Approvals check is required or not.

To set the system rules:

1. From the **Enterprise Role** list, select the appropriate option.
2. In the **Party Mapping Required** field, select the appropriate option.
3. In the **Limits Check** field, select the appropriate option.
4. In the **Party Preferences Check** field, select the appropriate option.
5. In the **Account Access Check** field, select the appropriate option.
6. In the **Approvals Check** field, select the appropriate option.
7. Click **Submit**.
   OR
   Click **Cancel** to cancel the transaction.
   The success message appears.

FAQs

How can I find out what checks are granted to a particular role? Can I change it?

You can select a role and view the checks mapped to the role, you can also edit the type of checks.

9. Account Access

Account access management enables the bank administrator to enable access of corporate accounts for channel banking. With this access defined, the corporate can transact on their accounts through internet banking. They can view accounts, statements, initiate payments, upload files, and various other transactions available for corporate users.

Some of the features of Account Access management are:

- Account Access Management comes with manageability, so that the bank can make the most of much-needed access checks
- With Account Access option, banks can go for the Auto/ Manual preference which will take care of newly added accounts and transactions
- It will also be possible for bank administrators to default party level account mappings to be available to the user. Hence, if an account is allowed or disallowed at party level, the same will be the effect at the user level.
- A cogent user interface which allows bank administrator to effectively configure accounts and transactions mappings, making it visually easy and understandable.

Account access management maintenance designed to allow and/ or restrict the corporate accounts for online access. Typically, there are multiple users from different departments who transact on behalf of the corporate using specific accounts and specific transactions. Examples are:

- Large Corporates:
    - Users belonging to HR department: Such users carry out transaction such as salary payments, enabling reimbursements, deducting taxes etc. Hence, will only
    - Users belonging to administration department: Such users carry out transactions such as expenses repayments, monthly payments to vendors etc.
    - Users belonging to Finance department: Such users carry out transactions such as payments of dividends etc.
- Small and Medium enterprises:
    - May have users who typically carry all transactions and hence need to have access to most/ all accounts of the company and hence may not require any specific access to specific accounts.

On the basis of the request/ mandate received from the corporate clients, the administrator will use this maintenance to enable the corporate accounts to be accessed online. Further, users working on behalf of the corporate clients will be mapped to such accounts and their relevant transactions.

Below are the account access components:

- Party Account Access
- User Account Access

9.1 Party Account Access

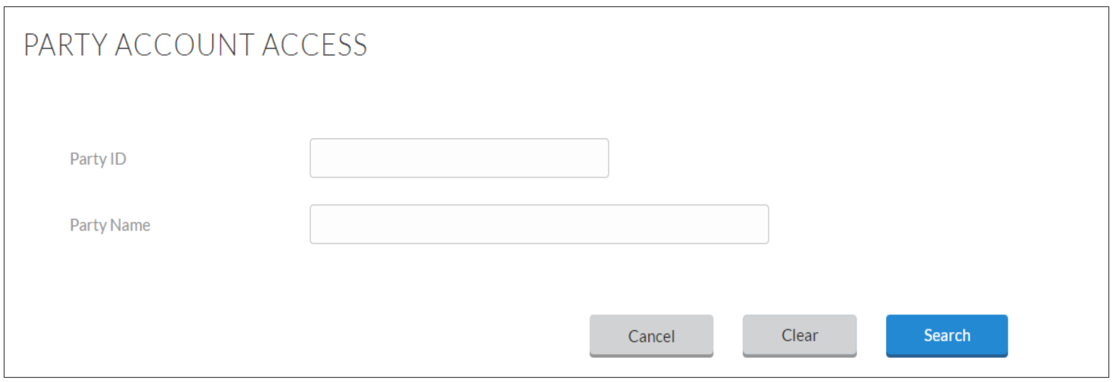
Using this option, bank administrator user can search for a party based on the party ID or party name. On click of create button all the accounts held by the customer as a relationship with the bank as available in the core banking system will be fetched and displayed in the respective categories viz. Demand Deposits, Term Deposits, Loans etc. in a tabular form.

Upon navigating to the specific category tab viz. Demand Deposits, Term Deposits, Loans etc., the administrator can select a global check box of 'Map all accounts' to enable all the existing accounts under the selected category for channel banking. If specific accounts are required to be given access then the user needs to select the respective check boxes preceding the account number.

How to reach here:

Administration Dashboard > Account Access > Party Account Access

Party Account Access - Search



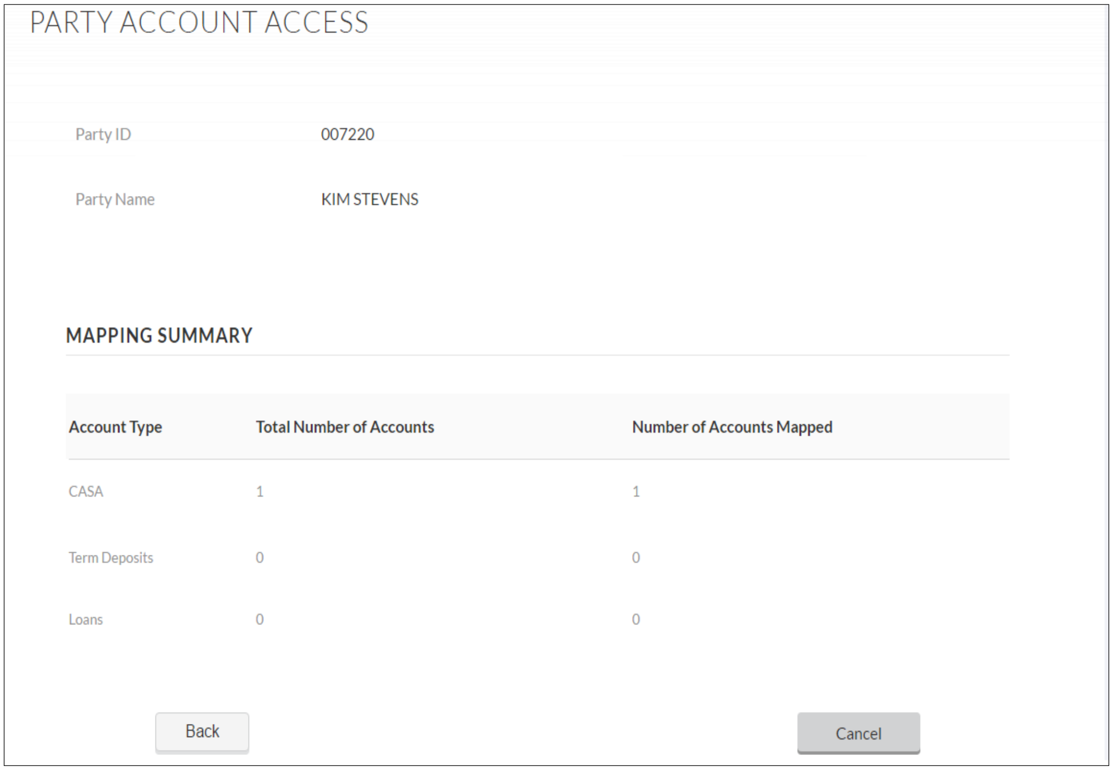
Field Description

Field Name	Description
Party Id	Party Id of the corporate user.
Party Name	Party name of the corporate user.

To search and view the party account transactions mapping:

1. In the **Party Id** field, enter the party id of the user.
2. Click **Search**.
   OR
   Click **Clear** to clear the search parameters.
   OR
   Click **Cancel** to cancel the transaction.
   The **Party Account Access** screen with search results appears.

Party Account Access - Search Results



Field Description

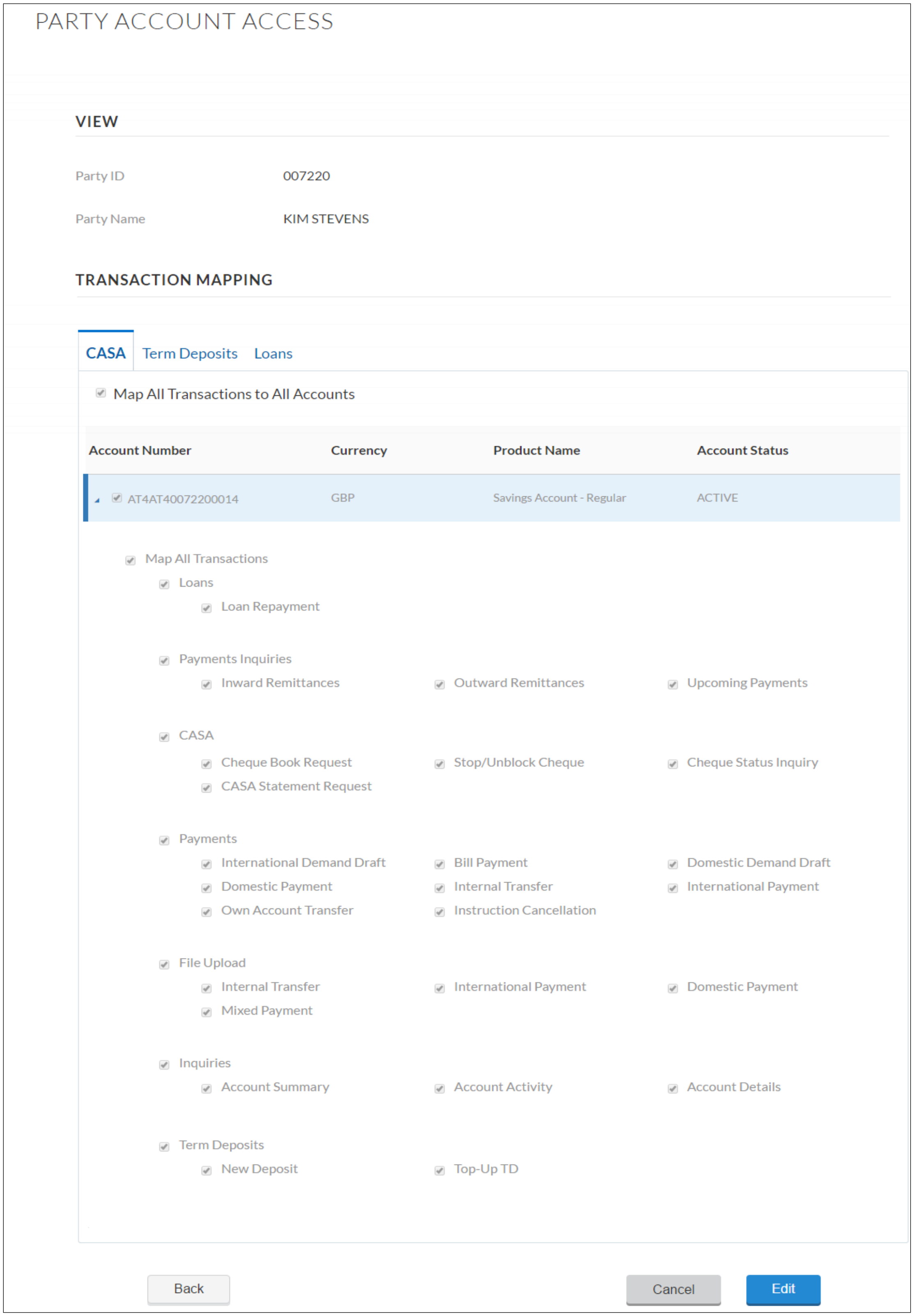
Field Name	Description
Party Id	The party id searched by the bank administrator.
Party Name	The name of the party.
Mapping Summary	
Account Type	All account types available under the party. The account type can be: • Current & Savings • Term Deposits • Loans
Total Number of Accounts	Total number of accounts available under the party.
Number of Accounts Mapped	Number of accounts mapped to the particular account type.

3. Click the **Account Type** for which you want to view the mapping of the accounts. The **Party Account Access - View** screen for mapping the account appears.

4. Click **Next**.

5. Click against the particular account number to view the mapped accounts.
   OR
   Click **Cancel** to cancel the transaction.

Party Account Access - View



Field Description

Field Name	Description
CASA/ Term Deposits/ Loans	
New Accounts	
Map Accounts	Mapping of the accounts. The options can be: • Auto: select for default access to the newly added accounts and transactions of the party as soon as the account is opened. • Manual: select for specific access to all future accounts. This is the strictest account access policy which requires bank administrator to explicitly map new accounts and transactions if access needs to be provided
Existing Accounts	
Map All Accounts	Mapping all the existing accounts under the selected category to enable for channel banking.
Account Number	List of account numbers present in a particular account type.
Currency	Account currency.
Product Name	Name of the product available under the party.
Account Status	Status of the account access for the party

6. Click **Edit** to update the **Party Account Access** transaction.
   OR
   Click **Cancel** to cancel the transaction.
   OR
   Click **Back** to navigate to the previous screen.

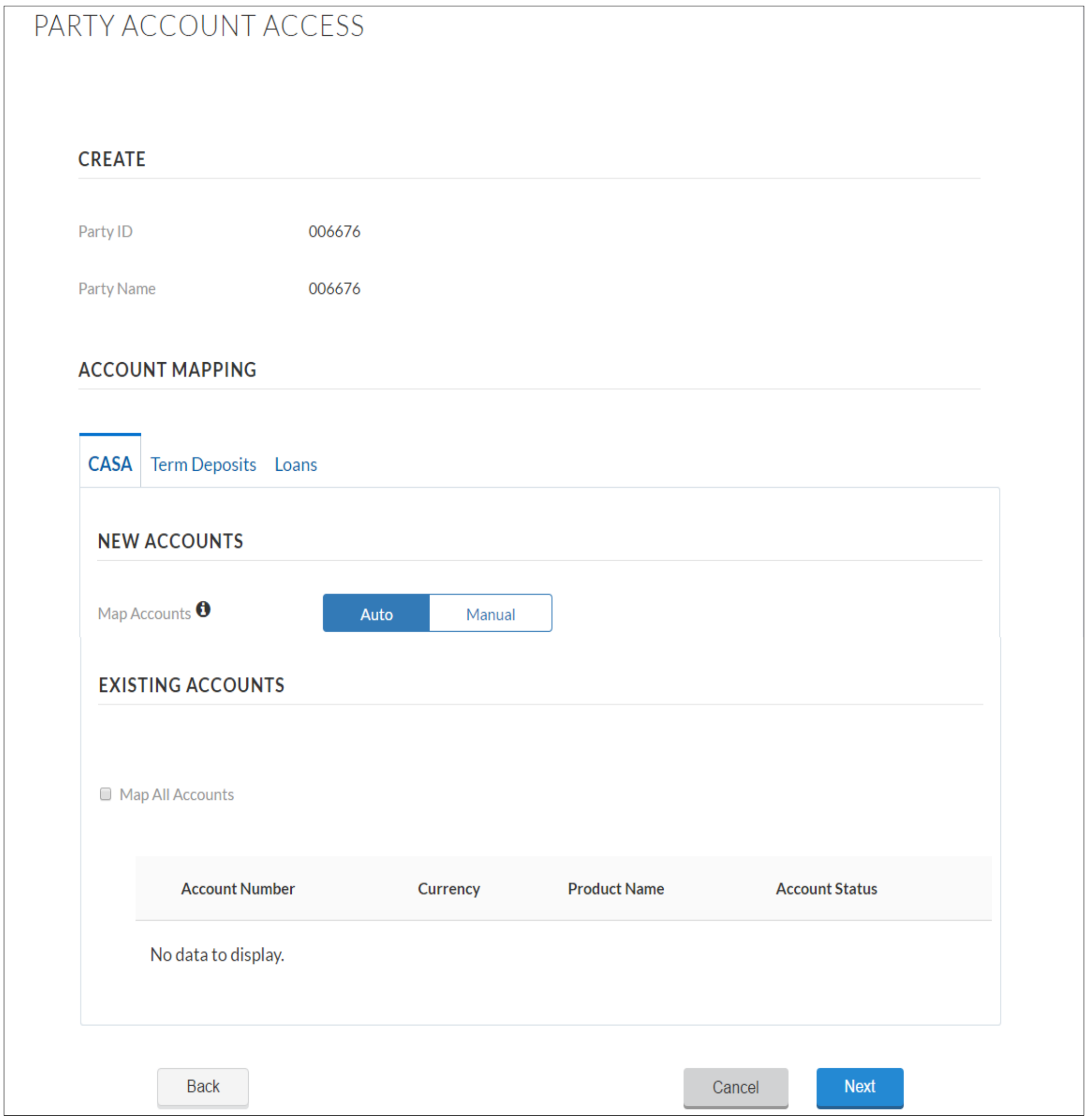
9.1.2 Party Account Access - Create

Using this option you can create a new party account access. You can create a new party account access only if account number is not mapped with party.

To create a new party account access:

1. Repeat steps 1 and 2 of **Party Account Access - Search** section.
2. Click **Create**. The **Party Account Access - Create** screen appears.
   OR
   Click **Cancel** to cancel the transaction.
   OR
   Click **Back** to navigate to the previous screen.

Party Account Access - Create



3. To map the transactions to the account, select the **Account Number**.
OR
Select **Map All Accounts**, if you want to map all the account numbers.
4. Click **Term Deposits** tab and repeat step 3.
5. Click **Loans** tab and repeat step 3.
6. Click **Next**. The **Party Account Access - Create** screen with mapped transactions appears.
OR
Click against the particular account number to view the mapping.
7. Click **Save**.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to navigate to the previous screen.
8. The **Party Account Access - Review** screen appears. Verify the details, and click **Confirm**.
OR
Click **Edit** to edit the transaction.
OR
Click **Cancel** to cancel the transaction.
9. The screen with success message appears. Click **OK** to complete the transaction.

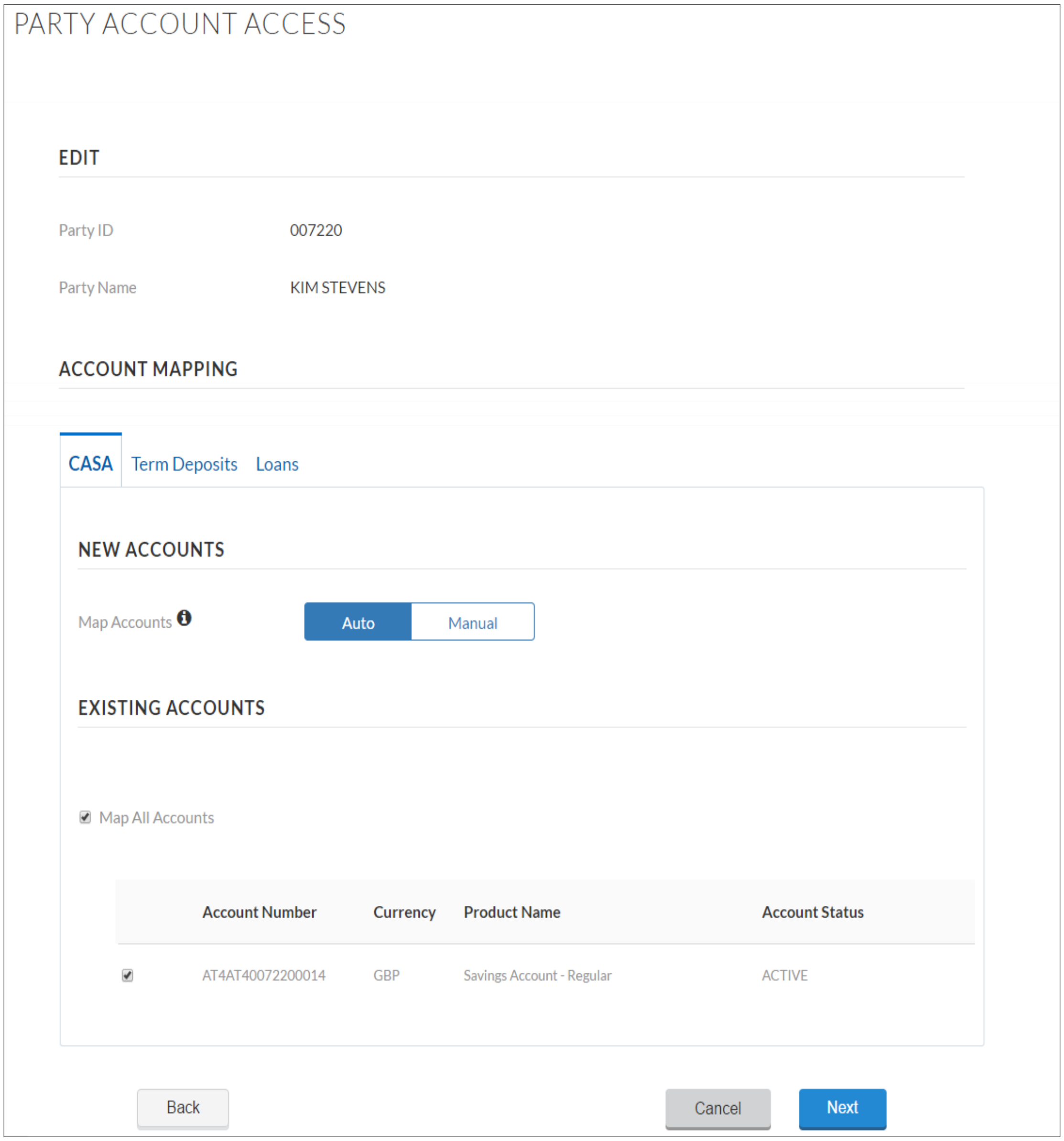
9.1.3 Party Account Access - Edit

Using this option you can edit the existing account transaction mapping.

To edit a party account access:

1. Repeat steps 1 and 2 of **Party Account Access - Search** section.
2. Click the **Account Type** for which you want to edit the mapping of the accounts.
3. Click **Edit**. The **Party Account Access - Edit** screen appears.
OR
Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to cancel the transaction.

Party Account Access - Edit



4. Select the **Account Number** to be mapped.
   OR
   Select **Map All Accounts**, if you want to map all the account numbers.
5. Click **Next**. The **Party Account Access - Edit** screen with mapped account appears.
   OR
   Click  against the particular account number to view the mapping.
6. Click **Save**.
   OR
   Click **Back** to navigate to the previous screen.
   OR
   Click **Cancel** to cancel the transaction.

7. The **Party Account Access - Review** screen appears. Verify the details, and click **Confirm**.
OR
Click **Edit** to edit the transaction.
OR
Click **Cancel** to cancel the transaction.

8. The screen with success message appears. Click **OK** to complete the transaction.

FAQs

Is it necessary to setup Party Account Access Management before setting up User Account Access?

Yes. The party account access management setup must be done before the user level mapping of accounts and transactions.

What is the significance of Apply Party Level Changes Option?

This option is available at user account access setup level and takes care of the changes occurring at party level due to addition of new accounts.

If this option is selected, these accounts and transactions will be by default allowed if party level setup is 'Auto'. Similarly, if not selected, accounts and transactions will be denied and the administrator will be required to grant access specifically.

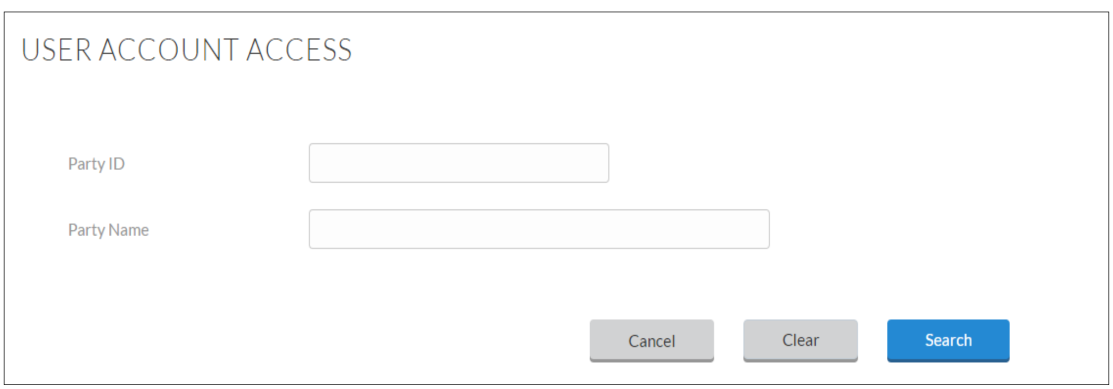
9.2 User Account Access

The user level mapping of accounts and transactions must be done in order to provide access to the accounts for performing transactions to the specific user. If this step is not followed, the corresponding user will not be able to view any accounts on the dashboard screen or at the individual transactions.

How to reach here:

Administration Dashboard > Account Access > User Account Access

User Account Access



Field Description

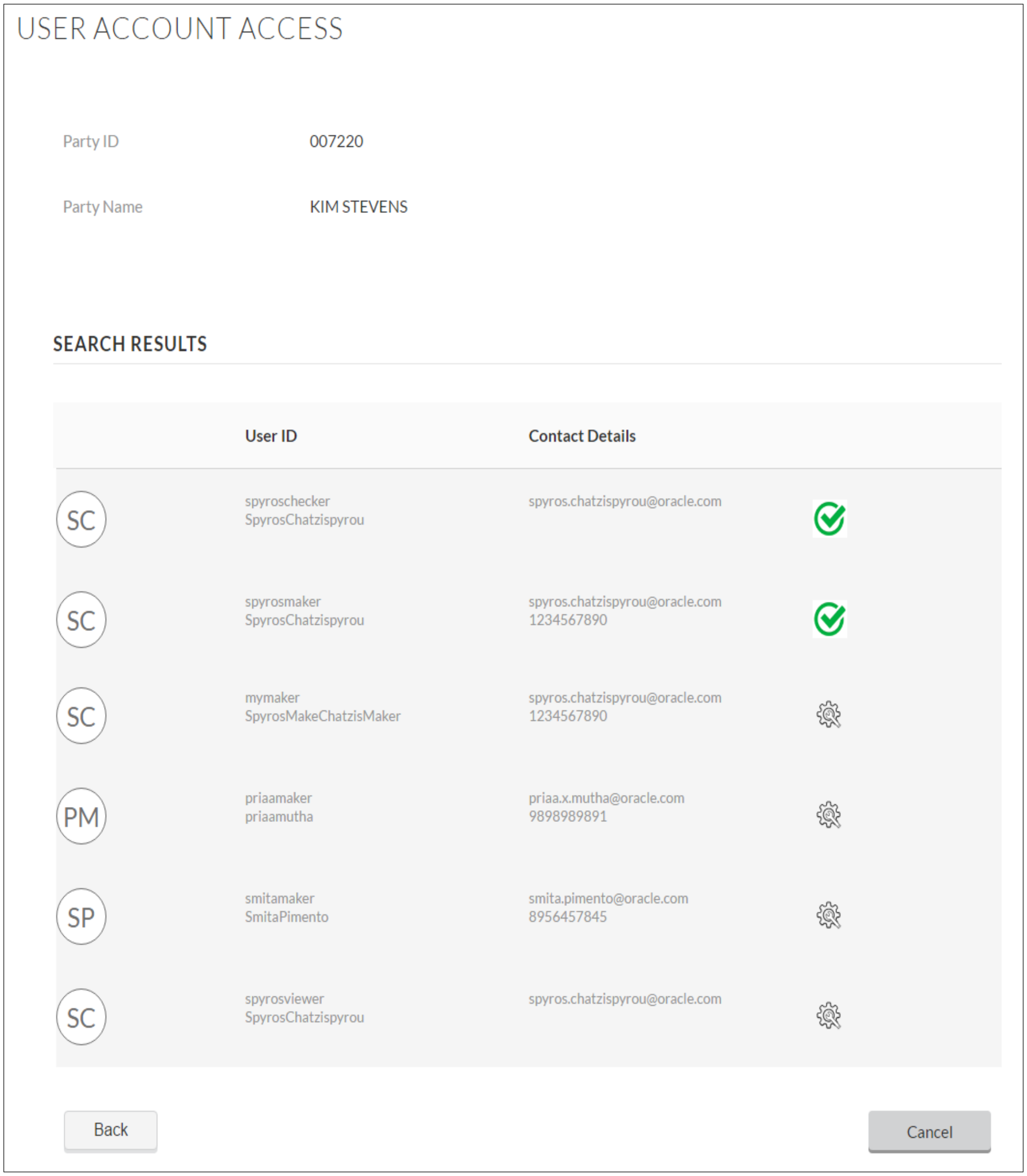
Field Name	Description

Field Name	Description
Party Id	Party Id of the corporate user.
Party Name	Party name of the corporate user.

To search and view the mapped user account transaction:

1. In the **Party Id** field, enter the party id of the user.
2. Click **Search**.
   OR
   Click **Clear** to clear the search parameters.
   OR
   Click **Cancel** to cancel the transaction.
   The **User Account Access** screen with search results appears.

User Account Access - Search Results



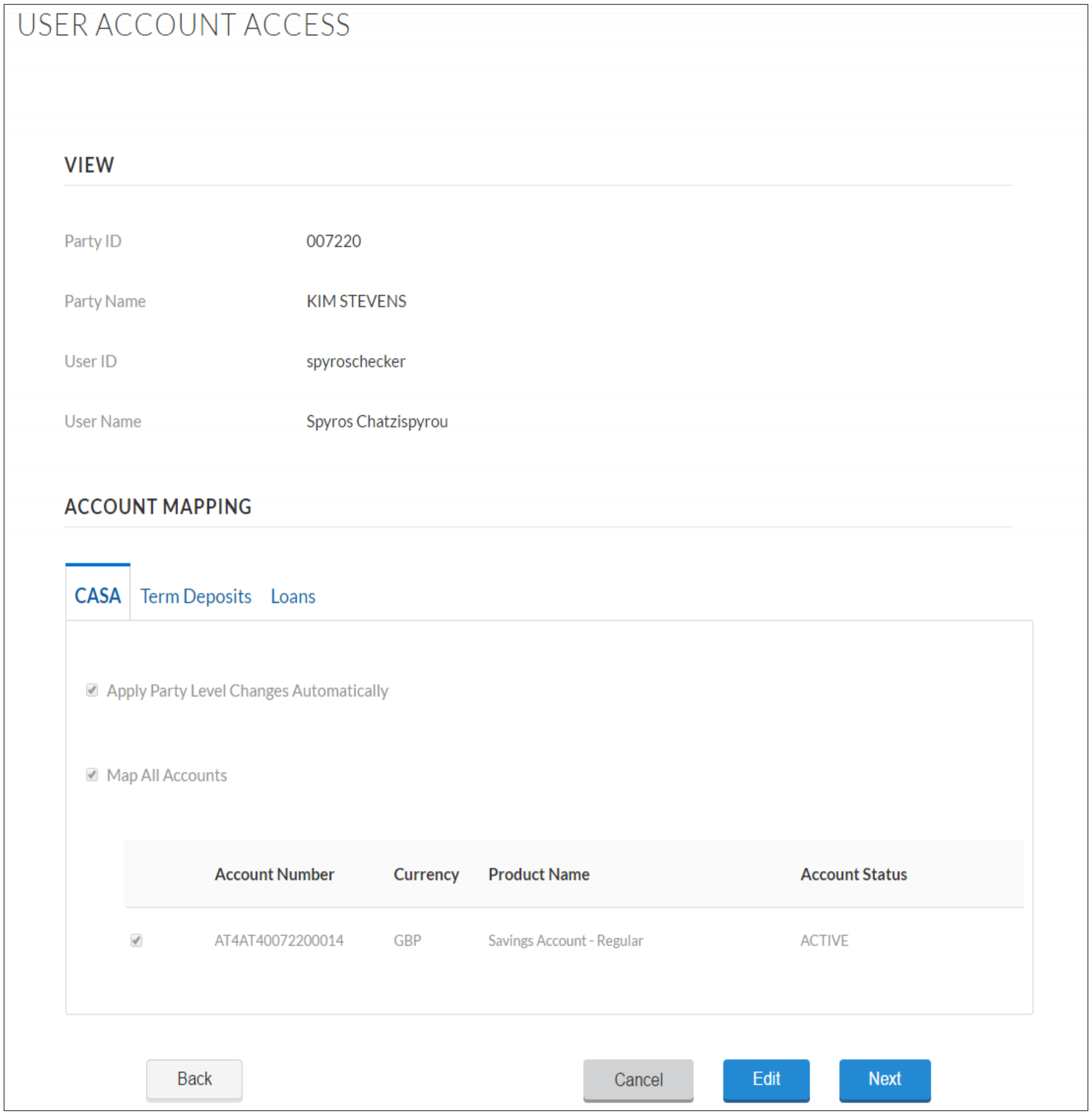
Field Description

Field Name	Description
Party Id	The party id searched by the bank administrator.
Party Name	The name of the party.

Field Name	Description
Search Results	
User ID	The user id provided by the bank admin.
Contact Details	The email id of the user.

3. Click of the record for which you want to view the user account transaction mapping. The User **Account Access -View** screen appears.
OR
Click if you want to create a new user account transaction mapping.
OR
Click **Cancel** to cancel the transaction.
OR
Click **Back** to navigate to the previous screen.

User Account Access - View



Field Description

Field Name	Description
Account Mapping	
CASA/ Term Deposits/ Loans	
Apply Party Level Changes Automatically	User will get access to accounts that are allowed/ disallowed at the party level.
Map All Accounts	Mapping all the transactions to all the existing accounts.

Field Name	Description
Account Number	List of account numbers present in a particular account type.
Currency	Account currency.
Product Name	Name of the product available under the party.
Account Status	Status of the account access for the party.

4. Click **Edit** to update the **User Account Access** mapping.
   OR
   Click **Cancel** to cancel the transaction.
   OR
   Click **Back** to navigate to the previous screen.

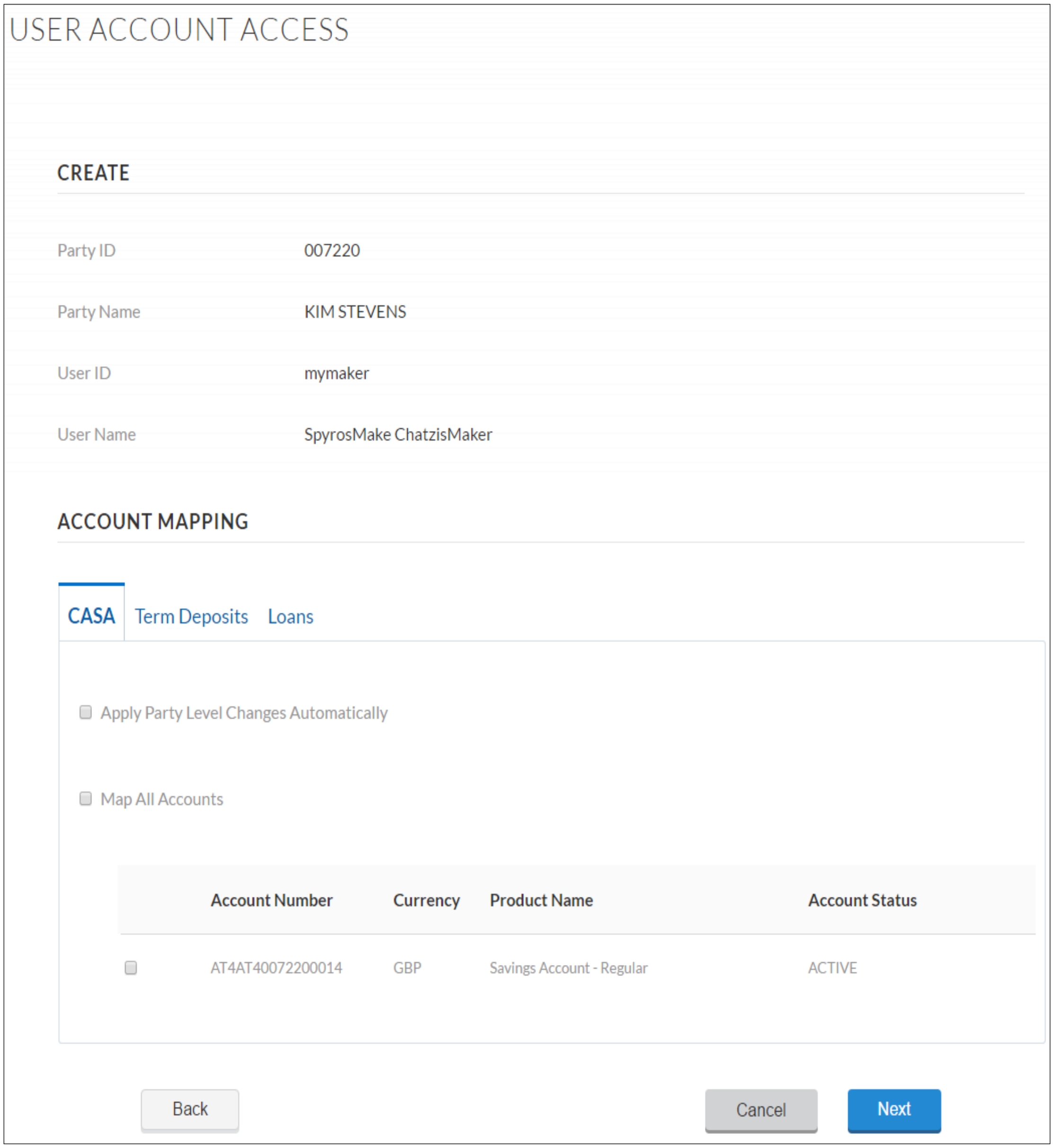
9.2.2 User Account Access - Create

Using this option you can create a new account transaction mapping. You can create a new account transaction mapping only if account number is not mapped with party.

To create a new user account transaction mapping:

1. Repeat steps 1 and 2 of **User Account Access - Search** section.
2. Click of the record for which you want to create the new account transaction mapping. The **User Account Access - Create** screen appears.

User Account Access - Create



Field Description

Field Name	Description
Create	
Party Id	The party id searched by the bank administrator.
Party Name	The name of the party.

Field Name	Description
User Id	The user id provided by the bank admin.
User Name	The user name. It displays the first name and last name of the user.
Account Mapping	
CASA/ Term Deposits/ Loans	
Apply Party Level Changes Automatically	User will get access to accounts that are allowed/ disallowed at the party level.
Map All Transactions to All Accounts	Mapping all the transactions to all the existing accounts.
Account Number	List of account numbers present in a particular account type.
Currency	Account currency.
Product Name	Name of the product.
Account Status	Status of the account access for the party

3. To create the user account mapping, select **Account Number**.
   OR
   Select **Map All Transactions to All Accounts**, if you want to map all the transactions to all the existing account numbers.
   OR
   Select **Apply Party Level Changes Automatically** to automatically apply the party changes.
4. Click **Term Deposits** tab and repeat step 3.
5. Click **Loans** tab and repeat step 3.
6. Click **Next**. The User **Account Access - Create** screen with mapped transactions appears.
   OR
   Click  against the particular account number to view the mapping.
7. Click **Save**.
8. The **User Account Access - Review** screen appears. Verify the details, and click Co**nfirm**.
   OR
   Click **Edit** to edit the mapping.
   OR
   Click **Cancel** to cancel the transaction.

3. The screen with success message appears. Click **OK** to complete the transaction.

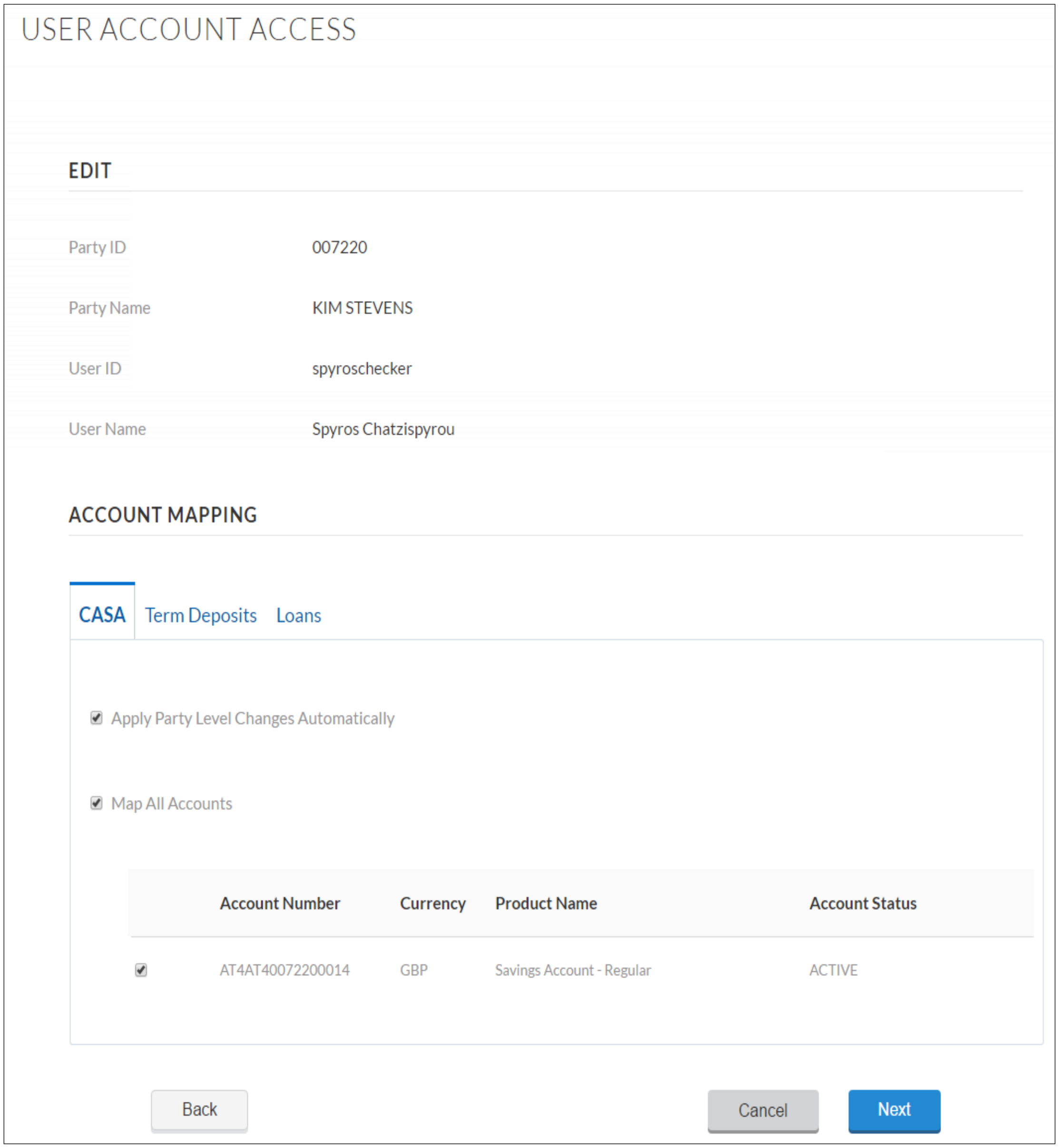
9.2.3 User Account Access - Edit

Using this option you can edit the existing account transaction mapping.

To edit a user account transaction mapping:

1. Repeat steps 1 and 2 of **User Account Access - Search** section.
2. Click the **Account Type** for which you want to edit the mapping of the accounts.
3. Click against the record for which you want to edit the user account transaction mapping. The **User Account Access - View** screen appears.
4. Click **Edit**. The **User Account Access - Edit** screen appears.

User Account Access - Edit



5. Select the transaction to be edited.
   OR
   Select **Map All Transactions to All Accounts**, if you want to map all the transactions to all the account numbers.
   OR
   Select **Apply Party Level Changes Automatically** to automatically apply the party changes.
6. Click **Next**. The **User Account Access - Edit** screen with mapped account appears.
   OR
   Click against the particular account number to view the mapping.
7. Click **Save**.
   OR

Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to cancel the transaction.

8. The **User Account Access - Review** screen appears. Verify the details, and click **Confirm**.
OR
Click **Edit** to edit the transaction.
OR
Click Cancel to cancel the transaction.

9. The **User Account Access - Confirmation** screen with success message appears.

10. Click **OK** to complete the transaction.

FAQs

Why Account Access management is required for Corporate Banking?

Multiple users based on different responsibilities will be required to transact on behalf of the corporate on specific accounts for different transactions.

Account Access management provides two transactions, which bank administrators can use to enable specific corporate accounts and transactions to specific users for online access. You can select a role and view the checks mapped to the role, you can also edit the type of checks.

- Account Transaction Mapping: Granting access of accounts for specific transactions at Party level
- User Account Transaction Mapping: Granting access of accounts for specific transactions at User level

Why is 'New Accounts Mapping' option used?

This feature allows the administrator to configure access policies for accounts and associated transactions which may get added subsequently in the future.

It has two options:

- Auto: Gives access to the newly added accounts and transactions of the party as soon as the account is opened.
- Manual: Denies the newly added accounts and transactions by default. The administrator will be required to grant access specifically.

.

10. Approval Configuration

10.1 Approval rules

Using this option you can create approval rules for admin and corporate users. You have to specify whether the initiator is an individual user or user group. Once the initiator is selected, map the the transactions. Once the transaction is selected you need to specify whether approver is required. If you select approver is required, you have to select the workflow created previously.

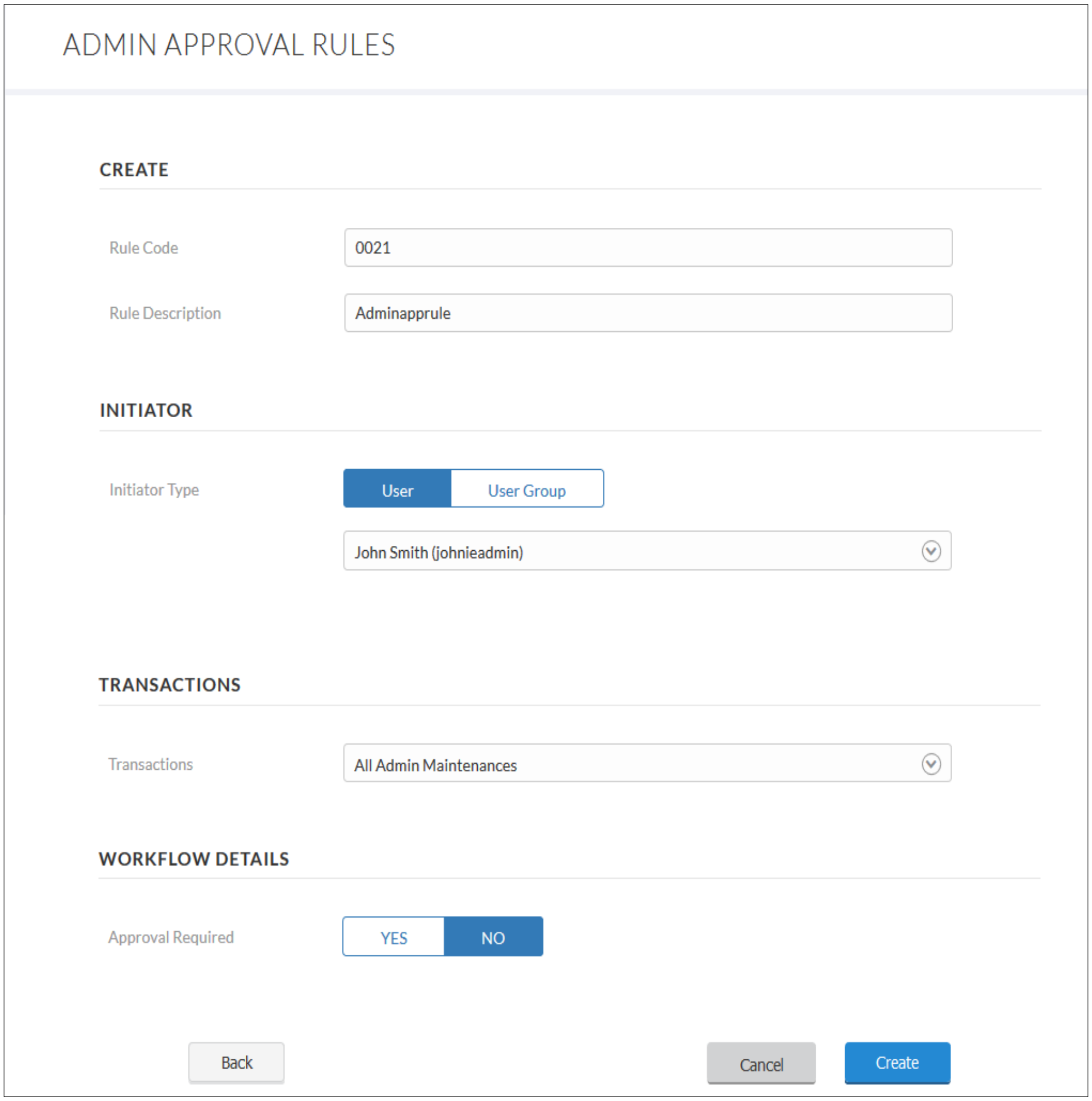
How to reach here:

Admin Dashboard > Approvals > Approval Rules

To create a approval rule:

1. Click the **Approval Rule** icon.
2. The **User** selection screen appears. Select the appropriate option.
3. If you select **Admin User**:
    a. Click **Create**.
    b. In the **Rule Code** field, enter the workflow code.
    c. In thew **Rule Description** field, enter the name of the workflow.
    d. From the **Initiator** section, click appropriate user / user group.
    e. From the list, select the appropriate user / user group.
    f. From the **Transaction** list, select the transactions to be mapped to the rule.
    g. From the **Workflow Details** section, select whether approval is required for the mapped transactions.

Approval Rule - Admin User



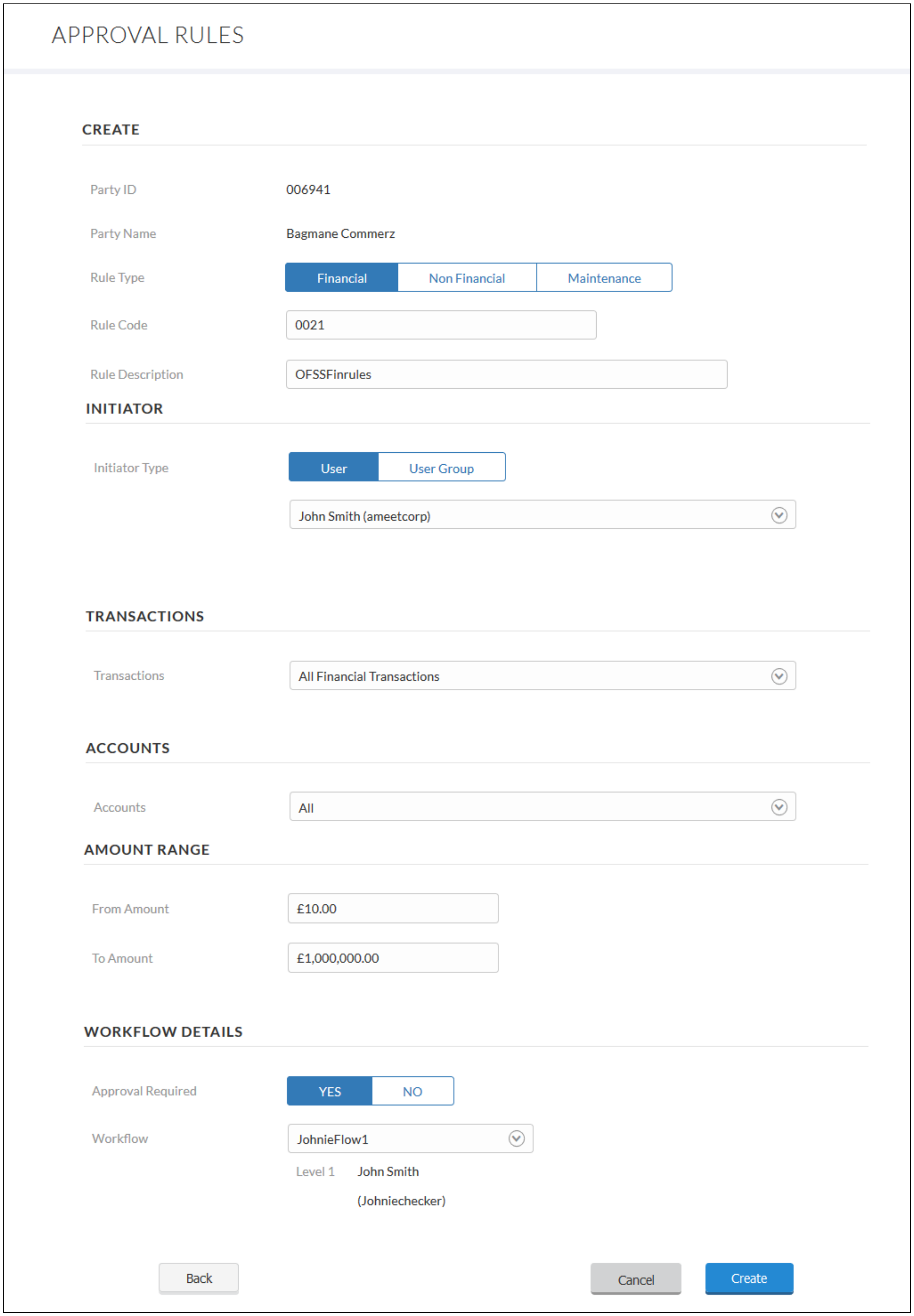
Field Description

Field Name	Description
Rule Code	Name of the group.
Rule Description	Description of the group.
Initiator	
Initiator Type	User name of the workflow.
Transactions	Type of transactions.

Field Name	Description
Workflow Details	
Approval Required	Whether approval is required.

4. If you select **Corporate User**:
   a. In the **Party ID** field, enter the party ID.
   b. Click **Search**.
   c. The corresponding result appears. Click **Create**.
      OR
      Click **Back** to navigate to previous screen.
      OR
      Click **Cancel** to abort the user group maintenance process.
   d. In the **Rule Type** field, select the appropriate transaction rule type.
   e. In the **Rule Code** field, enter the code.
   f. In the **Rule Description** field, enter the rule name.
   g. From the **Initiator** section, click appropriate user / user group.
   h. From the list, select the appropriate user / user group.
   i. From the **Transaction** list select the transactions to be mapped with the rule.
   j. From the **Accounts** list, select the account numbers to be mapped with the rule.
   k. In the **Amount Range** section, enter the minimum amount in the From Amount field.
   l. In the **To Amount** field, enter the maximum amount.
   m. From the **Workflow Details** section, select appropriate option in the Approval Required field.

Approval Rules - Corporate User



Field Description

Field Name	Description
Party ID	Party ID.
Party Name	Party name corresponding to the party ID.
Rule Type	Transaction rule type. The transaction rule type could be: • Financial • Non Financial • Maintenance
Rule Code	Name of the group.
Rule Description	Description of the group.
Inititator	
Initiator Type	User name of the workflow.
Transactions	Type of transactions.
Accounts	Type of accounts.
Amount Range	Transactions allowed for the user between the amount range.
Workflow Details	
Approval Required	Whether approval is required.

4. Click **Create** to create the rule.
   OR
   Click **Back** to navigate to the previous screen.
   OR
   Click **Cancel** to close the maintenance creation process.
5. The review screen appears. Click **Confirm**.
   OR
   Click **Edit** to modify the rule.
   OR
   Click **Cancel** to close the rule creation process.

FAQ

What actions can be performed on a user group?

Following actions can be performed on a user group:

- Create User Group

- View User Group
- Edit User Group

What is the minimum and maximum levels of approvals?

Application by default is configured for minimum one and maximum five levels of approvals as a part of approval workflow. This configuration can be modified as a part of day 0 maintenance. The system supports multi-level approvals. You can specify the number of approvals for completing a transaction. The transaction will be processed once it has been approved by the final approver.

10.2 Approvals

The Approvals module allows the bank administrator to create approvals for specific transaction type.

Using this you can perform the following actions:

- User Group
- Approval Workflows
- Approval Rules

10.3 User Groups

Using this option you can create user groups for admin and corporate user.

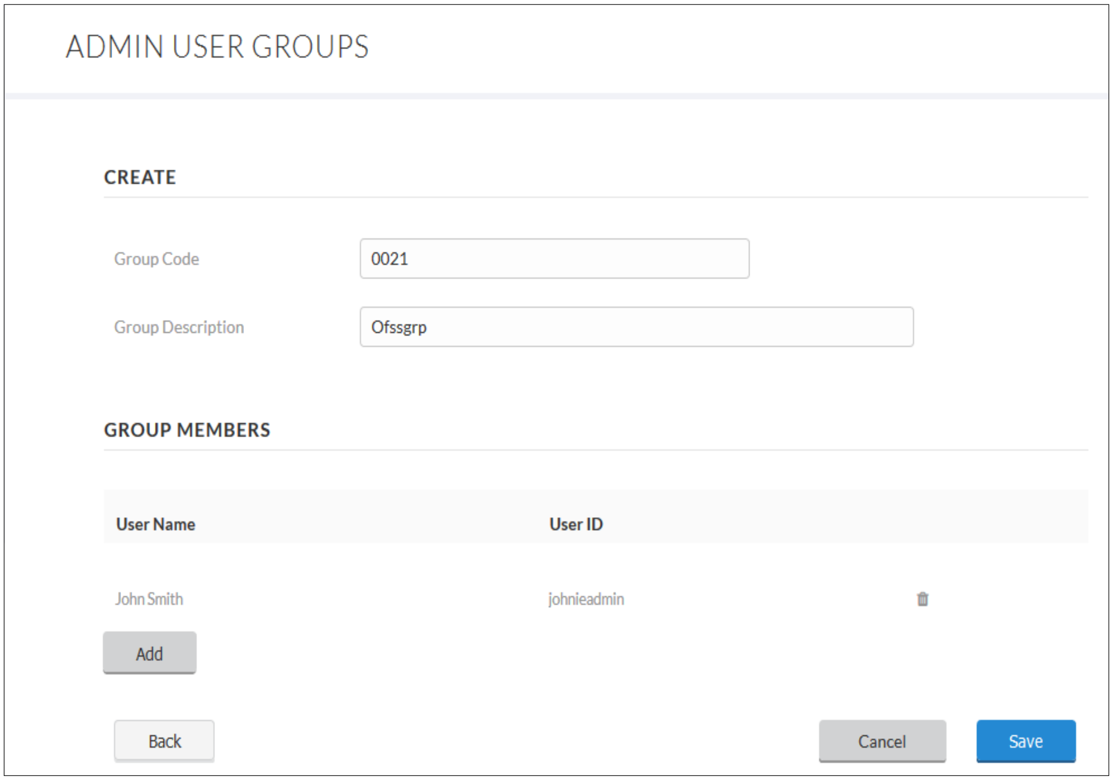
How to reach here:

Admin Dashboard > Approvals > User Group

To create a user group:

1. Click the **User Group** icon.
2. The **User** selection screen appears. Select the appropriate option.
3. If you select **Admin User**:
   a. Click **Create**.
   b. In the **Group Code** field, enter the group code.
   c. In the **Group Description** field, enter the group name.
   d. In the **Group Members** section, click **Add**.
   e. From the list, select the appropriate ID and click **Add**.

User Group - Admin User



Note: You can click to delete a record.

Field Description

Field Name	Description
CREATE	
Group Code	Name of the group.
Group Description	Description of the group.
GROUP MEMBERS	
User Name	User name of the group members.
User ID	User ID of the group members.

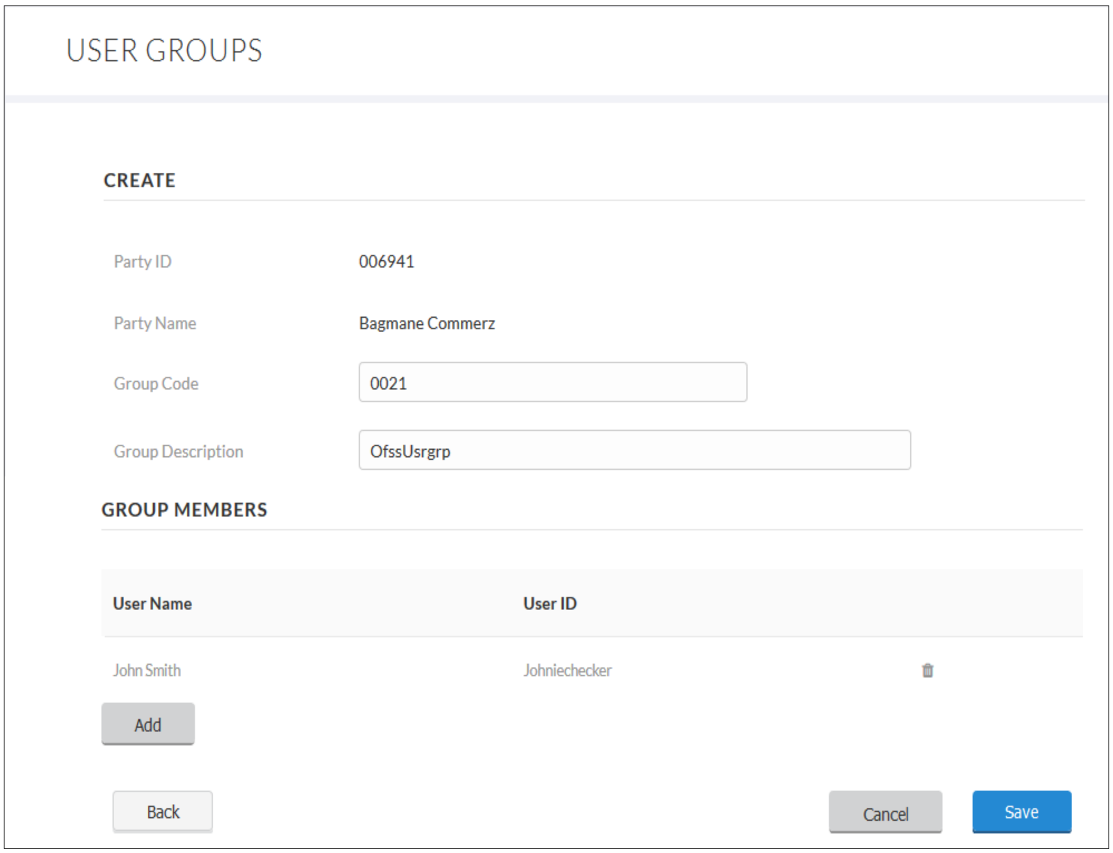
4. If you select **Corporate User**:
   a. In the **Party ID** field, enter the party ID.
   b. Click **Search**.

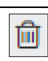
c. The corresponding result appears. Click **Create**.
OR
Click **Back** to navigate to previous screen.
OR
Click **Cancel** to abort the user group maintenance process.

d. The **Group Members** section appears, click **Add**.

e. From the list, select the appropriate user. Click **Add** to add more than one user.

User Group - Corporate User



Note: You can click  to delete a record.

Field Description

Field Name	Description
Party ID	Party ID.
Party Name	Party name corresponding to the party ID.
CREATE	

Field Name	Description
Group Code	Name of the group.
Group Description	Description of the group.
GROUP MEMBERS	
User Name	User name of the workflow.
User ID	Number of users.

5. Click **Save** to create the admin user groups.
   OR
   Click **Back** to navigate to the previous screen.
   OR
   Click **Cancel** to close the maintenance creation process.

10.4 Workflow Management

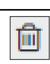
The approval workflow management allows you to create a workflow, which in-turn is mapped to a user. The created workflow is used while mapping the transactions in approval rule option.

How to reach here:

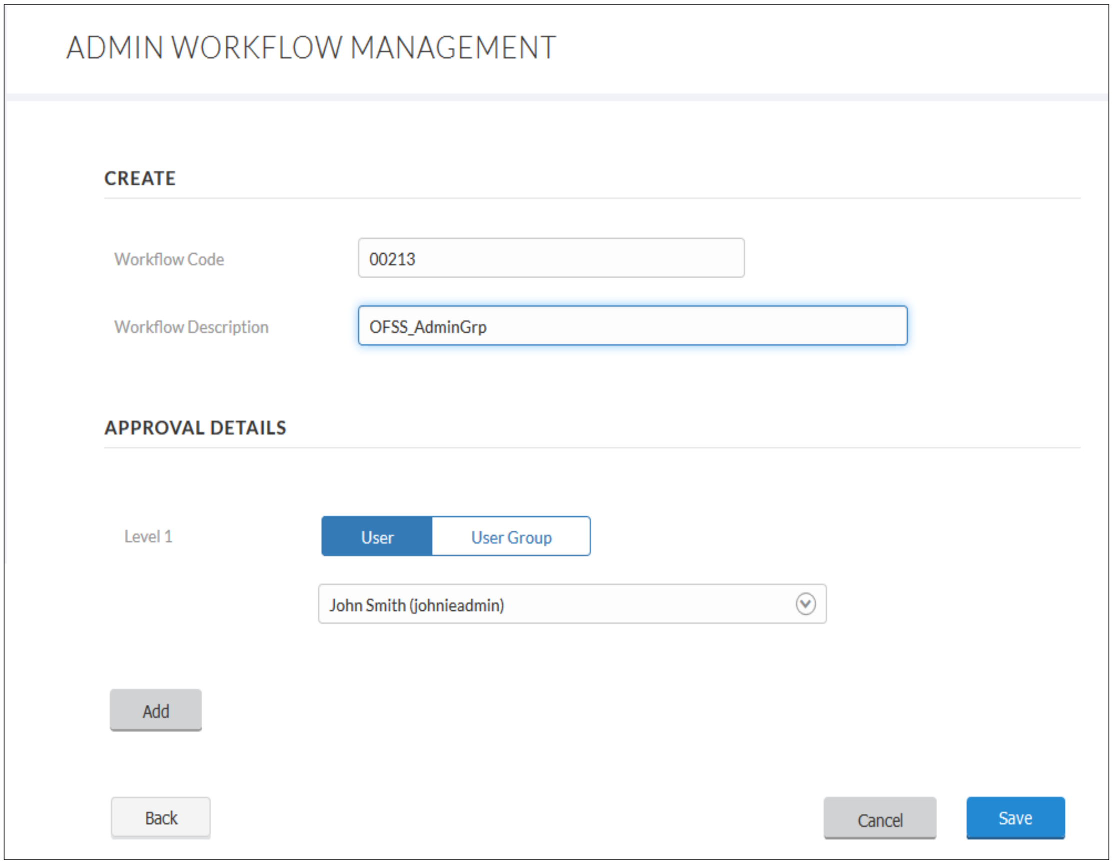
Admin Dashboard > Approvals > Workflow Management

To create a approval workflow:

1. Click the **Workflow Management** icon.
2. The **User** selection screen appears. Select the appropriate option.
3. If you select **Admin User**:
   a. Click **Create**.
   b. In the **Workflow Code** field, enter the workflow code.
   c. In the **Workflow Description** field, enter the name of the workflow.
   d. From the **Approval Details** section, click appropriate user / user group.
   e. From the **User Name** list, select the approver user name.
   f. Click **Add** to add more than one approval levels.

Note: You can click  to delete a record.

Workflow Management - Admin User



Note: Click to delete a record.

Field Description

Field Name	Description
CREATE	
Workflow Code	Name of the group.
Workflow Description	Description of the group.
Approval Details	
Approval levels for a user / user group. You can click Add for multi level approval process.	

4. If you select **Corporate User**:
    a. In the **Party ID** field, enter the party ID.
    b. Click **Search**.

c. The corresponding result appears. Click **Create**.
OR
Click **Back** to navigate to previous screen.
OR
Click **Cancel** to abort the user group maintenance process.

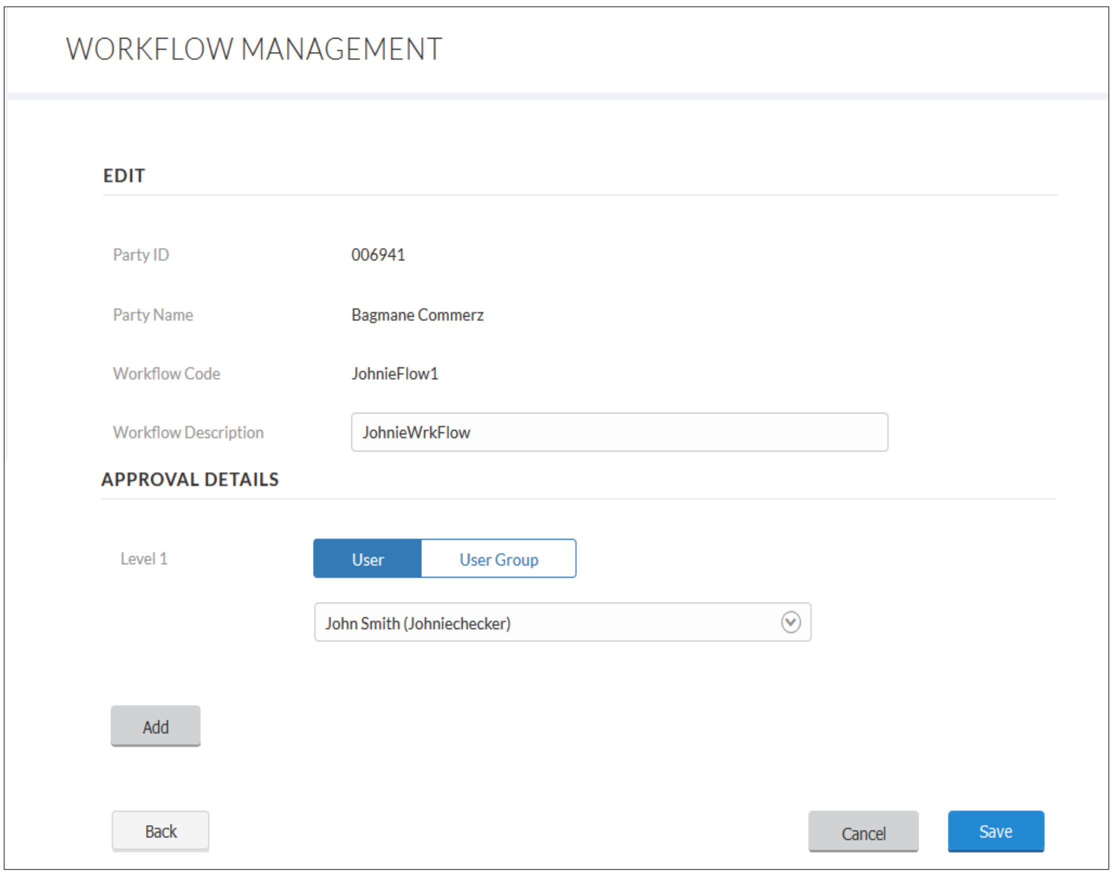
d. In the **Workflow Code** field, enter the code.

e. In the **Workflow Description** field, enter the workflow name.

f. From the **Approval Details** section, click appropriate user / user group.

g. From the list, select the appropriate user. Click **Add** to add more than one user / user groups.

Workflow Management - Corporate User



Note: Click to delete a record.

Field Description

Field Name	**Description**
Party ID	Party ID.

Field Name	Description
Party Name	Party name corresponding to the party ID.
CREATE	
Workflow Code	Name of the group.
Workflow Description	Description of the group.

5. Click to create the admin user groups.
OR
Click **Back** to navigate to the previous screen.
OR
Click **Cancel** to close the maintenance creation process.

FAQ

What is approval management?

Approval Management provides an option to the bank administrator to enable various transactions to follow approval flow on channel banking.

The approval management allows to set the maker / checker flow, wherein a transaction is initiated by a maker and the same is authorized by a single / multiple checker(s) depending on the configuration. It helps to keep a tab on approval of transactions based on certain parameters. For example: If you configure the application in such a way that if transaction with more than certain amount or a specific or bunch of transactions or a specific or all accounts has to be approved by multiple checkers.

What is approval workflow maintenance?

Approval work flow is the series of approval levels that are necessary to complete the approval flow. It is triggered when initiators originates a transaction. As per the approval workflow maintenance, the transaction will follow the levels of approvals and complete the transaction only when one of user from all the approval levels approves the transaction.

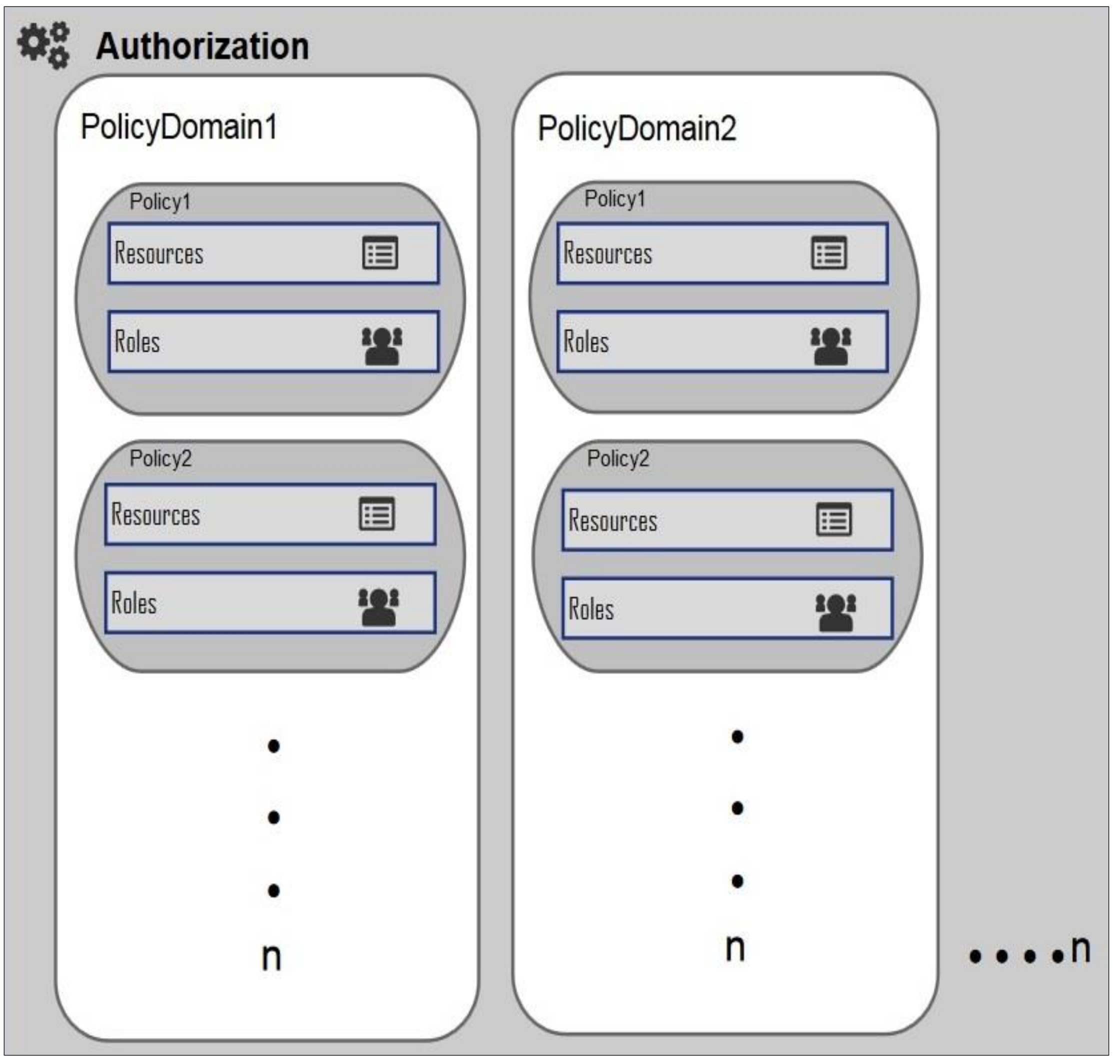
11. Authorization

11.1 Authorization Workflow

Authorization allows an organization to protect its resources by defining and managing policies that control access to, and usage of, these resources. Access privileges are defined in a policy by specifying who can do what to which resource. Current Authorization supports the creation of Role Based Authorization Policies. This mapping allows users in external groups to access resources as specified by the Application Roles.

Authorization consists of multiple policy domains for logical separation of policies. Each Policy Domain holds multiple policies for that policy domain. Policy determines access permissions on different resources specific to each entity. The policy consists of relation between one or more resources/ entitlements and roles.

Below diagram shows the relationship and hierarchy of Authorization components like Policy Domain, Policy, Resources, and Roles.



The Authorization allows the bank administrator to:

- Create and Update Policy Domain
- Create, View and Edit Policies
- Create, View and Edit Application Resource
- Create, View and Update Application Role
- Create, View and Update Entitlement

11.2 Authorization System - Policy Domain

Administration of the policies securing one protected application may be delegated using one or more (optional) Policy Domains. The use of multiple Policy Domains allows policies to be partitioned according to some defined logic, such as the architecture of the protected application or depending on business purpose for securing various resources.

Using this option you can create, edit and delete the policy domain. The Policy Domain is the parent screen from which you can create and edit the policies.

11.2.1 Create Policy Domain

Using this option you can create a new policy domain.

How to reach here:

Administration Dashboard > Authorization > Policy Domain

Policy Domain

To create a new policy domain

1. In the **Policy Domain** section, click **Create**. The **Create New Policy** screen appears.

Create Policy Domain

Field Description

Field Name	Description
Name	Name of the policy domain.

Field Name	Description
Description	Description of the policy domain.

2. In the **Name** field, enter the name of the policy domain.
3. In the **Description** field, enter the description of the policy domain.
4. Click **Create**.
   OR
   Click **Cancel** to cancel the transaction.
5. The success message appears. Click if you want to edit the policy domain.

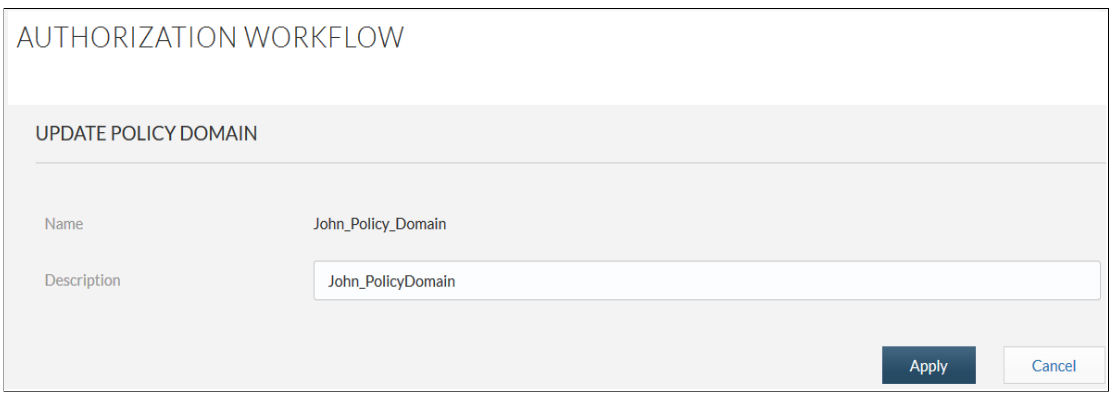
11.2.2 Update Policy Domain

Using this option you can edit or update the details of an existing policy domain.

To edit a policy domain:

1. Click of the record which you want to edit. The **Update Policy Domain** section appears.

Update Policy Domain



2. In the **Description** field, edit/ update the description of the policy domain if required.
3. Click **Apply**.
   OR
   Click Cancel to cancel the transaction.
4. The screen with success message appears. Click if you want to delete the record.

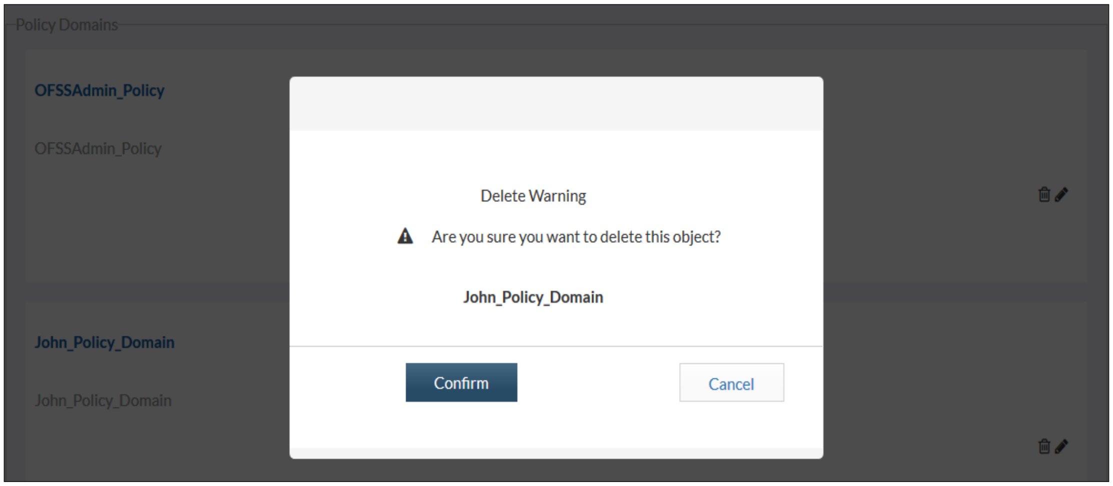
11.2.3 Delete Policy Domain

Using this option you can delete an existing policy domain.

To delete a policy domain:

1. Click for the record which you want to delete. The **Delete Warning** message appears.

Delete Policy Domain



2. Click **Confirm**. The **Policy Domain** screen with the successful object deletion message appears.
   OR
   Click **Cancel** to abort the policy domain deletion process.

11.3 Authorization - Policy

An Authorization Policy specifies whether an entity (Application Role/ Enterprise Role) is allowed on protected targets (Resources/ Entitlements). An Authorization Policy defines mapping between resources/ entitlements and application roles/ enterprise roles. Each policy can be designed to PERMIT or DENY access to targets depending on business regulations. Policy can have multiple resources or multiple application roles.

Note: While creating/ updating policy, an administrator must add at least one resource or entitlement and at least one application role or enterprise role.

Using this option you can search, update/ edit and delete the policies.

11.3.1 Search Policies

Using this option you can search policies.

How to reach here:

Administration Dashboard > Authorization > Policy Domain > Policies

To search policies

1. In the **Policy Domain** section, click the required policy link. The **Authorization Policy** screen appears.

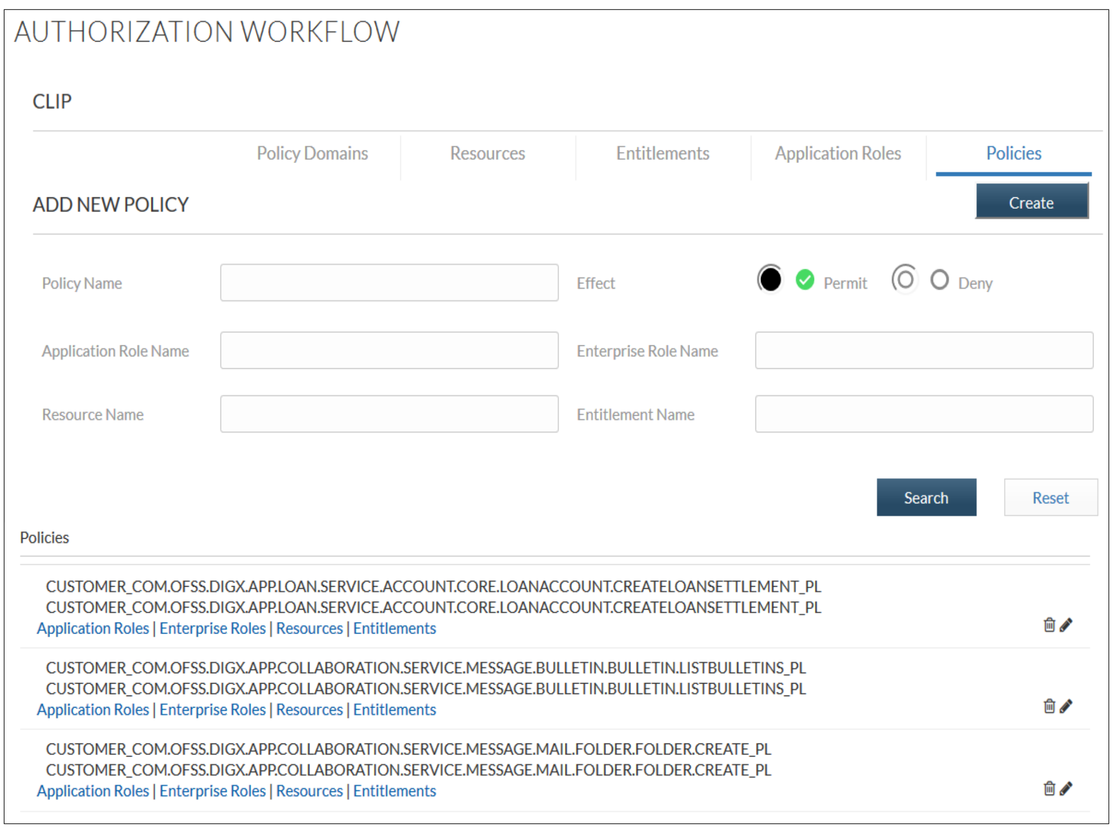
Field Description

Field Name	Description
Policy Name	Name of the policy.

Field Name	Description
Effect	Type of effect. The options can be: • Permit • Deny
Application Role Name	Name of the application role.
Enterprise Role Name	Name of the enterprise role.
Resource Name	Name of the resource.
Entitlement Name	Name of the entitlement.

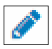
2. Click **Search**.
3. The **Authorization Policy** screen with search results appears. Click **Reset** to reset the search parameters.

Search Policy - Search Results



Field Description

Field Name	Description
Policies	You can view the following policy details: • Policy Name • Policy Description

4. Click . The **Edit Policy** section appears.
   OR
   Click . The **Delete Warning** message appears.
   OR
   Click the **Application Roles** link to view the Application Roles currently mapped to the policy.
   OR
   Click the **Enterprise Roles** link to view the Enterprise Roles currently mapped to the policy.
   OR
   Click the **Resources** link to view the Resources currently mapped to the policy.
   OR
   Click the **Entitlements** link to view the Entitlements currently mapped to the policy.

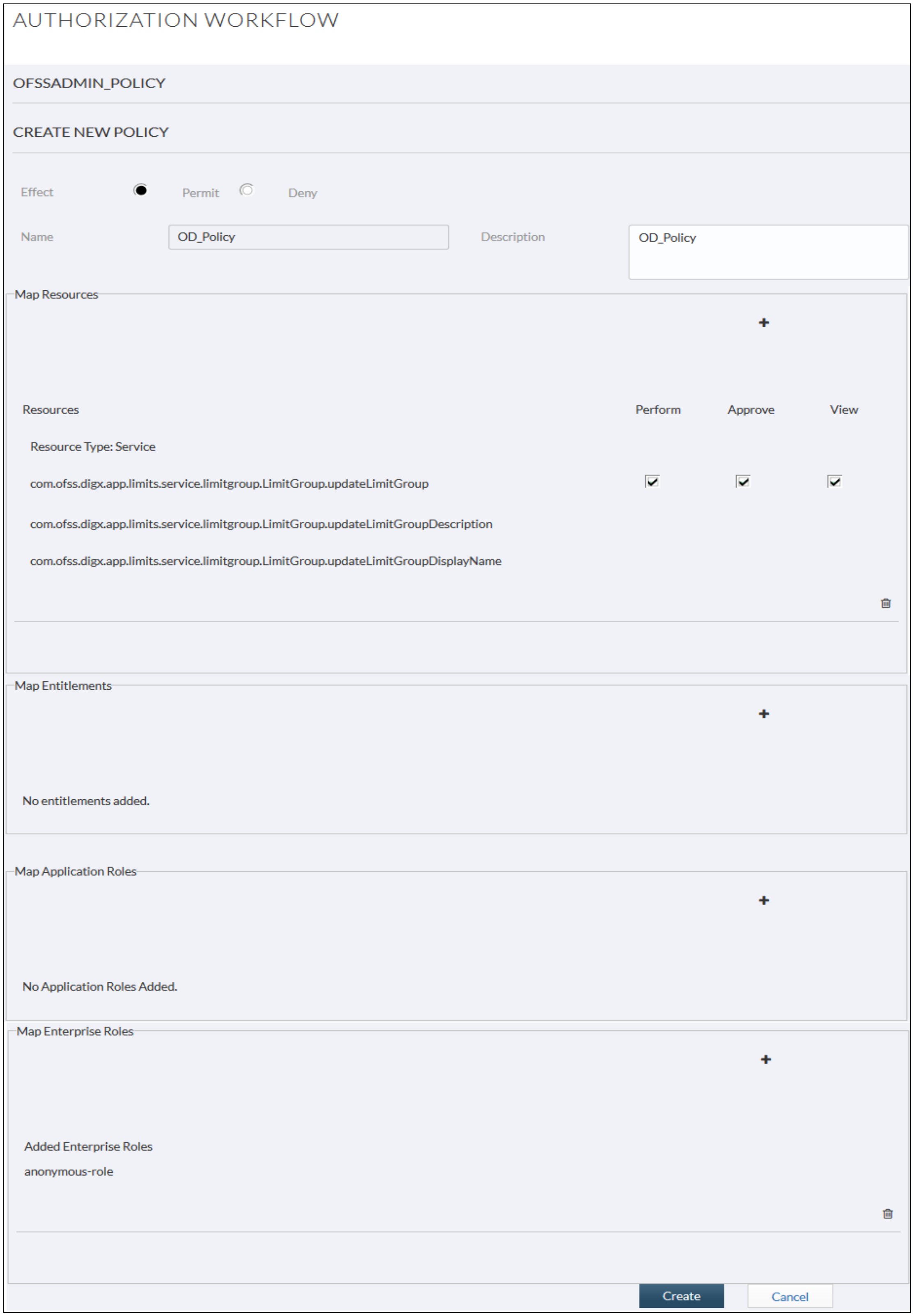
11.3.2 Create New Policy

Using this option you can create a new policy.

To create a new policy

1. In the **Policy Domain** section, click the required policy link. The **Add New Policy** section appears.
2. Click **Create**. The **Create New Policy** screen appears.

Create New Policy



Field Description

Field Name	Description
Effect	Type of effect. The options can be: • Permit • Deny
Name	Name of the policy.
Description	The description of policy.
Map Resources	
Resource Type	Type of resources.
Resource Name	Name of the enterprise role.
Map Entitlements	
Resource Name	Name of the resource.
Entitlement Name	Name of the entitlement.
Resource Name	Name of the resource.
Map Application Roles	
Application Role Name	Name of the entitlement.
Enterprise Role Name	Name of the resource.
Map Enterprise Roles	
Enterprise Role Name	Name of the entitlement.
Resource Name	Name of the resource.

3. In the **Effect** field, select the appropriate option.
4. In the **Name** field, enter the name of the policy.
5. In the **Description** field, enter the description of the policy.
6. In the **Map Resources** section, click .
7. The **Create New Policy** screen with expanded **Map Resources** section appears. Click **Search**.

8. The **Create New Policy – Map Resources** screen with search results appears. Select a resource to be mapped and click .
9. Click **Done**.
10. The **Create New Policy** screen with **Added Resources** section appears. Repeat the steps 6 to 9 for **Map Entitlements**, **Map Application Roles** and **Map Enterprise Roles** section.
11. Click **Create**. The success message appears.
    OR
    Click **Cancel** to cancel the transaction.

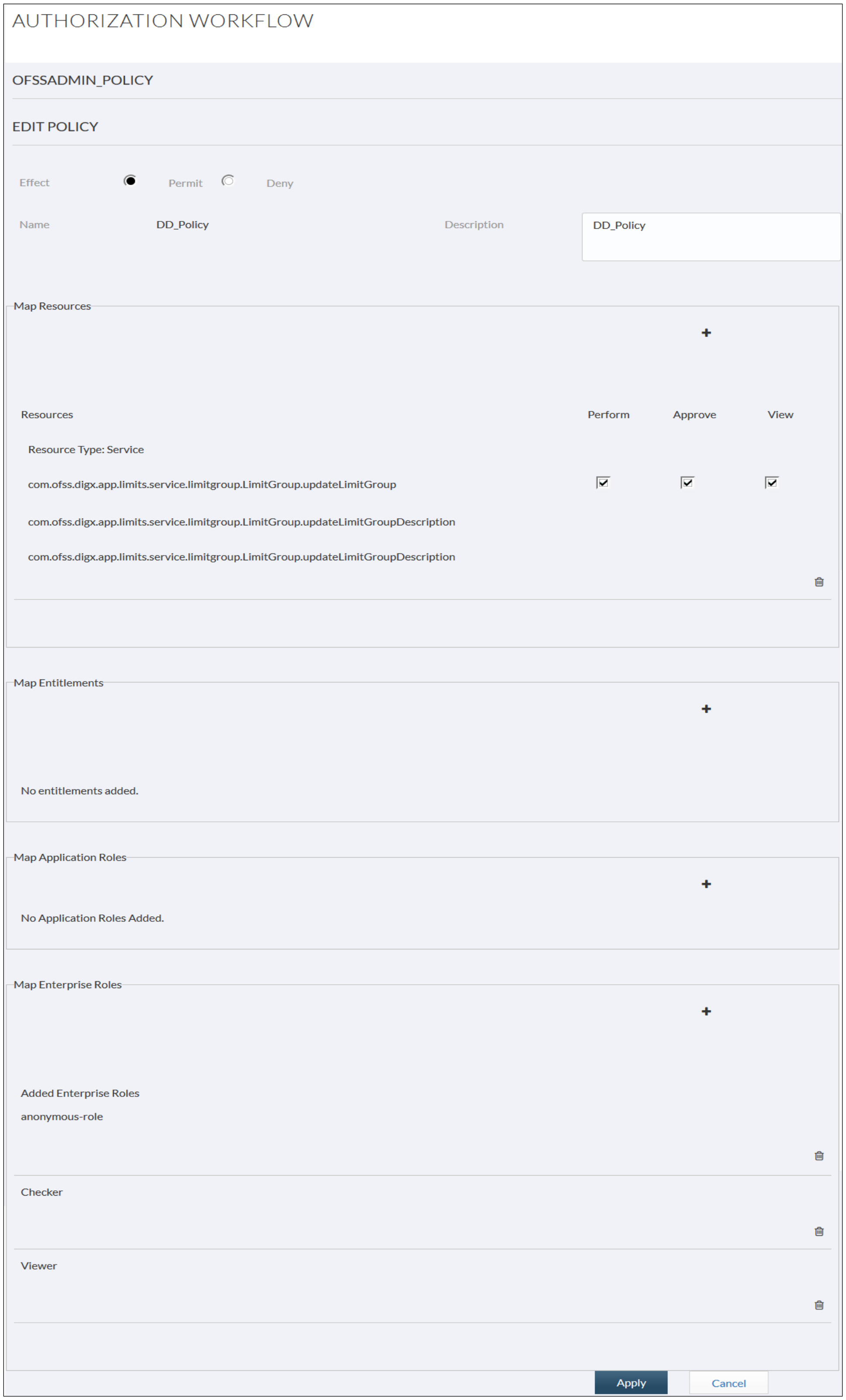
11.3.3 Edit Policy

Using this option you can edit or update the details of an existing policy.

To edit a policy:

1. Repeat step 2 of **Search Policy** section.
2. Click of the record which you want to edit. The **Edit Policy** section appears.

Edit Policy


AUTHORIZATION WORKFLOW
OFSSADMIN_POLICY
EDIT POLICY
Effect
Permit
Deny
Name
DD_Policy
Description
DD_Policy
Map Resources
Resources
Perform
Approve
View
Resource Type: Service
com.ofss.digx.app.limits.service.limitgroup.LimitGroup.updateLimitGroup
com.ofss.digx.app.limits.service.limitgroup.LimitGroup.updateLimitGroupDescription
com.ofss.digx.app.limits.service.limitgroup.LimitGroup.updateLimitGroupDescription
Map Entitlements
No entitlements added.
Map Application Roles
No Application Roles Added.
Map Enterprise Roles
Added Enterprise Roles
anonymous-role
Checker
Viewer
Apply
Cancel

3. In the **Description** field, edit /update the description of the policy domain if required.
4. Update the **Map Resources**, **Map Entitlements**, **Map Application Roles** and **Map Enterprise Roles** section if required.
5. Click **Apply**.
   OR
   Click **Cancel** to cancel the transaction.
6. The screen with success message appears. Click if you want to delete the record.

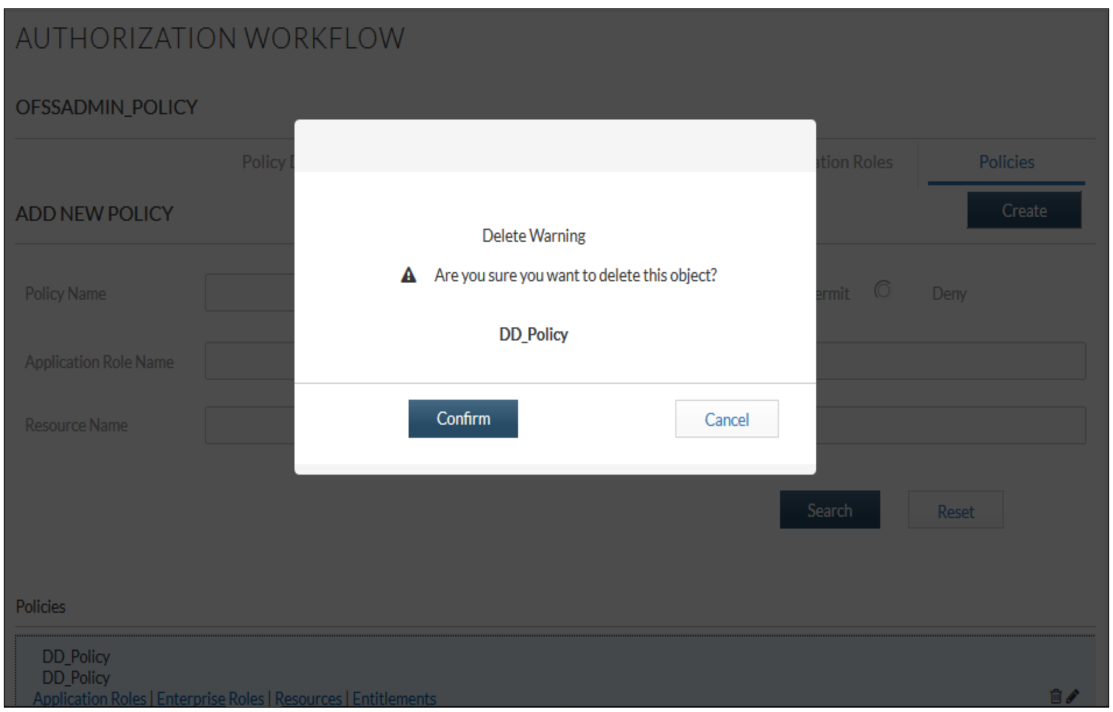
11.3.4 Delete Policy

Using this option you can delete an existing policy.

To delete a policy:

1. Repeat step 2 of **Search Policy** section.
2. Click for the record which you want to delete. The **Delete Warning** message appears.

Delete Policy



3. Click **Confirm**.
   The **Policy** screen with the successful object deletion message appears.

11.4 Application Resource

The bank administrator can search resource / resources, create a new resource, edit and delete the existing resource. Below are the types of available resources:

- Service
- Service Response
- UI Component
- Page

How to reach here:

Administration Dashboard > Authorization > Resource

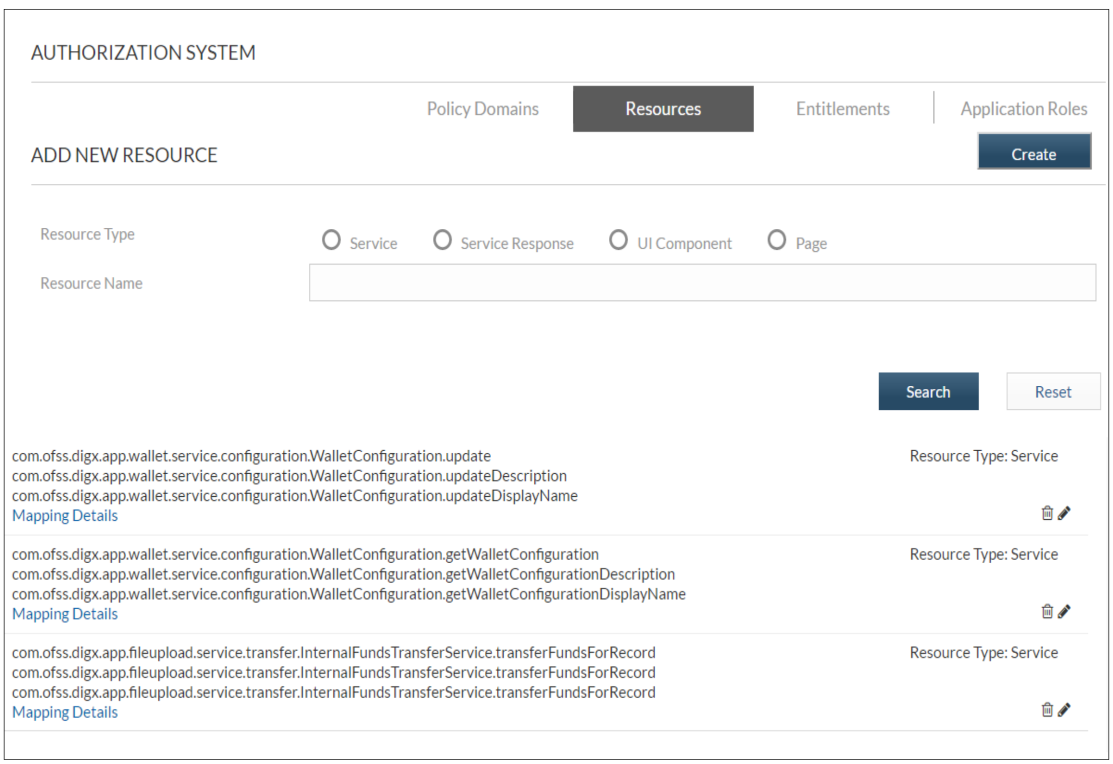
11.4.1 Search Resource

Using this option, you can search resource/ resources based on the search criteria. You can view the list of all the resources, if the search parameters are not specified.

To search resource/ resources:

1. In the **Authorization** screen, click the Resources link. The **Authorization System - Resources** screen appears Authorization.

Search Resource



Field Description

Field Name	Description
Search Users	
Resource Type	The type of resource. The options are: • Service • Service Response • UI Component • Page
Resource Name	Name of the resource.

2. Click **Search**.
3. The **Authorization System** screen with search results appear based on the search parameters. Click **Reset** to reset the search parameters.

Search Resource - Search Results

Field Description

Field Name	Description
Resources	You can view the following resource details: • Resource Id • Resource Name • Resource Display Name • Resource Description

4. To edit a resource, click . The **Edit Resource** section appears.
5. To delete a resource, click . The **Delete Warning** message appears.
6. To view the mapping details, click the **Mapping Details** link. The **Mapping Details** section appears.

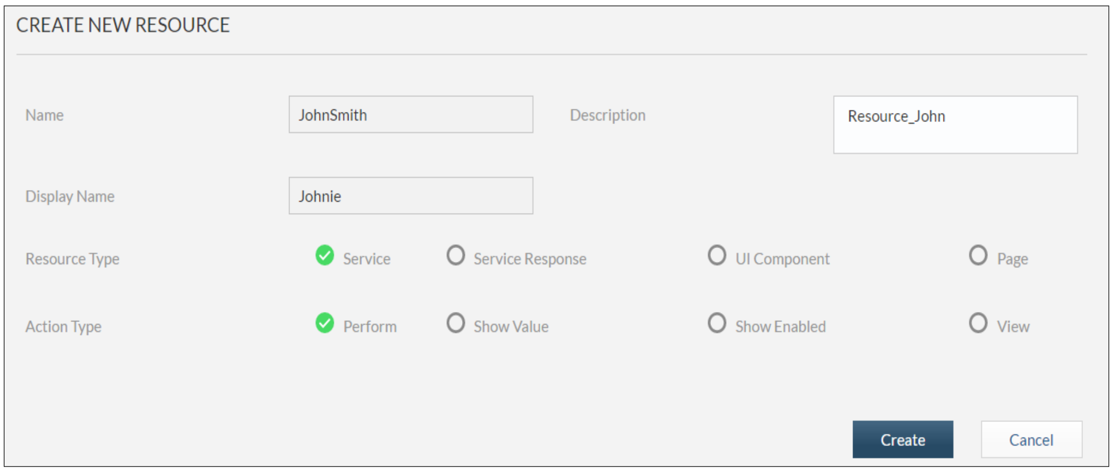
11.4.2 Create New Resource

Using this option, you can create a new resource.

To create a resource:

1. In the **Authorization System - Resources** screen, click **Create**. The **Create New Resource** screen appears.

Create New Resource



Field Description

Field Name	Description
Name	Name of the resource.
Description	Description of the resource.
Display Name	Display name of the resource.
Resource Type	Type of resource. The options are: • Service • Service Response • UI Component • Page

Field Name	Description
Action Type	Type of action. The options are: • Perform • Show Value • Show Enabled • View

2. In the **Name** field, enter the name of the resource.
3. In the **Description** field, enter the description of the resource.
4. In the **Display Name** field, enter the display name of the resource.
5. Click **Create**. The screen with success message appears.
OR
Click **Cancel** to cancel the transaction.

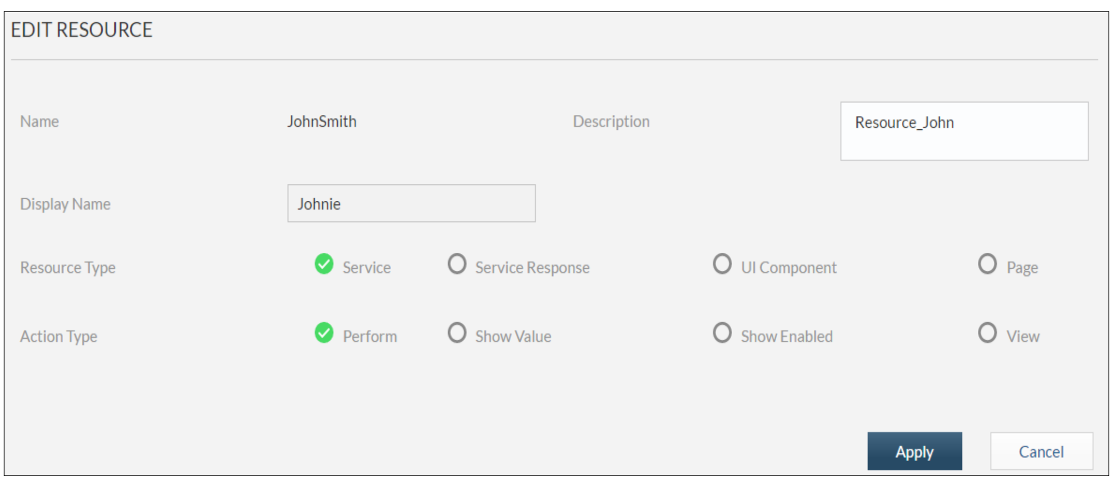
11.4.3 Edit Resource

Using this option you can edit or update the details of an existing resource.

To edit a resource:

1. Repeat step 2 of **Search Resource** section.
2. To edit a resource, select a record and click . The **Edit Resource** section appears.

Edit Resource



3. In the **Description** field, enter the description of the resource.
4. In the **Display Name** field, enter the display name of the resource.

5. Click **Apply**. The screen with success message appears
OR
Click **Cancel** to cancel the transaction.

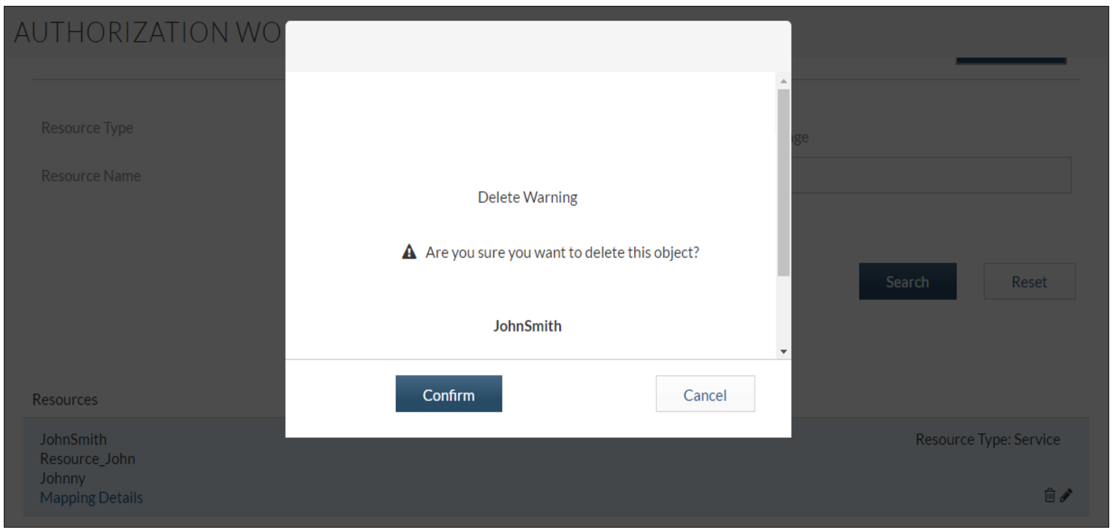
11.4.4 Delete Resource

Using this option, you can delete an existing resource.

To delete a resource:

1. Repeat step 2 of **Search Resource** section.

Delete Resource



2. To delete a resource, click .
3. The **Delete Warning** message appears. Click **Confirm**.
The **Resources** screen with the successful object deletion message appears.

<u>FAQs</u>

Who can create a resource?

Only bank administrator can create a resource.

How many types of resources can be created?

Currently only Service type of resource can be created.

11.5 Application Role

Using this option, you can search, create and edit the application roles.

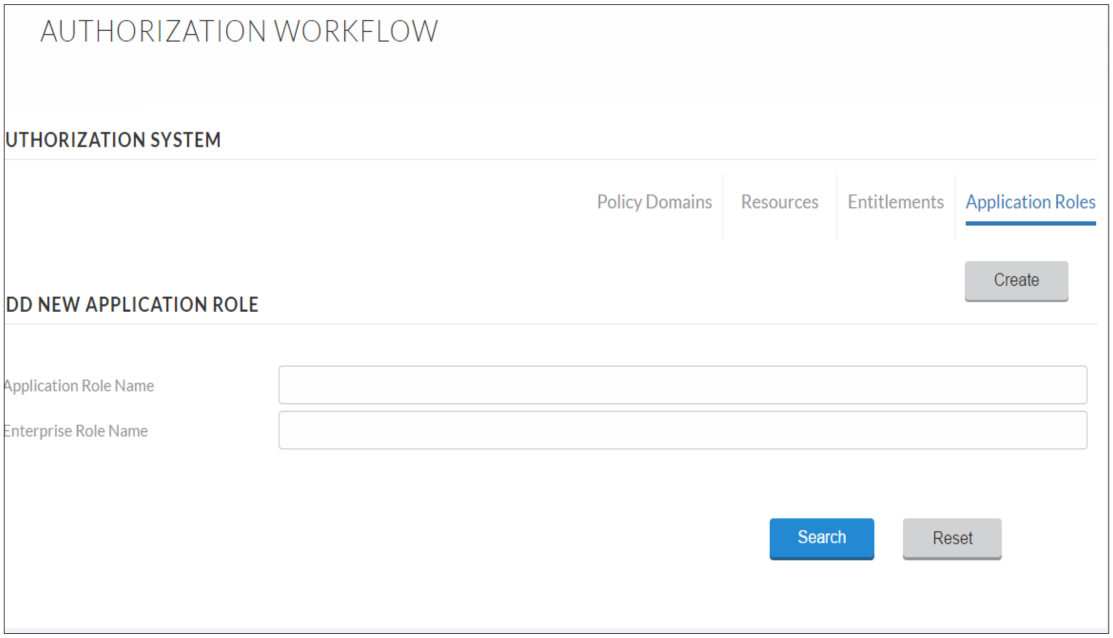
How to reach here:

Enterprise Role Transaction Mapping > Authorization Workflow > Application Roles

11.5.1 Search Application Role

Using this option, you can search application roles based on the search criteria. You can view the list of all the application roles, if the search parameters are not specified.

Application Role



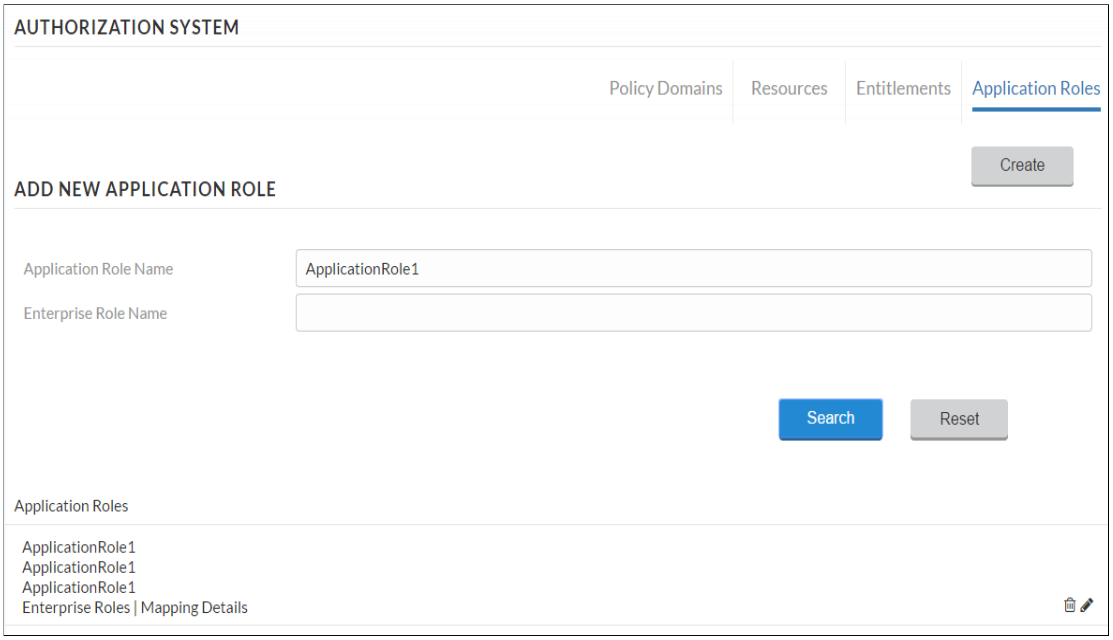
Field Description

Field Name	Description
Application Role Name	Name of the application role.
Enterprise Role Name	Name of enterprise.

To search application role/ application roles:

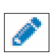
1. In the **Application Role Name** field, enter the name of the application role.
2. Click **Search**.
3. The **Authorization System - Application Roles** screen with search results appears. Click **Reset** to reset the search parameters.

Search Application Roles - Search Results



Field Description

Field Name	**Description**
Application Roles	You can view the following application role details: • Application Role Name • Application Role Display Name • Application Role Description

4. Click . The **Edit Application Roles** section appears.
OR
Click . The **Delete Warning** message appears.
OR
Click the **Mapping Details** link. The **Mapping Details** section appears.
OR
Click the **Enterprise Roles** link to view the added enterprise role.

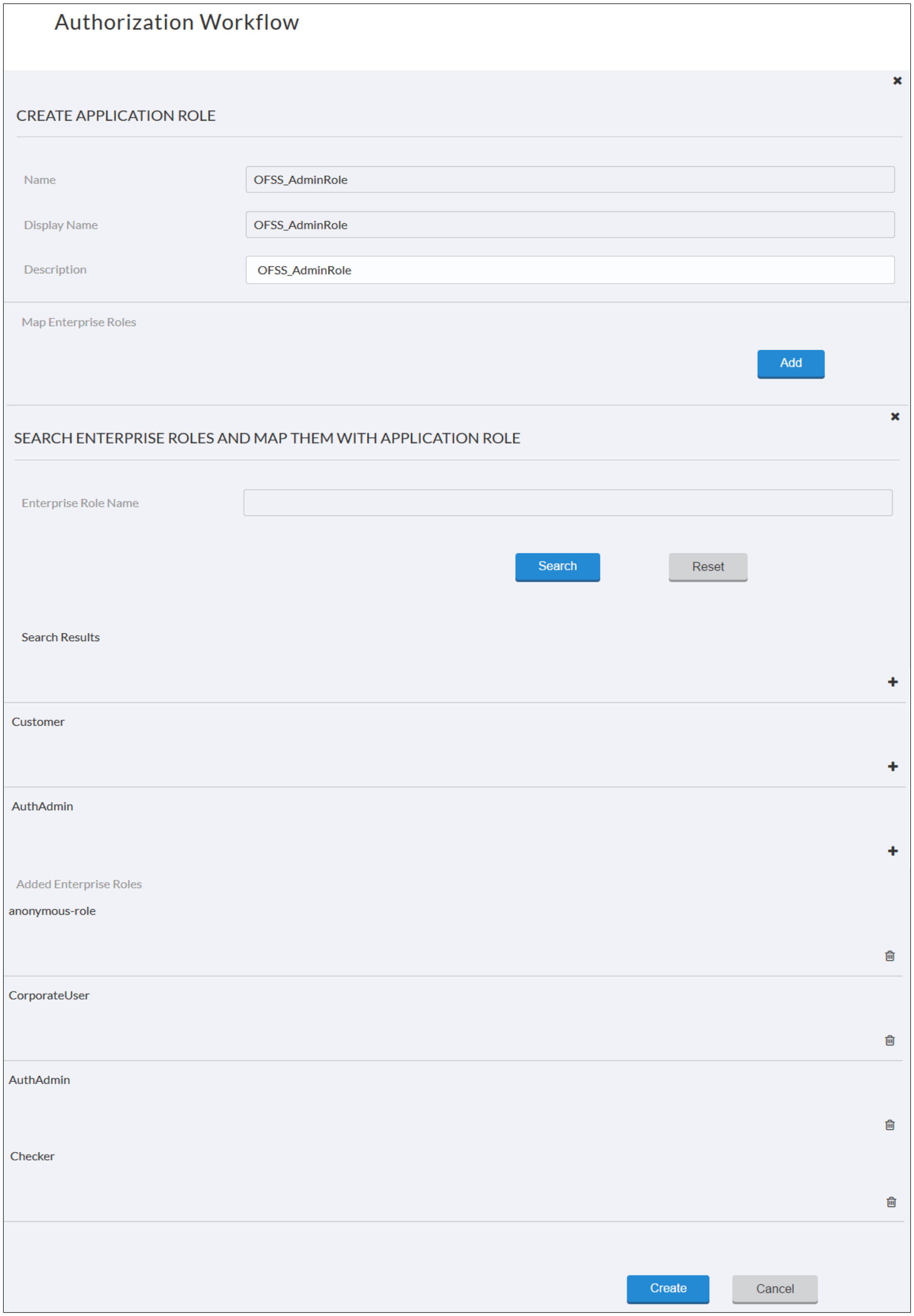
11.5.2 Create Application Role

Using this option you can create an application role.

To create an application role:

1. In the **Authorization System - Application Roles** screen, click **Create**. The **Create Application Role** screen appears.

Create Application Role



Field Description

Field Name	Description
Name	Name of the application role.
Display Name	Display name of the application role.
Description	Description of the application role.

2. In the **Name** field, enter the name of the application role.
3. In the **Display Name** field, enter the display name of the application role.
4. In the **Description** field, enter the description of the application role.
5. In the **Map Enterprise Roles** section, click **Add**. The **Search Enterprise Roles And Map Them With Application Role** section appears.

Field Description

Field Name	Description
Enterprise Role Name	Name of the enterprise that is to be mapped to the application role.

6. Click **Search**. The **Map Enterprise Roles** screen with search results appears.
   OR
   Click **Reset** to clear the search parameters.
7. In the **Map Enterprise Roles – Search Results** section, select a role to be mapped and click .
   OR
   Click  to close the screen.
8. The success message of adding the role appears. Click **Done**.
9. The mapped enterprise role appears in **Added Enterprise Roles** section. Click **Create**.
   OR
   Click **Cancel** to cancel the transaction.
10. The screen with success message appears. Click **OK** to close the message screen.

Note: You can delete the added enterprise role by clicking .

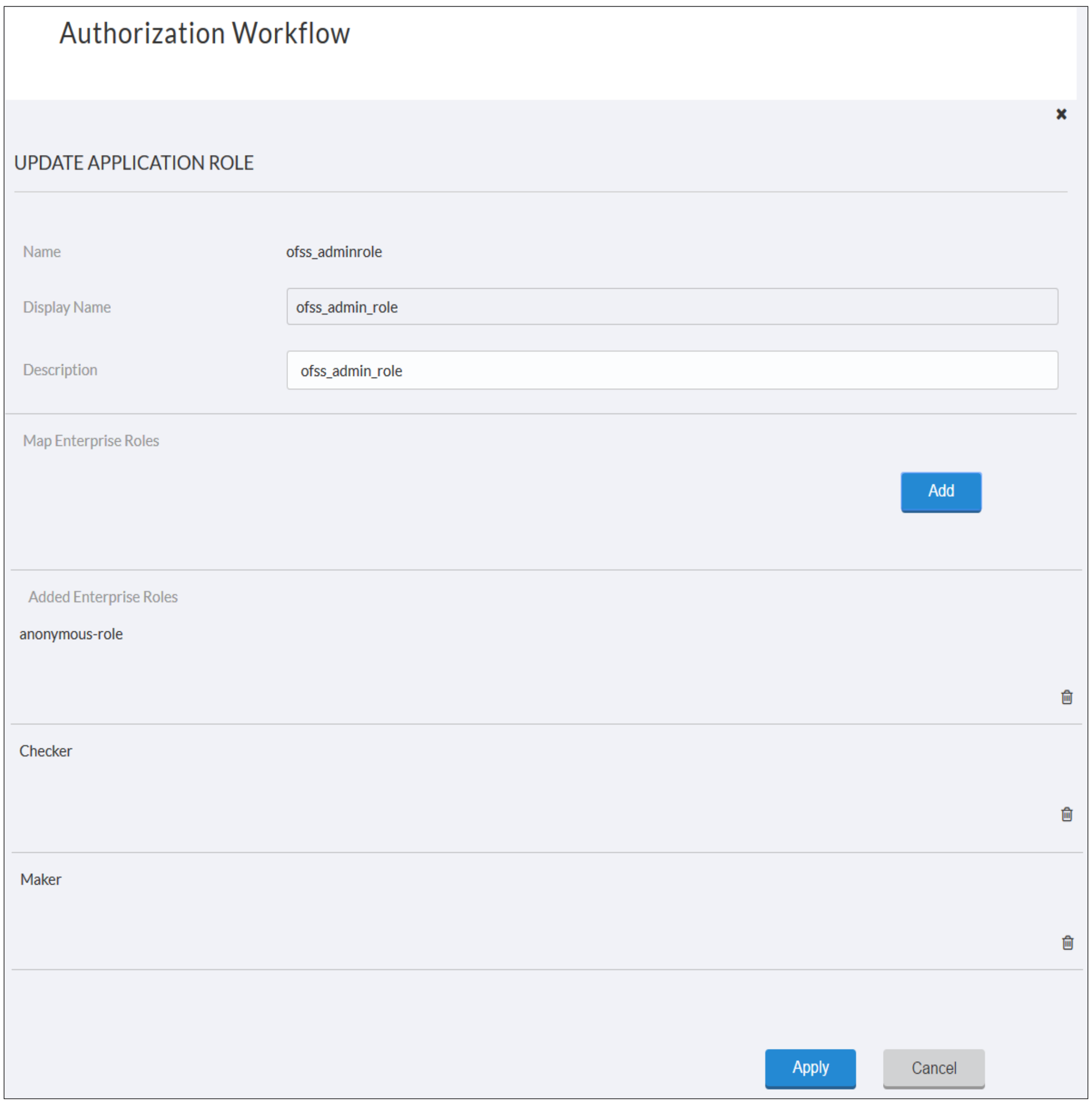
11.5.3 Update Application Role

Using this option you can edit or update the details of an existing application role.

To edit an application role:

1. Repeat step 1 and 2 of Search Application Role section.
2. Click against the record which you want to edit. The Update Application Role section appears.

Update Application Role



3. In the **Display Name** field, modify the display name of the application role.
4. In the **Description** field, modify the description of the application role.

5. Click **Apply**.
   OR
   Click **Cancel** to cancel the transaction.
6. The screen with success message appears. Click **OK** to close the message screen.

Note: You can also add more enterprise roles to the application role or delete the existing enterprise role as described in the Create Application Role section.

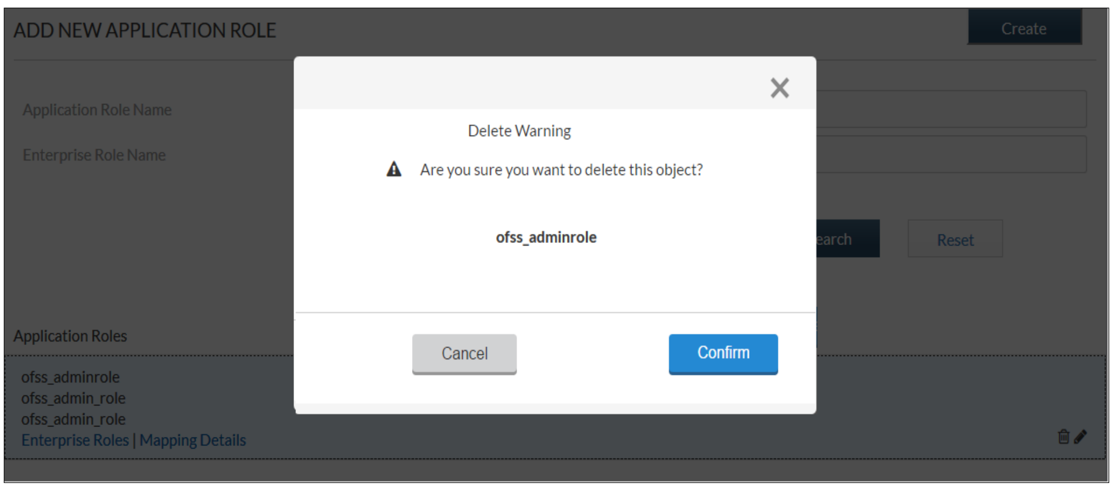
11.5.4 Delete Application Role

Using this option you can delete an existing application role.

To delete an application role:

1. Repeat steps 1 and 2 of **Search Application Role** section.
2. Click  against the record which you want to delete. The **Delete Warning** message appears.

Delete Application Role



3. Click **Confirm**.
   The **Application Role** screen with the successful object deletion message appears.

FAQs

What is the relationship between policy and a role?

Policies are defined and managed to control the access and usage of the resources. In this authorization system, policies are created based on roles. The policy consists of one or more roles.

How many policies can I attach to a role?

You can add as many inline policies as you want to a user, role, or group.

Can I define my own (custom) roles?

Yes, you can create your roles.

11.6 Authorization - Entitlement

The Authorization Entitlement allows the bank administrator to:

- Create Entitlement
- View Entitlement
- Update Entitlement

11.6.1 Search Entitlement

Using this option, you can search entitlement based on the search criteria. You can view the list of all the entitlements, if the search parameters are not specified.

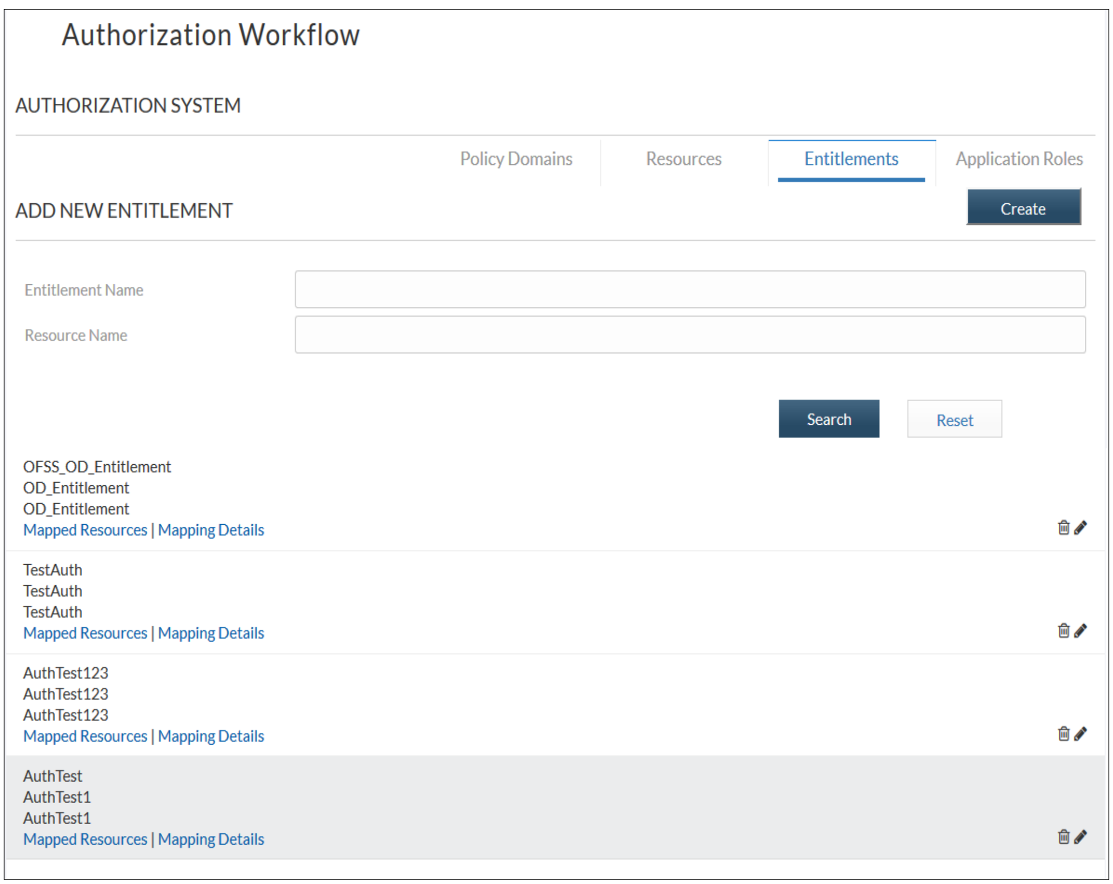
How to reach here:

Administration Dashboard > Authorization > Entitlement

To search entitlement/ entitlements:

1. In the **Authorization** screen, click the **Entitlementlink**. The **Authorization System - Entitlement** screen appears.
2. Click **Search**.

Entitlement



Field Description

Field Name	Description
Check Group Roles to Assign or Remove	
Entitlement Name	Name of entitlement.
Resource Name	Name of the resource.

3. The **Authorization System - Entitlements** screen with search results appears. Click Reset to reset the search parameters.

Search Entitlement - Search Results

Field Description

Field Name	Description
Entitlement Name	You can view the following entitlement details: • Entitlement Name • Resource Name

4. Click . The **Update Entitlement** section appears.
OR
Click . The **Delete Warning** message appears.
OR
Click the **Mapping Details** link. The **Mapping Details** section appears.
OR
Click the **Mapping Resources** link. The **Resources** section appears.

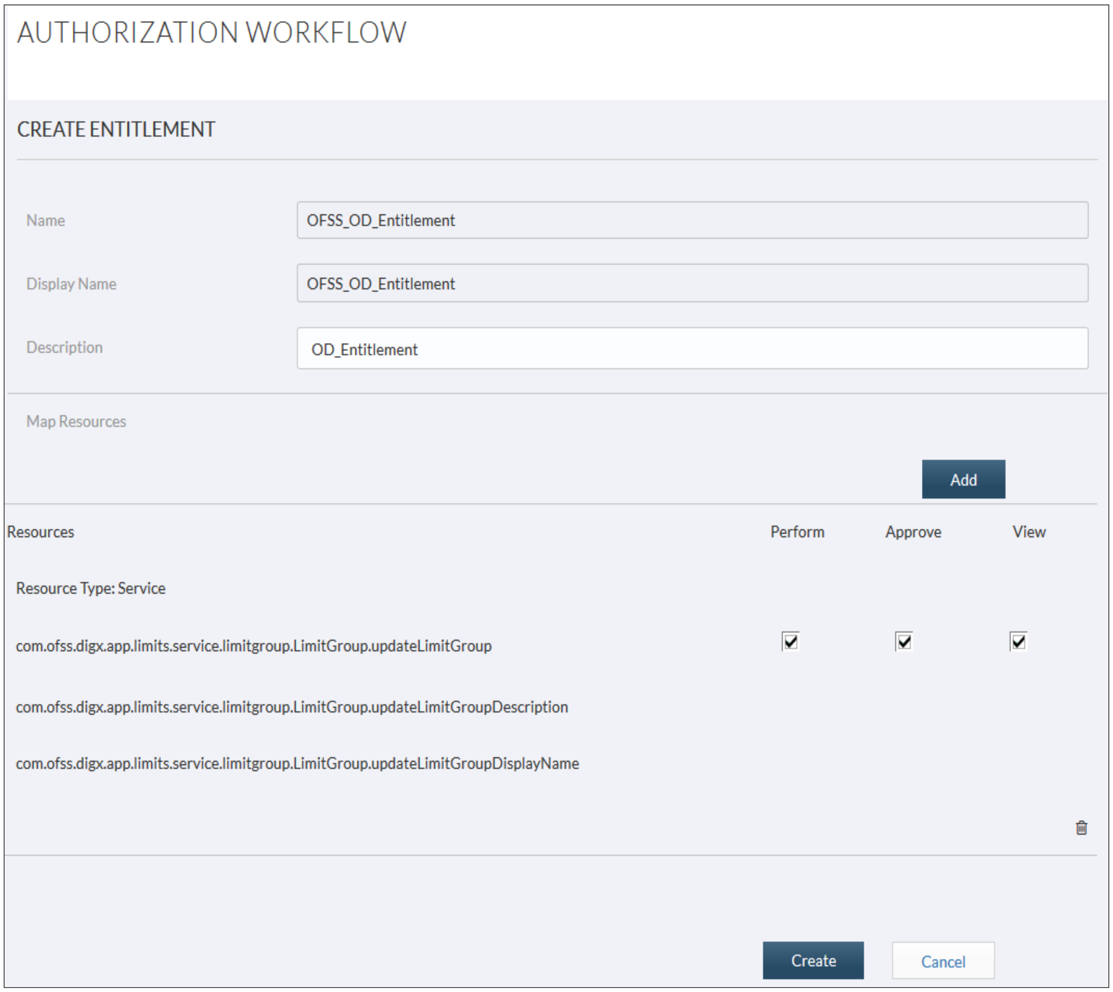
11.6.2 Create Entitlement

Using this option you can create a new entitlement.

To create a new entitlement:

1. In the **Authorization System - Entitlement** screen, click **Create**. The **Create Entitlement** screen appears.

Create Entitlement



Field Description

Field Name	Description
Name	Name of the entitlement.
Display Name	Display name of the entitlement.

Field Name	Description
Description	Description of the entitlement.

2. In the **Name** field, enter the name of the entitlement.
3. In the **Display Name** field, enter the display name of the entitlement.
4. In the **Description** field, enter the description of the entitlement.
5. In the **Map Resources** section, click **Add**. The **Map Resources** screen appears.

Create Entitlement - Map Resources

Field Description

Field Name	Description
Resource Type	Type of resource. The options are: • Service • Service Request • UI Component • Page
Resource Name	Name of the resource to be mapped.

6. Click **Search**.
7. The **Map Resources - Search Results** screen appears, select a resource to be mapped and click .
8. The success message appears. Click **Done**.
9. The mapped resources appear in **Added Resources** section. Click **Create**.
OR
Click **Cancel** to cancel the transaction.
10. The success message appears. Click if you want to edit the record.

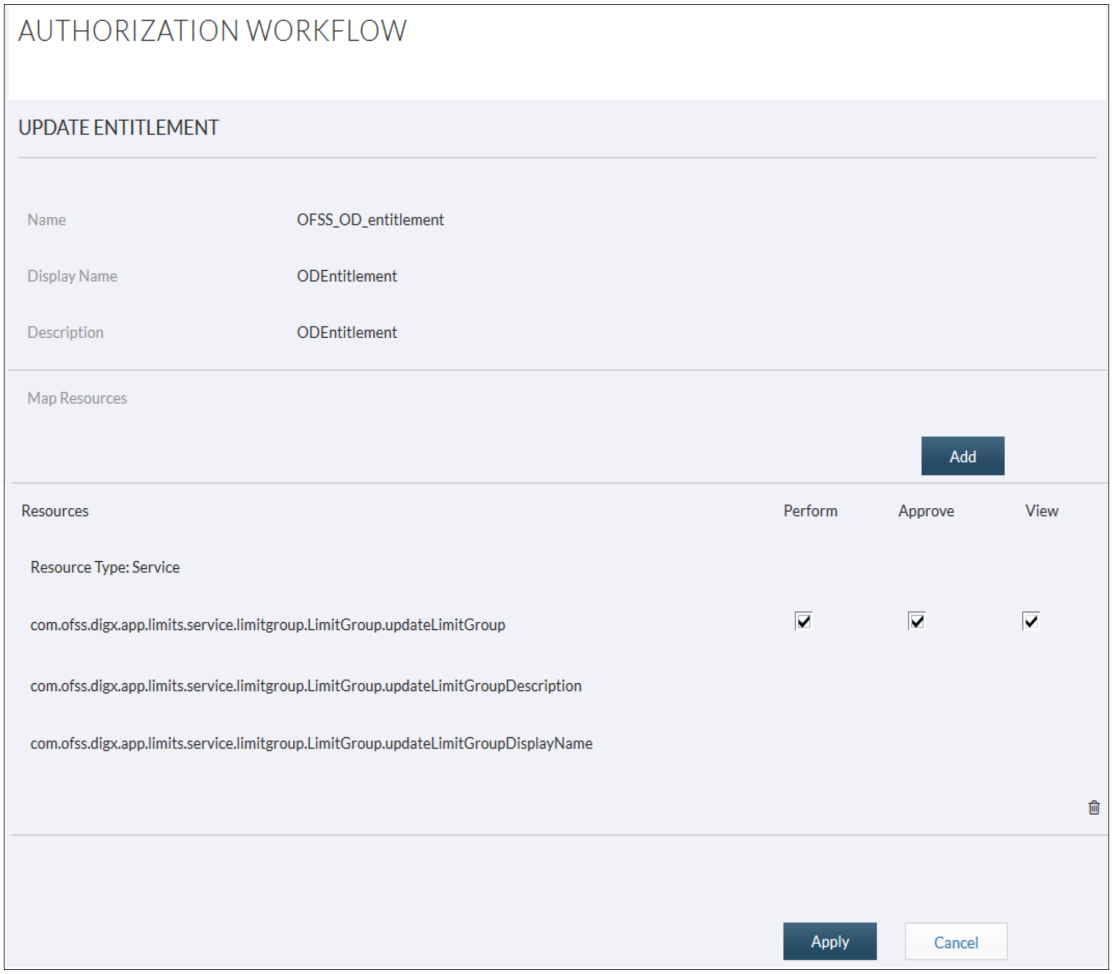
11.6.3 Update Entitlement

Using this option you can edit or update the details of an existing entitlement.

To edit an entitlement:

1. Repeat step 2 of **Search Entitlement** section.
2. Click of the record which you want to edit. The **Update Entitlement** section appears.

Update Entitlement



3. In the **Display** Name field, enter the display name of the entitlement.
4. In the **Description** field, enter the description of the entitlement.
5. From the **Resources** section, add / delete the resources if required.
6. Click **Apply**.
   OR
   Click **Cancel** to cancel the transaction.

   The screen with success message appears.

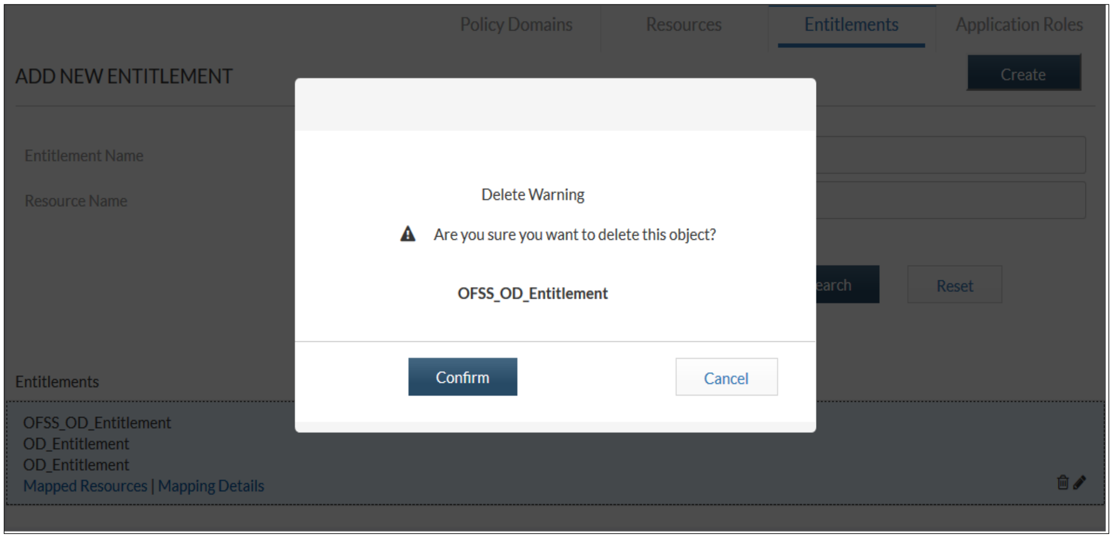
11.6.4 Delete Entitlement

Using this option you can delete an existing entitlement.

To delete an entitlement:

1. Repeat step 2 of **Search Entitlement** section.
2. Click  for the record which you want to delete. The **Delete Warning** message appears.

Delete Entitlement



3. Click **Confirm**.
   The **Entitlements** screen with the successful object deletion message appears.

12. Limits Maintenance

The Limit Maintenance module allows the bank administrator to create limits group for all transaction.

These limit groups defines initiation limit and authorization limit of a transaction that perform by the user.

Using this you can perform the following actions:

- Limit Group - Create Limit Group, Search / View Limit Group, Mapped Events, Mapped Roles, Edit Limit Group, Delete Limit Group
- Limits - Create Limit, Search/ View Limits, Delete Limits
- Events
- Service

How to reach here:

Administration Dashboard > Limits

12.1 Limit Group

12.1.1 Create Limit Group

Using this option, bank administrator can create a limit group based on the details given as per the fields.

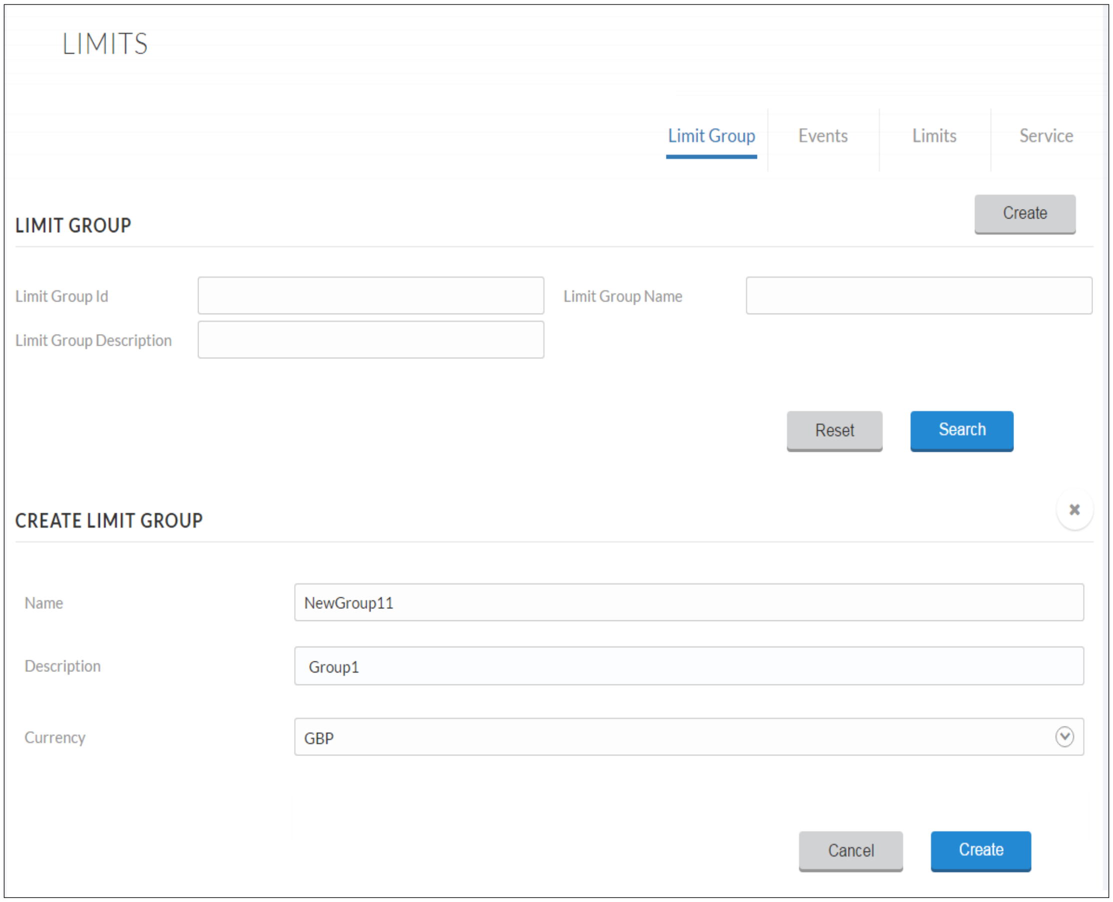
How to reach here:

Administration Dashboard > Limits > Limit Group

To create a limit group:

1. In the **Limit Group** screen, click **Create**. The **Create Limit Group** screen appears.

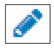
Create Limit Group



Field Description

Field Name	**Description**
Name	Name of the limit group.
Description	Description of the limit group.
Currency	Currency of the limit group.

2. In the **Name** field, enter the name of the limit group.
3. In the **Description** field, enter the description of the limit group.
4. From the **Currency** list, select the appropriate currency.
5. Click **Create**.
   The success message of limit group creation appears.
   OR
   Click **Cancel** to cancel the transaction.
6. Click **OK** to complete the transaction.

Note: Click  and click  to edit or delete the limit group created respectively.

12.1.2 View Limit Group

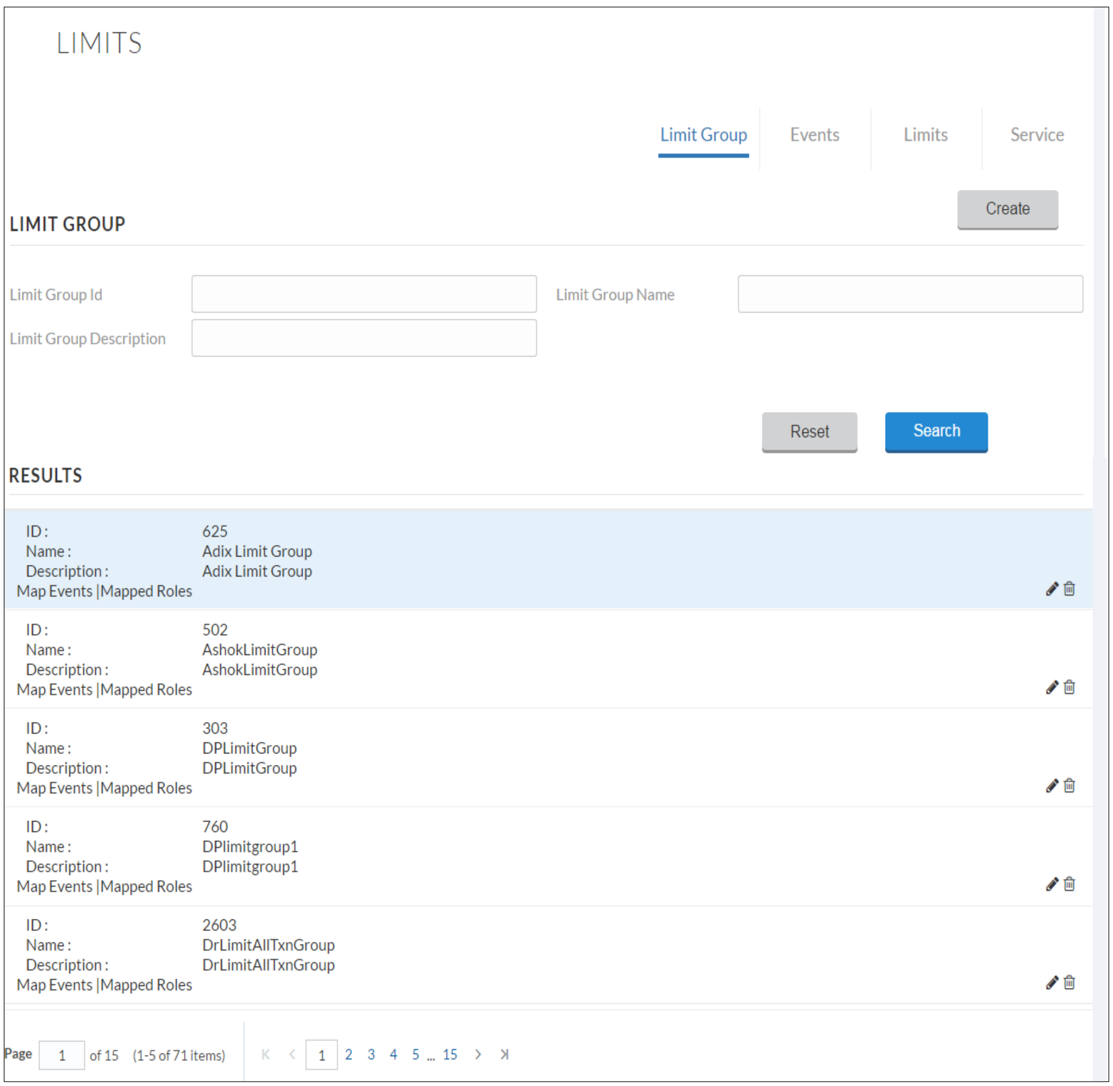
Using this option, bank administrator can search for particular limit groups based on different search parameters. The search results displays a list or particular limit group based on different search filters selected. Panel size depends on the number of limit group in the search list meeting the search filter criteria.

If the search parameters are not specified, records of all the limits maintained in the application are displayed.

How to reach here:

Administration Dashboard > Limits > Limit Group

View Limit Group



Field Description

Field Name	Description
Limit Group ID	The unique Id to search the specific limit group.
Limit Group Name	The name of the limit group.
Limit Group Description	Description of the limit group.
Results	
ID	The unique Id to search the specific limit group.
Name	The name of the limit group.
Description	Description of the limit group.
Map Events	Link to search, view, and map the events.
Mapped Roles	Link to search, view, and map the events.

To search and view limit group:

1. Click **Search**. The Limit Group screen with search results appears based on the searched criteria.
   OR
   Click **Reset** to reset the search parameters.

12.1.3 Map Events

Using this option bank administrator, manage events and limits specific to each event. Administrator can search and map required events to Limit Group.

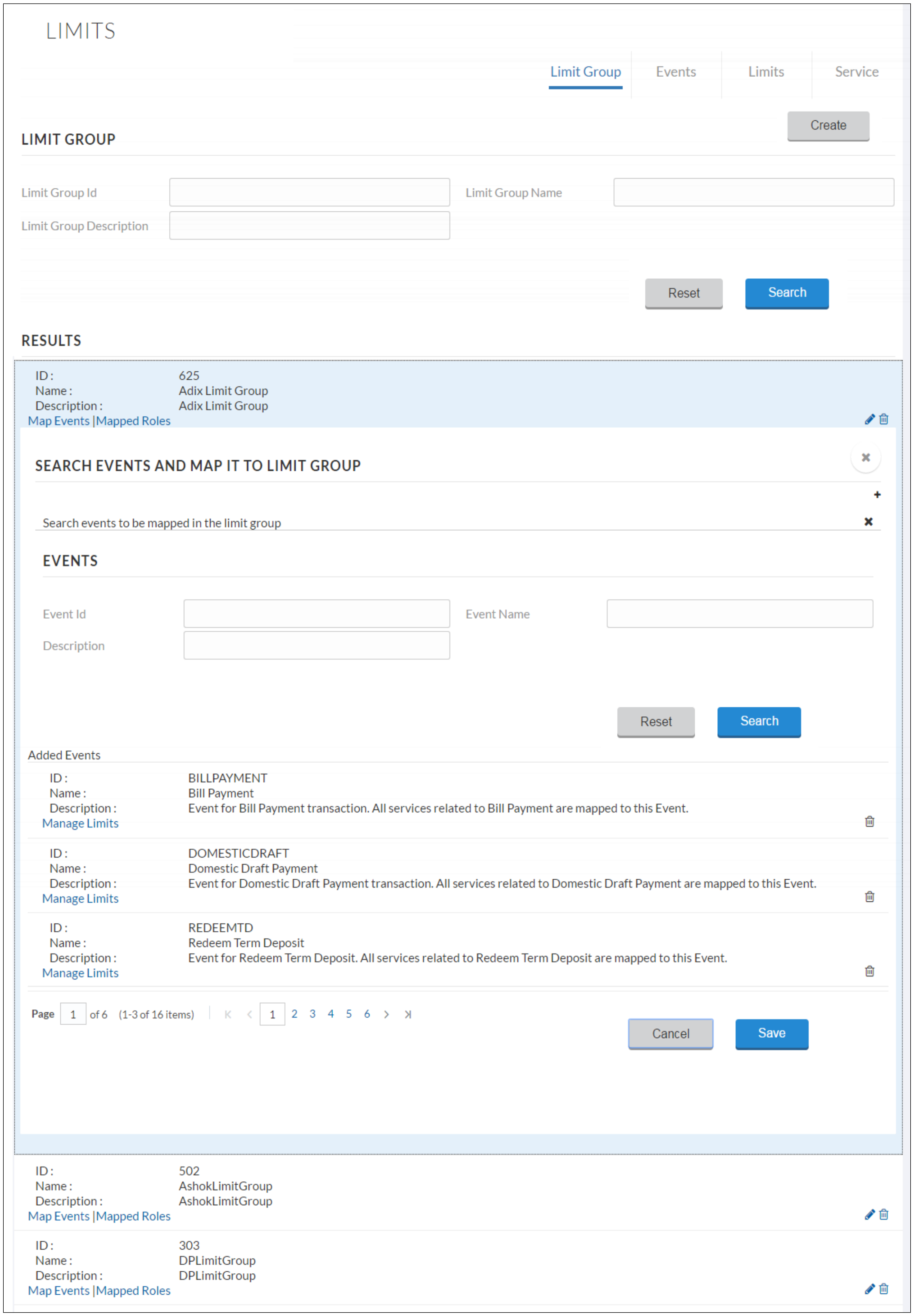
How to reach here:

Administration Dashboard > Limits > Limits Group > Map Events

To manage events:

1. In the **Limit Group** screen, click **Search**. The search result section appears.
2. Select the desired limit group and click the **Map Events** link. The **Map Events** section appears.

Map Events


LIMITS
Limit Group
Events
Limits
Service
Create
LIMIT GROUP
Limit Group Id
Limit Group Name
Limit Group Description
Reset
Search
RESULTS
ID : 625
Name : Adix Limit Group
Description : Adix Limit Group
Map Events |Mapped Roles
SEARCH EVENTS AND MAP IT TO LIMIT GROUP
Search events to be mapped in the limit group
EVENTS
Event Id
Event Name
Description
Reset
Search
Added Events
ID : BILLPAYMENT
Name : Bill Payment
Description : Event for Bill Payment transaction. All services related to Bill Payment are mapped to this Event.
Manage Limits
ID : DOMESTICDRAFT
Name : Domestic Draft Payment
Description : Event for Domestic Draft Payment transaction. All services related to Domestic Draft Payment are mapped to this Event.
Manage Limits
ID : REDEEMTD
Name : Redeem Term Deposit
Description : Event for Redeem Term Deposit. All services related to Redeem Term Deposit are mapped to this Event.
Manage Limits
Page 1 of 6 (1-3 of 16 items) 1 2 3 4 5 6
Cancel
Save
ID : 502
Name : AshokLimitGroup
Description : AshokLimitGroup
Map Events |Mapped Roles
ID : 303
Name : DPLimitGroup
Description : DPLimitGroup
Map Events |Mapped Roles

Field Description

Field Name	**Description**
Event Id	Id of event.
Event Name	Name of event.
Event Description	Description of event.

3. In the **Map Events** section, click . The Map Events section expanded.
4. Enter search parameters, click **Search**.
5. The **Map Events** section with search results appears, click adjacent to event to add event.
6. The success message of event added appears. Click Done to complete the Event mapping.
7. In the **Added Events** section, select desire **Event**, and click the **Manage Limits** link to manage limits for respective Event.
8. The **Manage Limits** section appears. click to search for limits to be mapped.
9. The **Manage Limits** section expanded, click **Search**.
10. In the **Search Results** section, select a limit to be mapped and click and click .
11. The success message appears. Click **OK** to complete the mapping.
12. Click **Done**.
13. Click **Save** to complete the limit mapping to event.
    OR
    Click **Cancel** to cancel the transaction.
14. The success message of managing event and limits for selected limit group appears. Click **OK** to complete the transaction.

12.1.4 Mapped Roles

Using this option bank administrator can search and view the mapped roles, and also can map role.

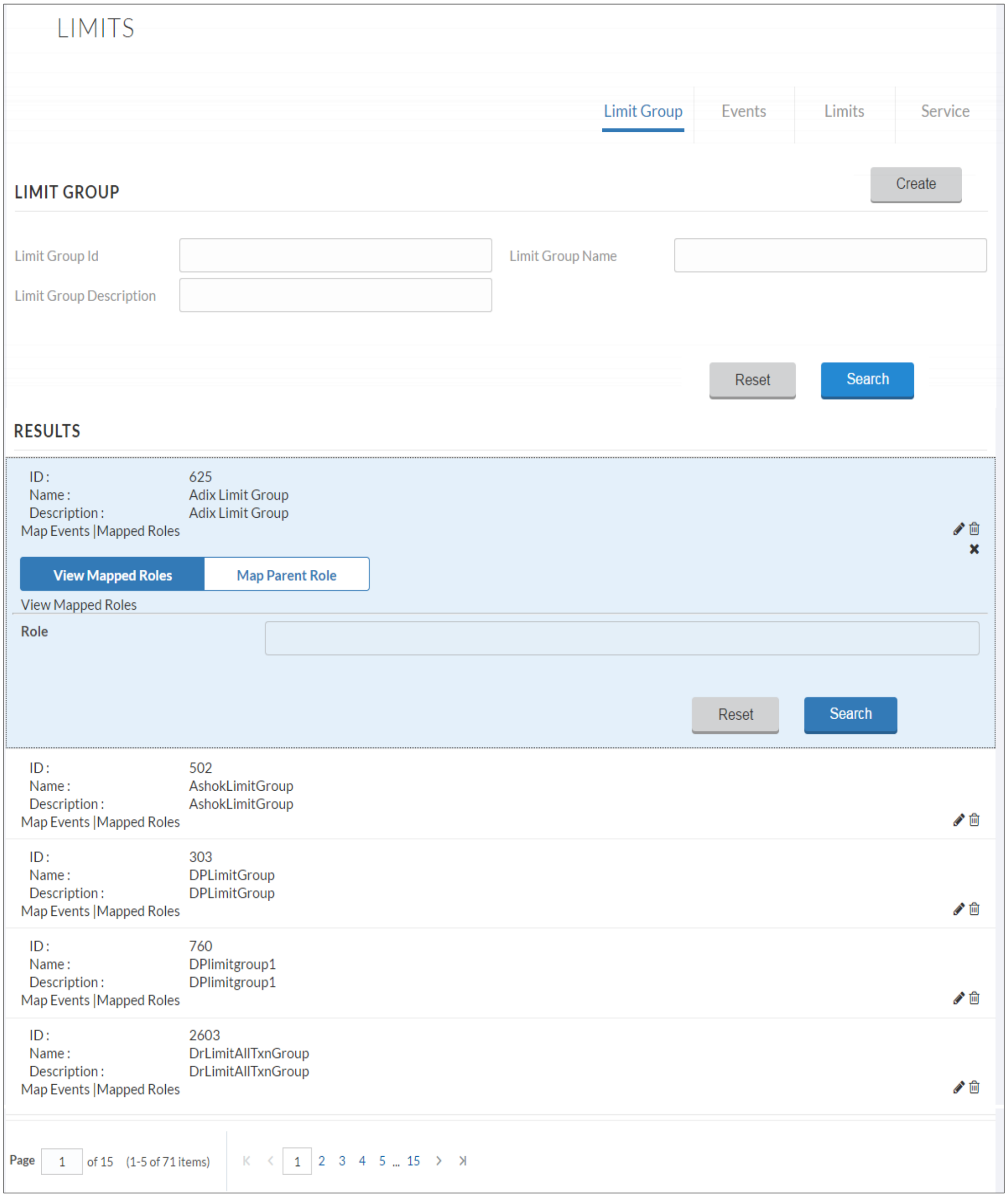
How to reach here:

Administration Dashboard > Limits > Limits Group > Mapped Roles

To view the mapped parties:

1. In the Limit Group screen, click Search. The search result appears.
2. Select the desired limit group and click the Mapped Roles link. The Mapped Roles section appears.

Mapped Roles



Field Description

Field Name	Description
Limit Group ID	The unique Id to search the specific limit group.
Limit Group Name	The name of the limit group.

Field Name	Description
Limit Group Description	Description of the limit group.
View Mapped Roles	
Role	Name of the role.
Map Parent Role	
Role	Name of the role.

3. If you select **View Mapped Roles** option:
   a. In the **Role** field, enter the role to be search.
   b. Click **Search**.
   c. The search results appear based on the search criteria.
4. If you select **Map Parent Role** option:
   a. In the **Role** field, enter the role to mapped.
   b. Click **Validate**.
      OR
      Click **Reset** to reset the search parameters.
   c. The mapped Roles appears if it is a valid. Click **Map**.
   d. The success message appears. Click **OK** to complete the transaction.

Note:
1) If Role entered is already mapped to another Limit Group then message with proper Limit Group Id is displayed to user.
2) Select Roles, and click **Unmap** to unmap it receptively.

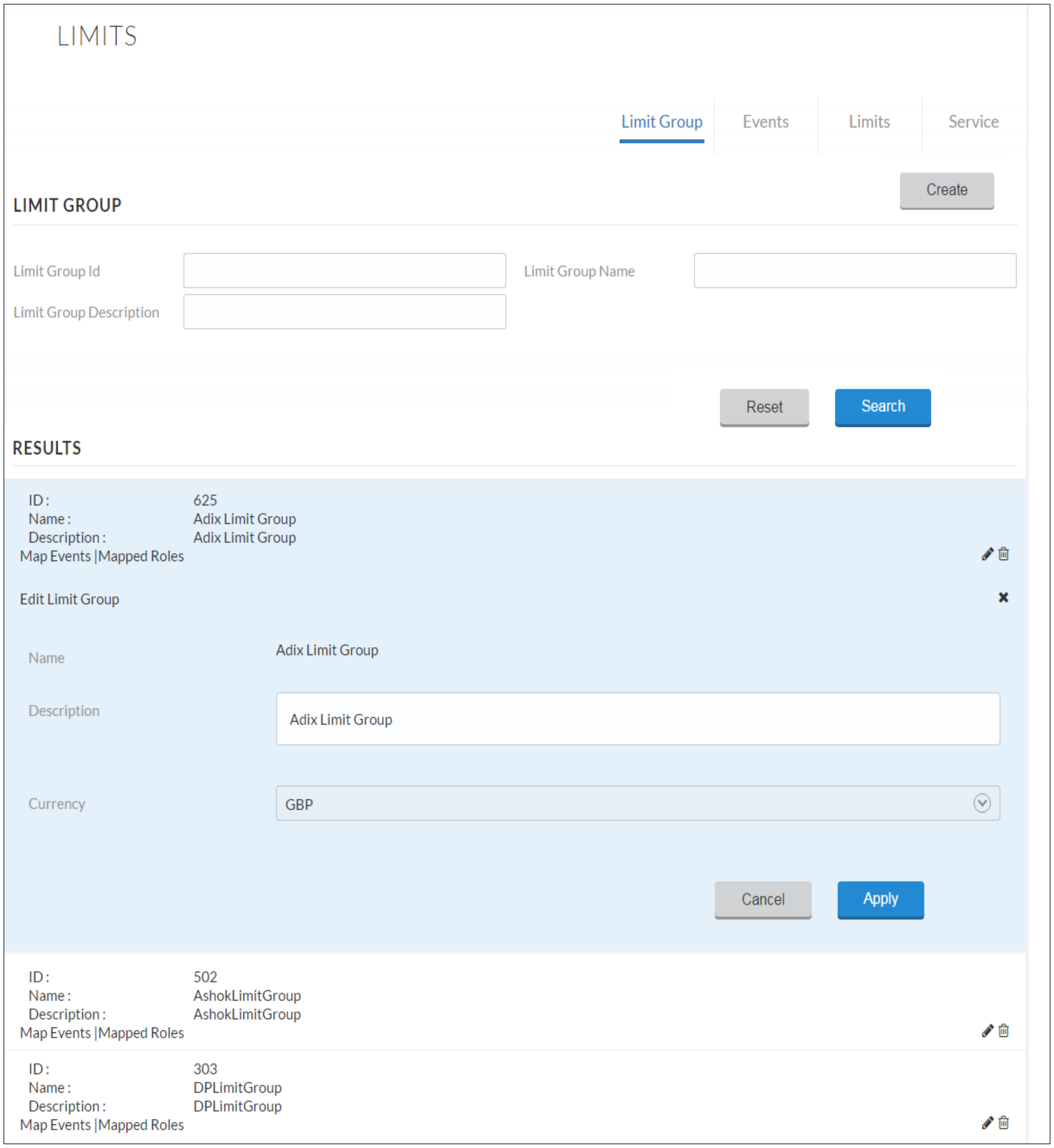
12.1.5 Edit Limit Group

Using this option, bank administrator can update a limit group based on the details given as per the fields.

How to reach here:

Administration Dashboard > Limits > Limit Group

Update Limit Group



To edit a limit group:

1. Enter the search criteria, click **Search**.
2. **The Limit Group** screen with search results appears based on the searched criteria.
   OR
   Click **Reset** to reset the search parameters.
3. Click  of the desired **Limit Group** to be updated.
4. The **Edit Limit Group** section appears. Update the required fields.

Field Description

Field Name	Description
Name	Name of the limit group.
Description	Description of the limit group.
Currency	Currency of the limit group.

5. Click **Apply**.
   OR
   Click **Cancel** to cancel the transaction.
6. The success message of updating appears. Click **OK** to complete the transaction.

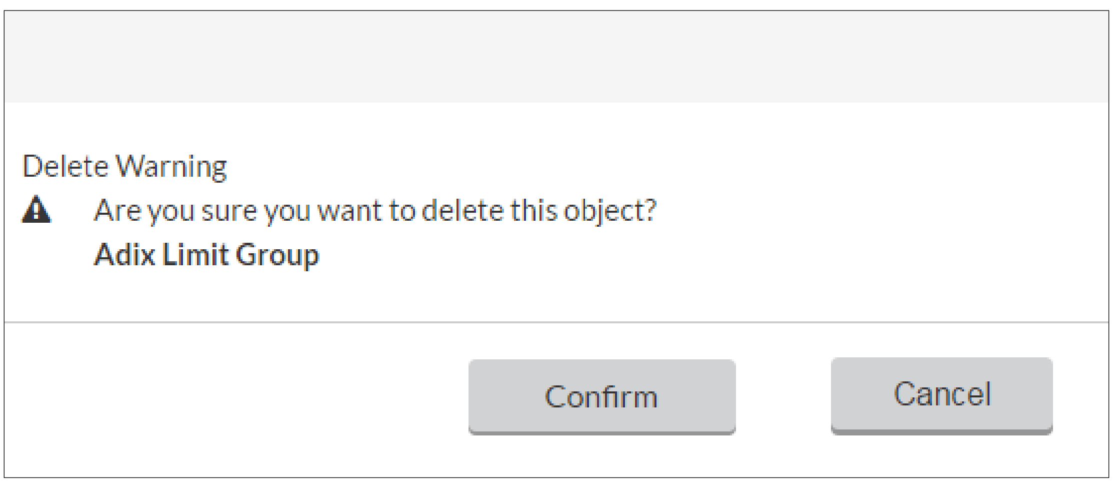
12.1.6 Delete Limit Group

Using this option you can delete an existing limit group.

To delete a limit Group:

1. Repeat step 1 of **Search Limit Group** section.
2. To delete a limit group, click . The **Delete Warning** message appears.

Delete Limit Group



3. Click **Confirm** to delete the limit group.
   OR
   Click **Cancel** to cancel the transaction.

   The success message of limit group deletion appears.

12.1.7 Create Limit

Using this option the bank administrators define the limit which can be mapped to specific transaction.

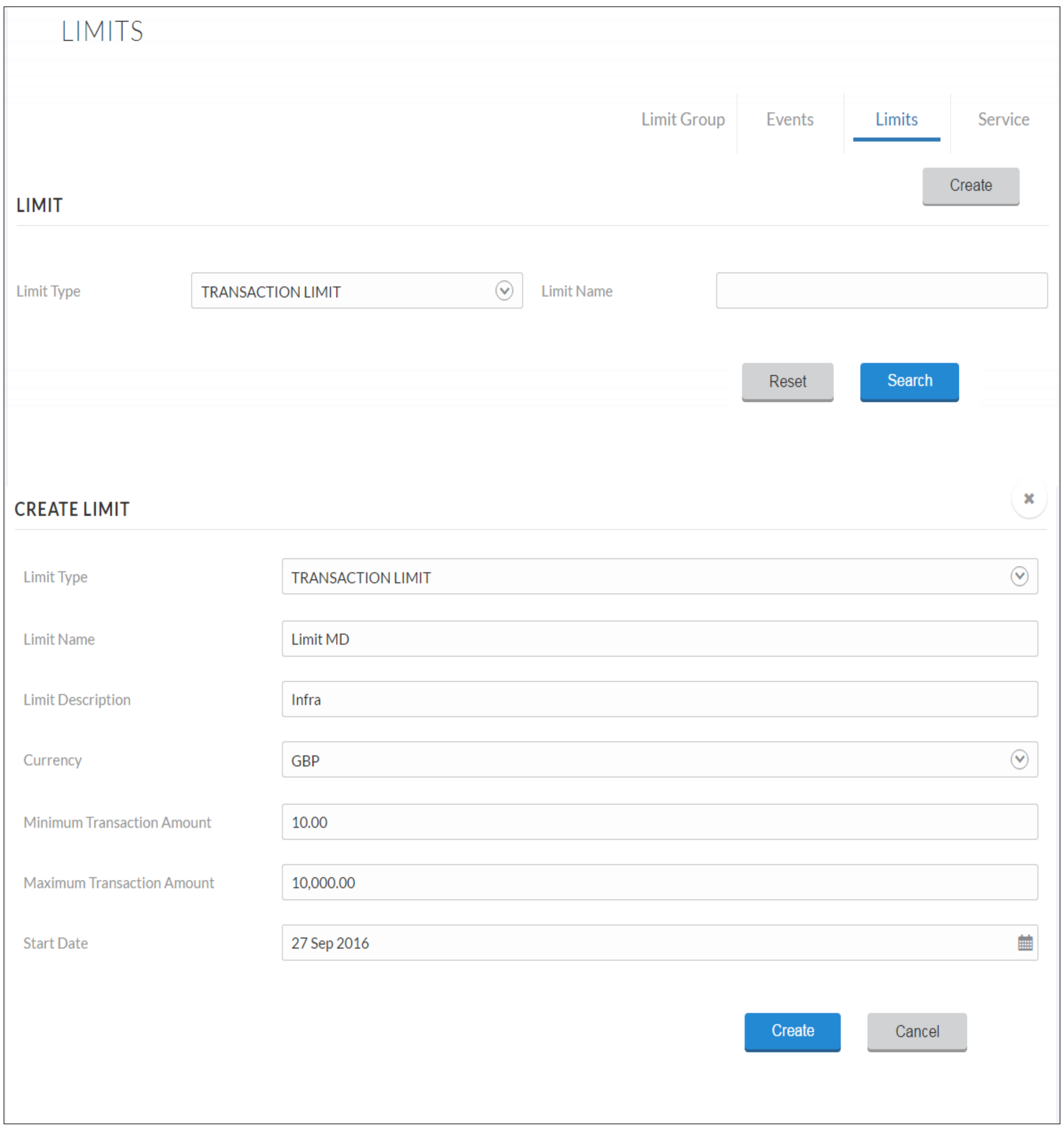
How to reach here:

Administration Dashboard > Limits > Limits

To create a limit:

1. In the **Limits** screen, click **Create**. The **Create Limits** screen appears.

Create Limit



Field Description

Field Name	Description
Limit Type	Type of the limit. The options are: • Transaction Limit • Duration Limit
Limit Name	Name of the limit.
Limit Description	Description of the limit.
Currency	Currency in which the limit is to be created.
Minimum Transaction Amount	The minimum amount limit in which a transaction of the specific type can be initiated. This field appears if you select Transaction Limit option from the Limit Type list.
Maximum Transaction Amount	The maximum amount limit in which a transaction of the specific type can be initiated. This field appears if you select Transaction Limit option from the Limit Type list.
Cumulative Transaction Amount	The cumulative transaction amount limit in which a transaction of the specific type can be initiated. This field appears if you select Duration Limit option from the Limit Type list.
Duration Type	Type of duration limit (daily, weekly, monthly, yearly). This field appears if you select Duration Limit from the Limit Type list.
Maximum Transaction Count	Maximum count of transactions. This field appears if you select Duration Limit from the Limit Type list.
Start Date	The start date for the limit.

2. From the **Limit Type** list, select the appropriate option.
3. In the **Limit Name** field, enter the name of the limit.
4. In the **Limit Description** field, enter the description of the limit.
5. From the **Currency** list, select the appropriate currency.
    a. If you select **Transaction Limit** option as a Limit Type:

i. In the **Minimum Transaction Amount** and **Maximum Transaction Amount** field, enter the appropriate amount.

b. If you select **Duration Limit** option as a Limit Type:

i. In the **Cumulative Transaction Amount** field, enter the appropriate amount.

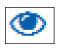
ii. From the **Duration** Type list, select the appropriate option.

iii. In the **Maximum Transaction Count** field, enter the appropriate count.

6. From the **Start Date** list, select the appropriate date.

7. Click **Create**.
OR
Click **Cancel** to cancel the transaction.

8. The success message appears. Click **OK** to complete the transaction.

Note: Click  and click  to view or delete the limit created respectively.

12.1.8 View Limits

Using this option, bank administrator can search and view the details of existing limits maintained in the application.

If the search parameters are not specified, records of all the limits maintained in the application are displayed.

How to reach here:

Administration Dashboard > Limits > Limits

Field Description

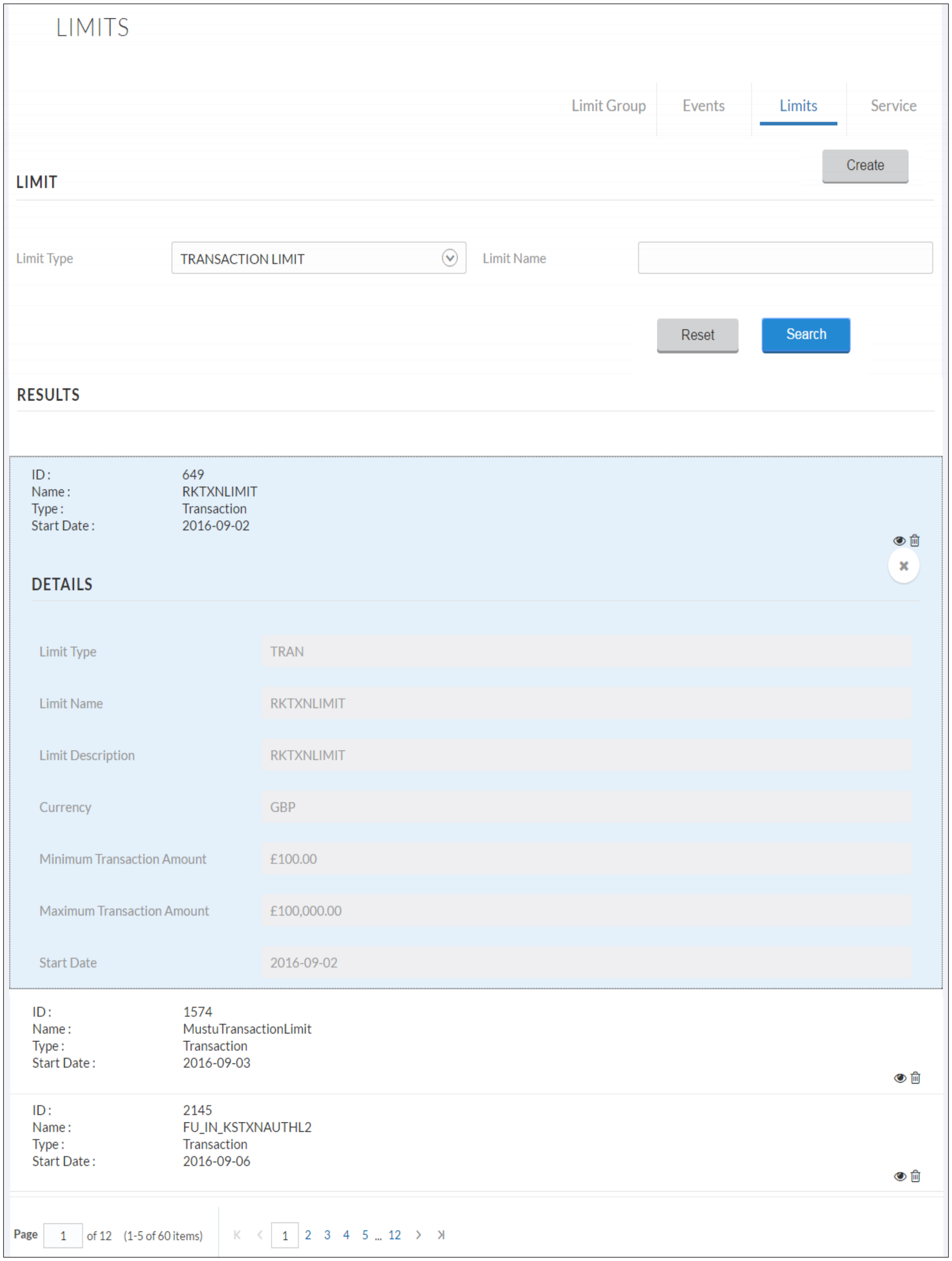
Field Name	Description
Limit Type	Type of limit. The options are: • Transaction Limit • Duration Limit
Limit Name	Name of the limit.
Currency	Currency in which the limit package is defined.
Minimum Transaction Amount	The minimum amount limit in which a transaction of the specific type can be initiated. This field appears if you select Transaction Limit option from the Limit Type list.

Field Name	Description
Maximum Transaction Amount	The maximum amount limit in which a transaction of the specific type can be initiated. This field appears if you select Transaction Limit option from the Limit Type list.
Cumulative Transaction Amount	The cumulative transaction amount limit in which a transaction of the specific type can be initiated. This field appears if you select Duration Limit option from the Limit Type list.
Duration Type	Type of duration limit (daily, weekly, monthly, yearly). This field appears if you select Duration Limit from the Limit Type list.
Maximum Transaction Count	Maximum count of transactions. This field appears if you select Duration Limit from the Limit Type list.
Start Date	The start date for the limit.

To view limits:

1. Click **Search**.

Search Limits



2. The **Limits** screen with search results appears based on the searched criteria. Click **Reset** to reset the search parameters.
3. To view the details of a specific limit package, click the record. The **Limits** screen appears.

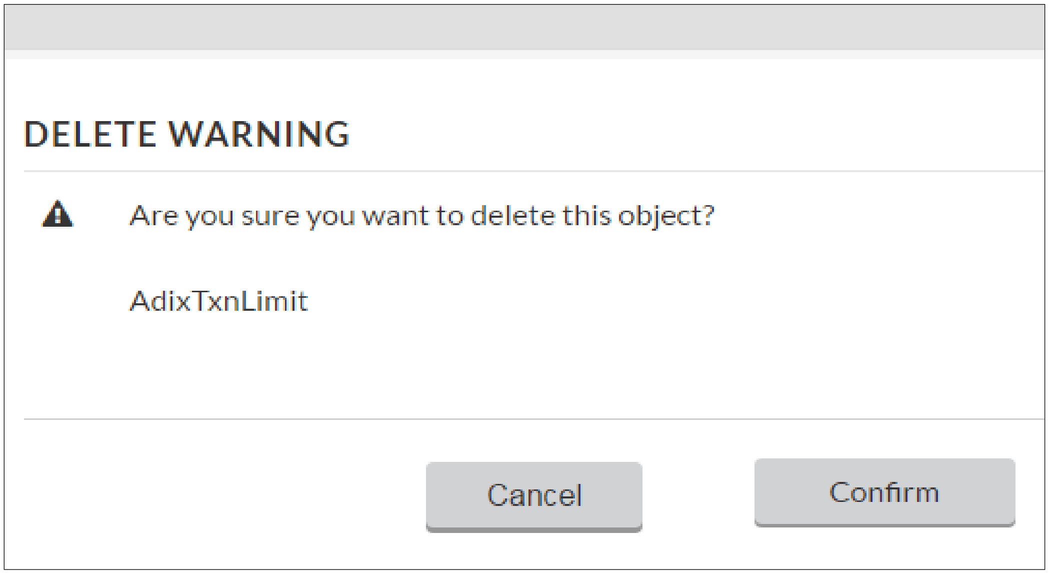
12.1.9 Delete Limit

Using this option you can delete an existing limit.

To delete a limit:

1. Repeat step 1 of **Search Limit** section.
2. To delete a limit, click . The **Delete Warning** message appears.

Delete Limit



3. Click **Confirm** to delete the limit.
   OR
   Click **Cancel** to cancel the transaction.

   The success message of limit deletion appears.

12.2 Events

Using this option, bank administrator can search and view the details of existing events maintained in the application.

Note: If the search parameters are not specified, records of all the limits maintained in the application are displayed.

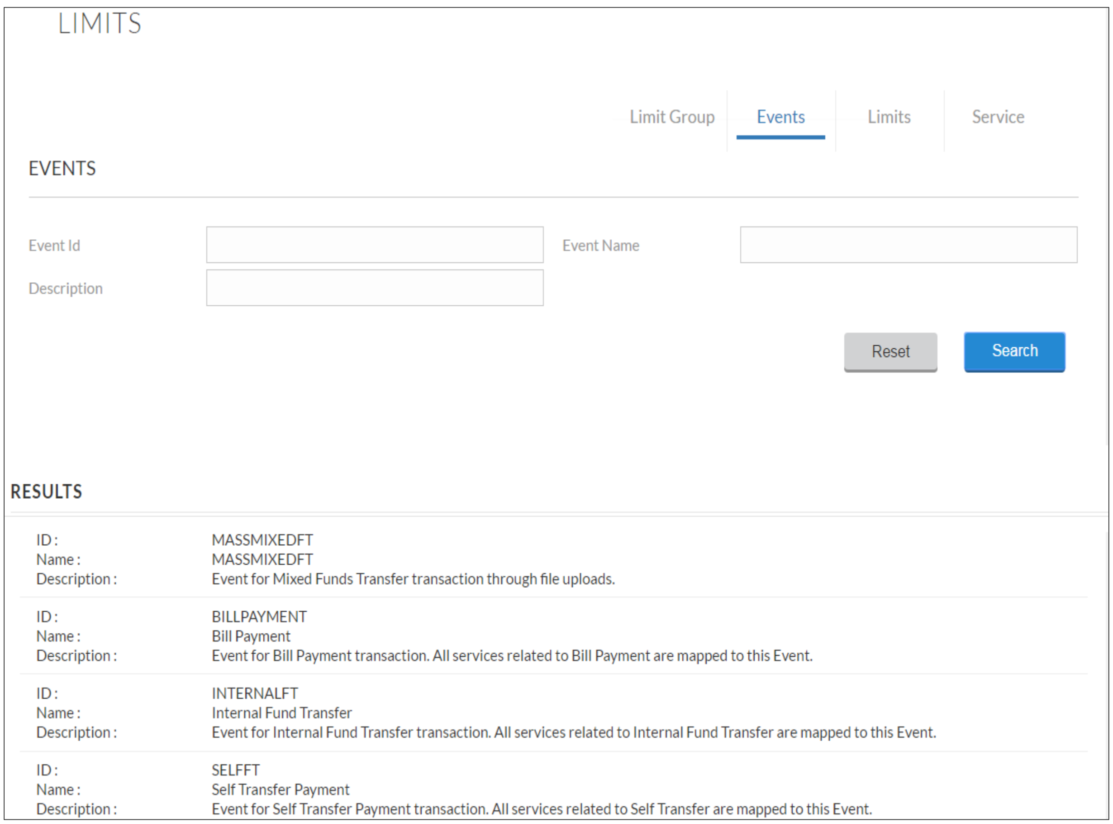
How to reach here:

Administration Dashboard > Limits > Events

To search events:

1. In the **Limits** screen, click the **Events**. The **Events** screen appears.
2. Enter the required search criteria, click **Search**.

Events - Search



Field Description

Field Name	Description
Event Id	The unique Id to search the specific event.

Field Name	Description
Event Name	Name of event.
Event Description	Description of event.
Search Results	
Id	Id of event.
Name	Name of event.
Description	Description of event.

3. The **Events** screen with search results appears based on the search parameters.
   OR
   Click **Reset** to reset the search parameters.

12.3 Service

Using this option, bank administrator can search and view the details of existing service maintained in the application.

Note: If the search parameters are not specified, records of all the limits maintained in the application are displayed.

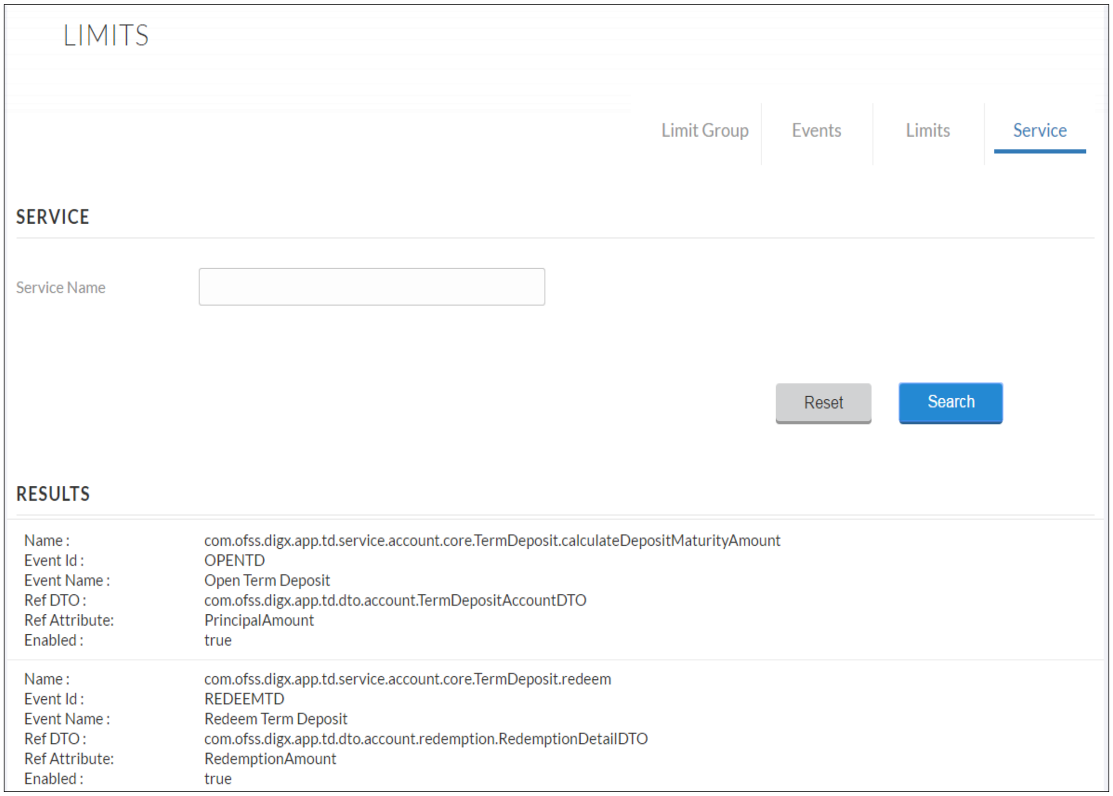
How to reach here:

Administration Dashboard > Limits > Service

To search events:

1. In the **Limits** screen, click the **Service** . The Service screen appears.
2. Enter the required search criteria, click **Search**.

Service -Search



Field Description

Field Name	Description
Service Name	Name of the service.

3. The **Service** screen with search results appears based on the search parameters.
   OR
   Click **Reset** to reset the search parameters.

FAQs

Can I change my daily limit of number of transactions per day?

No, only bank administrator can change the limits of number of transactions per day.

13. Biller Category Mapping

This option allows the bank administrator to:

- Search Biller
- Map Biller
- Manage Category

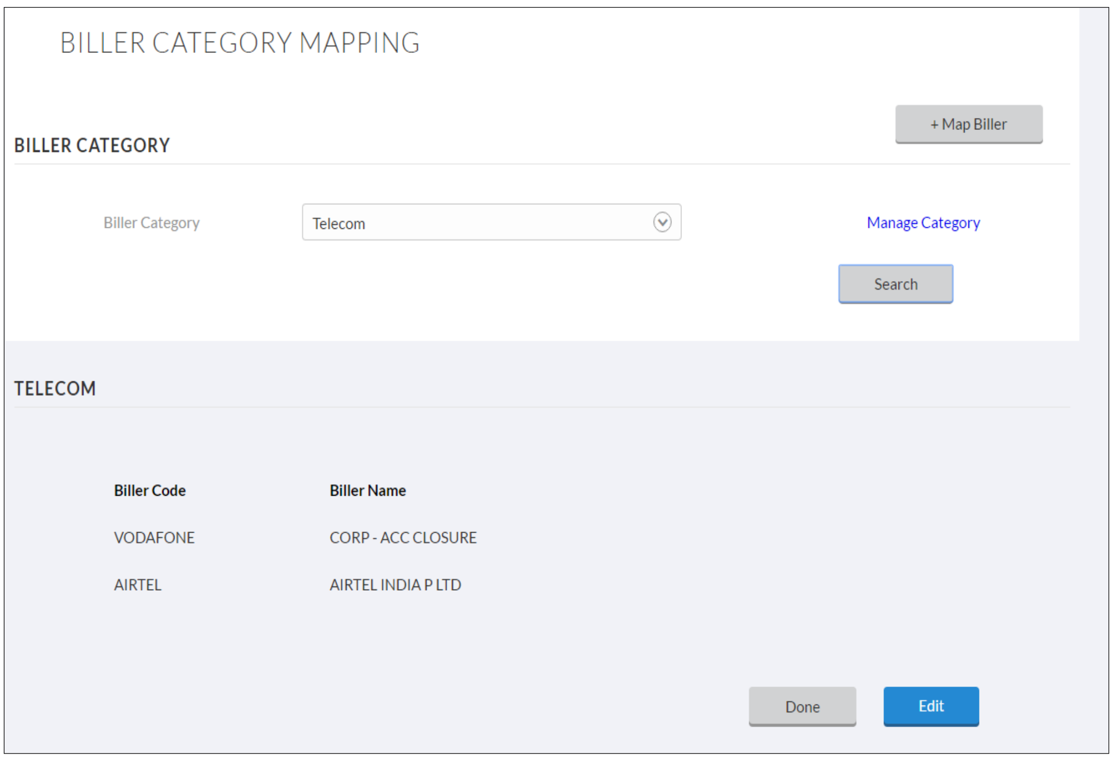
How to reach here:

Administration Dashboard > Biller Category Mapping

13.1 Search Biller

Using this option, bank administrators search the biller mapped under the selected biller category. The search result displays a list of particular biller along with the biller code mapped to the selected biller category.

Search Biller



Field Description

Field Name	Description
Search Biller Category	
Biller Category	The name of the biller category.

Field Name	Description
Result	
Biller Code	The unique biller code of the biller.
Biller Name	The name of the biller.

To search biller mapped under biller category:

1. From the **Biller Category** list, select the appropriate option.
2. Click **Search**.
   The search results appear based on the search parameters.
3. Click **Done** to complete the transaction.
   OR
   To edit biller, click **Edit**.
   The billers mapped under selected biller category appear.
   a. To delete a biller, click . The **Delete Warning** message appears.
      i. Click **Confirm** to delete the biller.
      ii. The success message of biller category deletion appears.
   b. Click **Done** to complete the transaction.

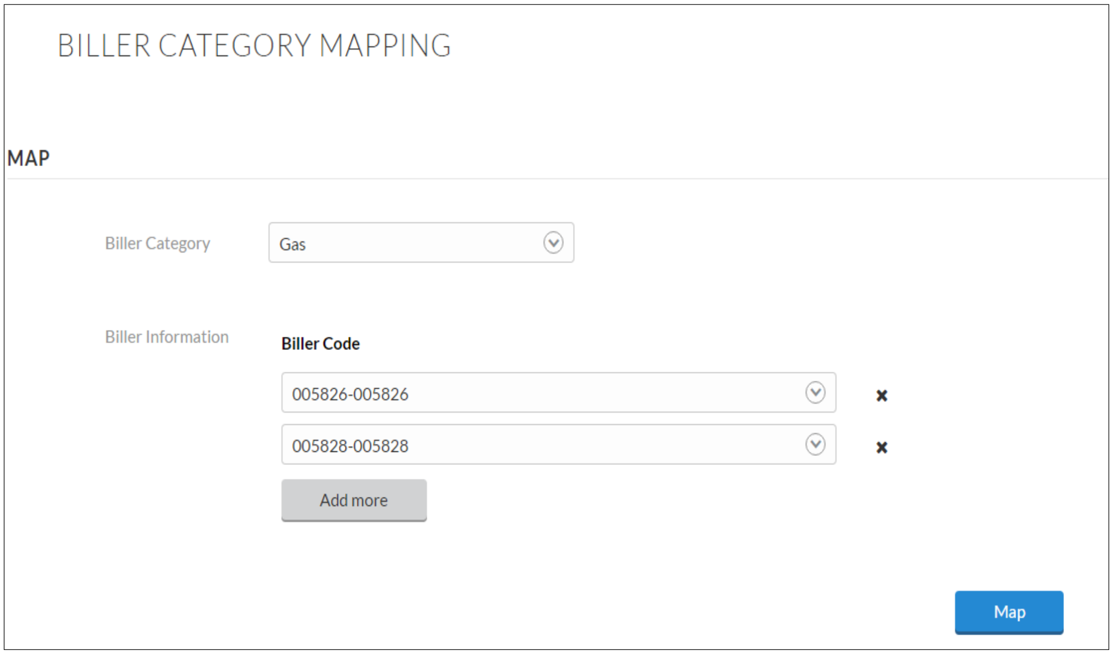
13.2 + Map Biller

Using this option, the bank administrator can map the one or more biller to the biller category.

To map a biller:

1. In the **Biller Category Mapping** screen, click **+ Map Biller**. The **Map** screen appears.

Map Biller



Field Description

Field Name	Description
Biller Category	The biller category.
Biller Information	The unique biller code of the biller to be mapped with the selected biller category. This field appears, , if you select Biller Category.

2. From the **Biller Category** list, select the appropriate option.
3. From **the Biller Information** list, select the appropriate biller code to be mapped with the selected biller category.

Note:
1) Click **Add** more to a add multiple biller for mapping.
2) Click ✖ to delete added biller.

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4. Click **Map**.
5. The **Review** screen appears. Verify the details, and click **Confirm**.
   OR
   Click **Cancel** to cancel the transaction.

   The success message of biller mapped to a biller category appears.
6. Click **OK** to complete the transaction.

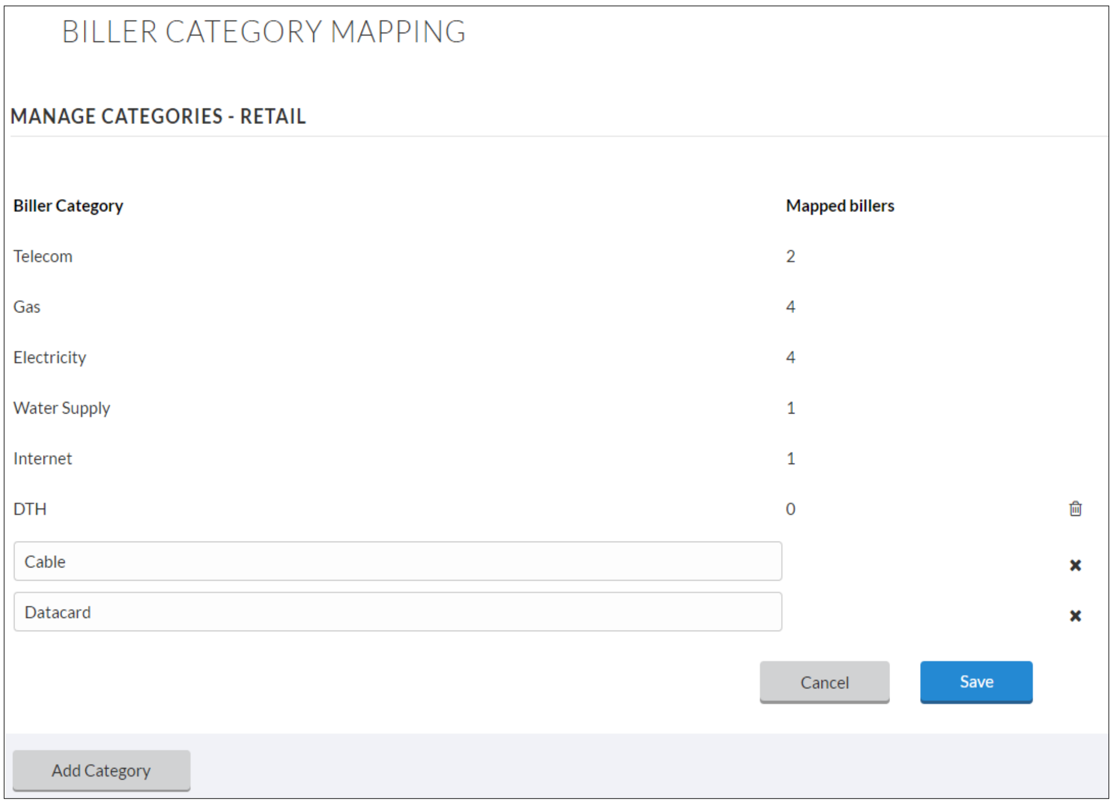
13.3 Manage Category

Using this option the you as a bank administrator can add biller categories. You can also delete an existing biller category.

To manage category:

1. Click **Manage Category** link on **Biller Category Mapping** screen.
2. The existing biller categories with respective mapped billers appear on **Manage Categories** screen.

Manage Biller Category



Field Description

Field Name	Description
Biller Category	The biller category.
Mapped Billers	The numbers of billers mapped to biller category.

a. If you click **Add Category**.

i. In the **Biller Category** field, enter the name of the biller category to be added.

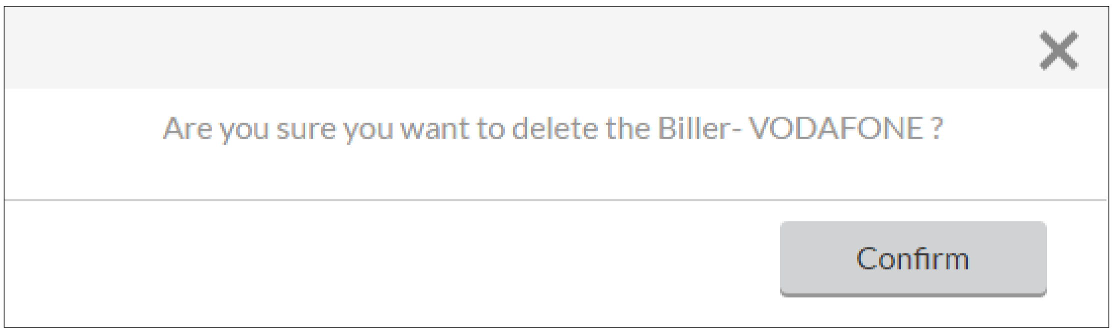
ii. Click **Save** to save the biller category.
OR
Click **Cancel** to cancel the transaction.

The success message of biller category added appears.

iii. Click **Done** to complete the transaction.

b. If you click adjacent to already added biller category. The **Delete Warning** message appears.

Delete Biller Category



iv. Click **Confirm** to delete the category.
OR
Click to cancel the transaction.

The success message of biller category deletion appears.

3. Click **Done** to complete the transaction.

14. Payment Purpose Mapping

The bank administrator will be able to maintain the purposes of payments for each type of payment using this transaction.

This option allows the bank administrator to:

- Search Payment Purposes
- Edit Payment Purposes
- Map Purposes

How to reach here:

Administration Dashboard > Payment Purpose Mapping

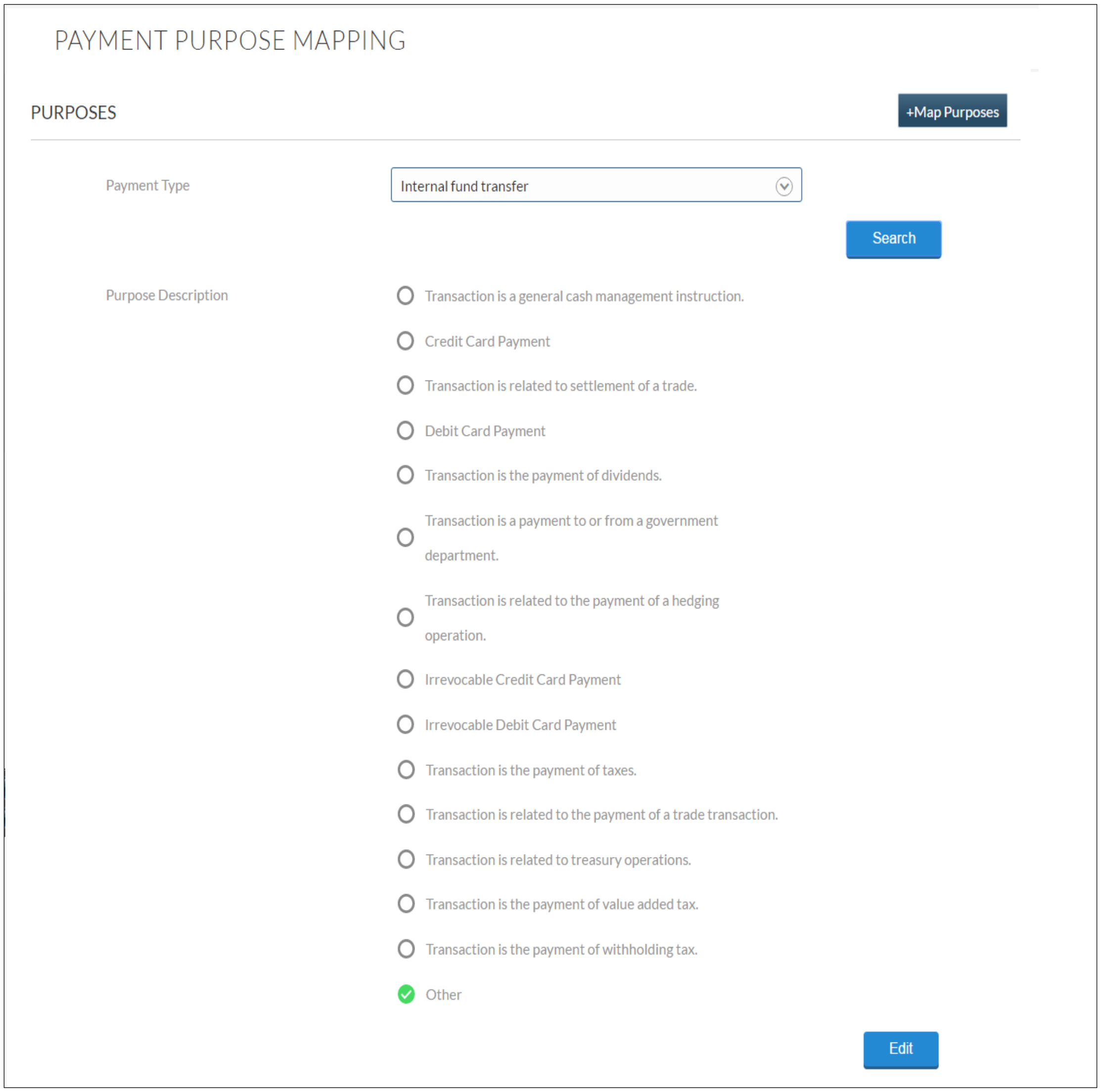
14.1 Search Payment Purposes

Using this option, bank administrators can search the list of purposes of payment as available from the host system for the selected Payment Type.

To search purposes for the payment type:

1. From the **Payment Type** list, select the appropriate option.
2. Click **Search**.
   The list of purposes of payment maintained for the selected payment type appears.
3. Click **OK** to complete the transaction.

Search Purposes



Field Description

Field Name	Description
Purpose	
Payment Type	The payment type for which the purposes to be mapped. The options are: • Domestic Fund Transfer • Internal Fund Transfer
Purpose Description	The details of purpose to map to the selected payment.

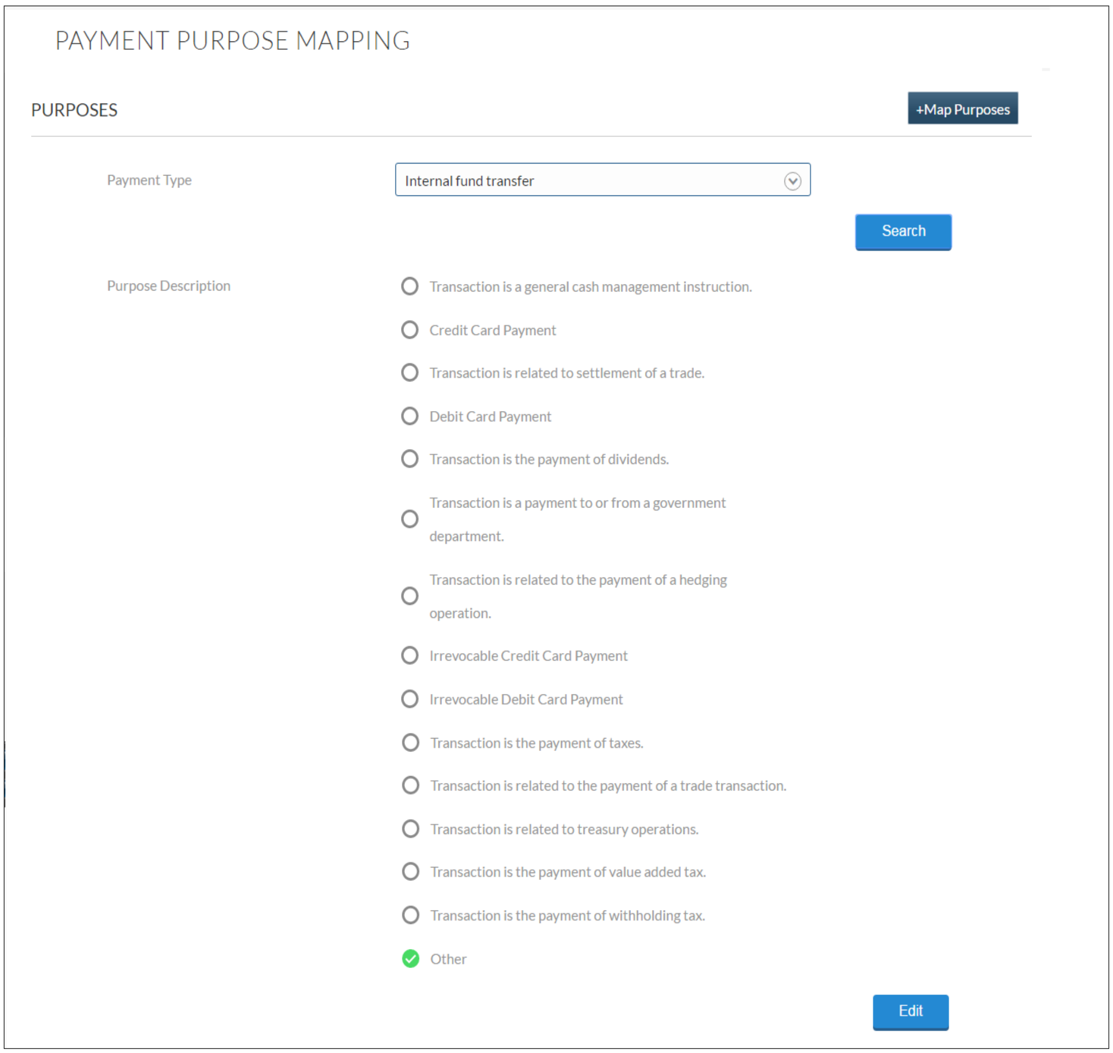
14.2 Edit Payment Purposes

Using this option, bank administrators can modify the purposes of payment as available from the host system for the selected Payment Type.

To edit purposes for the payment type:

1. Repeat step 1 to 2 of **Search Payment Purposes**.
2. Click **Edit** to edit purposes of payment.
   The **Purpose Description** appears for the selected payment type.

Edit Purposes



Field Description

Field Name	Description
Purpose	
Payment Type	The payment type for which the purposes to be mapped. The options are: • Domestic Fund Transfer • Internal Fund Transfer
Purpose Description	The details of purpose to map to the selected payment.

3. To update the purposes of payment, select the Purpose **Description** check box.
4. Click **Save** to save the changes.
OR
Click **Cancel** to cancel the transaction.
5. The **Review** screen appears. The Verify the details, and click **Confirm**.

   The success message of proposes mapped to a payment type appears.
6. Click **Done** to complete the transaction.

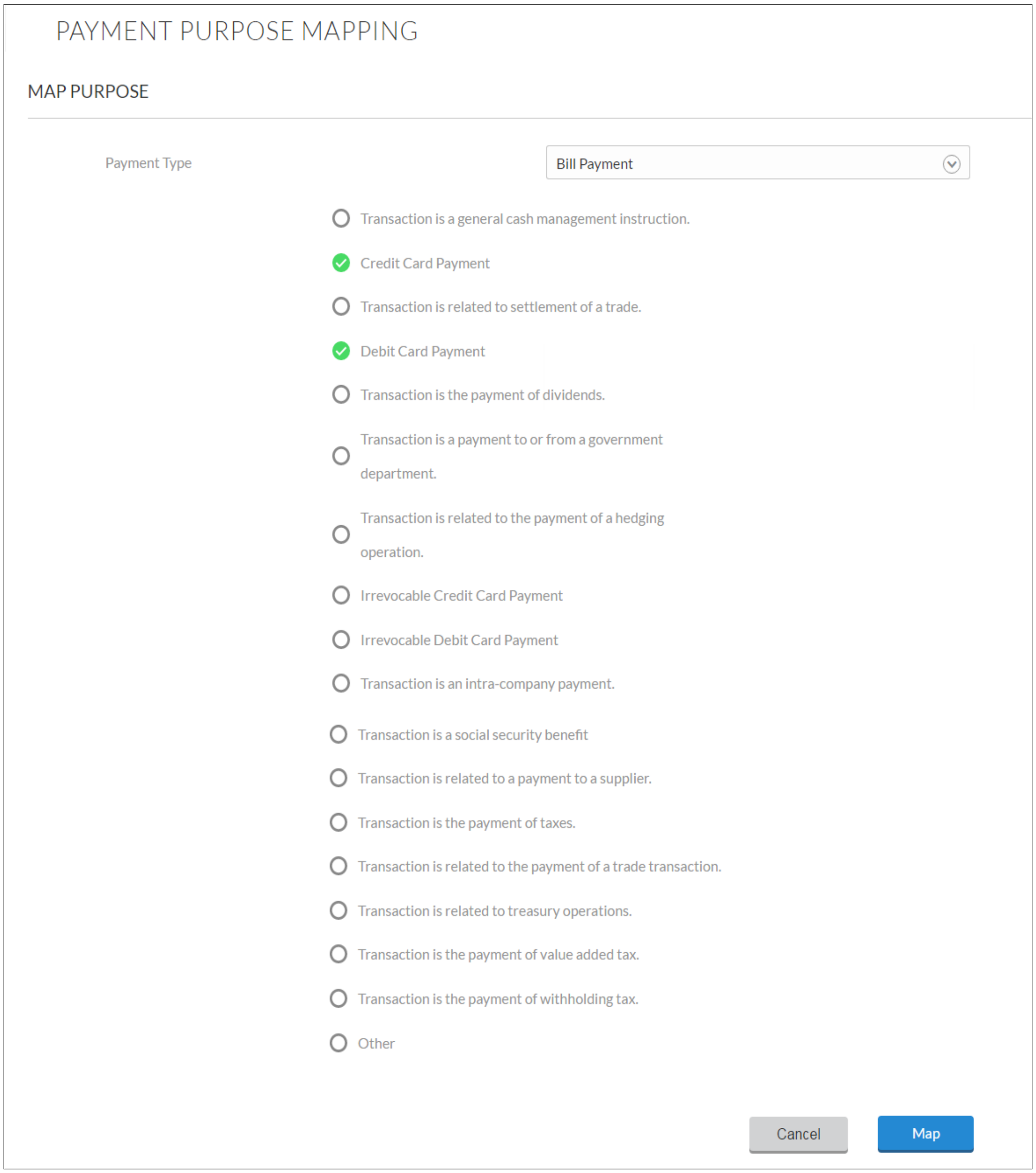
14.3 + Map Purposes

Using this option, the bank administrator can map the one or more proposes to a payment type.

To map the payment purposes:

1. In the **Payment Purpose Mapping** screen, click **+ Map Purposes**. The **Map Purpose** screen appears.

Map Purpose



Field Description

Field Name	Description
Purpose	
Payment Type	The payment type for which the purposes to be mapped.
Purpose Description	The details of purpose to map to the selected payment.

2. From the **Payment Type** select the appropriate option.
3. Select the **Purpose Description** check box.
4. Click **Map** to map purposes to selected payment type.
   OR
   Click **Cancel** to cancel the transaction.
5. The **Review** screen appears. The Verify the details, and click **Confirm**.
   OR
   Click **Cancel** to cancel the transaction.

   The success message of proposes mapped to a payment type appears.
6. Click **Done** to complete the transaction.